

**BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
SPECIAL MEETING MINUTES**

Monday June 5, 2023

6:00 PM

District Conference Room

Meeting Called to Order by the President

Roll Call

Attendee Name	Organization	Title	Status	Arrived
Joseph Amara	Bergenfield Board of Education	President	Present	
Guadalupe Ruiz-Catala	Bergenfield Board of Education	Vice President	Present	
Nelson Reynoso	Bergenfield Board of Education	Trustee	Present	
Deborah Podwin	Bergenfield Board of Education	Trustee	Present	
Ovelis Munoz	Bergenfield Board of Education	Trustee	Late	6:07 PM

Also present: C. Tully, D. Markman, J. Khoury-Frias

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 1, 2023; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and the District Website on June 1, 2023."

Verbal Comments:

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

Anthony Rapetti - BEA President
West Bergen Mental Healthcare contract.

Private Session:

1. Motion to go to Private Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

Attachment: 6-5-2023 Special Meeting Minutes (10437 : June 2023 Minutes)

New Business

1. Motion to accept and approve the attached Personnel Recommendations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deborah Podwin, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

2. Motion to accept and approve the contract between West Bergen Mental Healthcare and the Bergenfield Board of Education for counseling services for the 2023-2024 school year at a cost of \$105,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deborah Podwin, Trustee
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

Verbal Comments:

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Mike Merlo - RWB
CarePlus Contract.

Dominick Rotante - RWB
Thanked the Board for his appointment.

Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

Informational:

1. Posting for 6/5/23 Special Meeting.

**BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
EXECUTIVE SESSION MINUTES**

Monday June 19, 2023**7:00 PM****District Conference Room**

Meeting Called to Order by the President

Roll Call

Attendee Name	Organization	Title	Status	Arrived
Joseph Amara	Bergenfield Board of Education	President	Present	
Guadalupe Ruiz-Catala	Bergenfield Board of Education	Vice President	Present	
Nelson Reynoso	Bergenfield Board of Education	Trustee	Present	
Deborah Podwin	Bergenfield Board of Education	Trustee	Present	
Ovelis Munoz	Bergenfield Board of Education	Trustee	Absent	

Also present: C. Tully, D. Markman, J. Khoury-Frias

Flag Salute: Waived

Statement of the President: Waived

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on June 13, 2023."

Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

Department Reports

Student Representative Report: None

Business Administrator/Board Secretary

For Discussion:

Attachment: 6-19-2023 Executive Meeting Minutes (10437 : June 2023 Minutes)

2. Motion to accept and approve the Minutes for May 2023.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

3. Motion to accept and approve the attached Tuition Contract(s) for Received Students for the 2022/2023 School Year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

4. Motion to accept and approve the attached Specialty Contracts for June 2023.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

5. Motion to accept and approve the attached Specialty Contracts for the 2023/2024 School Year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

6. Motion to accept and approve the attached Tuition Contracts for Sent Students for the 2023-2024 School Year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

7. Motion to accept and approve the attached Use of Facilities.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

8. Motion to accept and approve the proposal for the Learning A-Z subscription in the amount of \$29,677.36 for the 2023-2024 school year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

9. Motion to accept and approve the service agreement with Jersey State Controls for automatic temperature and direct digital control systems at a cost not to exceed \$20,500 for the 2023-2024 school year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

10. Motion to accept and approve the proposal from Brightly Software for Dude Solutions: Community Use, FS Direct, Maintenance Essentials Pro, and Technology Essentials Incident Services in the amount of \$20,248.52 for the 2023-2024 school year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

11. Motion to accept and approve the proposal from Geese Chasers North Jersey for geese clearing services at Bergenfield High School, Franklin School and Jefferson School at a cost of \$13,987.92 for the 2023-2024 year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

12. Motion to accept and approve the shared services agreement between the County of Bergen and Bergenfield Board of Education for vehicle maintenance services for the 2023-2024 year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

13. Motion to accept and approve the proposal from C&M Door Controls for the replacement of the main entrance vestibule doors at Bergenfield High School at a cost of \$42,400.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

14. Motion to accept and approve the proposal from Zoom Video Communications for Zoom video conferencing services at a cost of \$17,480.00 for the 2023-2024 year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

15. Motion to accept and approve Change Order #2 from ZN Construction for an additional charge of \$8,651.81. The project total will increase to \$474,690.75.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

16. Motion to accept and approve the proposal from Corby Associates for the foul ball netting at Roy W. Brown Middle School at a cost of \$8,610 on Bergen County cooperative bid #11-BECCP.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

17. Motion to accept and approve the quote from Bergen County Mechanical Services for bus repairs in the amount of \$8,793.46 on the district's shared services agreement.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

18. Motion to accept and approve the following donations:

Bergenfield Men's & Co-Ed Kickball League donated \$3,000.00 to the Bergenfield Men's Softball-Co-Ed Kickball League Scholarship Fund.

Bergenfield Little League donated \$1,000.00 to the Danny Glover Scholarship Fund.

Jefferson School Parent's Association donated \$1,000.00 to the Joseph F. Suarez Memorial Scholarship Fund.

Make Change for Carter donated two (2) \$1,000.00 checks, \$1,000.00 is for the Carter Murdock Trade School Scholarship and \$1,000.00 is for the Carter Murdock "Diamond in the Rough" Scholarship.

Donna Schroeder donated \$500.00 to the Maria A. Vignola Memorial Scholarship Fund.

George Karabin Memorial Foundation donated \$1,000.00 to the George Karabin Memorial Foundation Scholarship Fund.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

19. Motion to accept and approve the following donations from the Spanish American Cultural Association of Bergenfield for the Spanish American Cultural Association of Bergenfield Scholarship Fund.

- \$ 1,000.00
- \$10,000.00

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

20. Motion to accept and approve the attached FY23 Perkins Grant Allocations.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

21. Motion to accept and approve the renewal agreement with Old South Church for use of meeting rooms for student testing, kindergarten registration, and meetings at a cost of \$1,250 per month between September 2023 and June 2024.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

22. Motion to accept and approve the proposal from Finalsity for the district web hosting and mass calling services at a total cost of \$31,335.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

23. Motion to accept and approve the quote from United Supply Corp for floor wax in the amount of \$12,638.20 on Cooperative Bid Ed Data# 11725.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

24. Motion to accept and approve the proposal from White Rock Cybersecurity for Incident IQ IT asset management and help desk ticketing for a cost of \$10,618 for the 2023-2024 year on cooperative bid NJECC.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

25. Motion to accept and approve the proposal from GoGuardian to provide Internet web filtering services at a cost of \$18,440 for the 2023-2024 year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

26. Motion to accept and approve the joint agreement between the Bergenfield Board of Education and Central to Jersey Program for Recruitment of Diverse Educators (CJ PRIDE) at a cost of \$2,000 for the 2023-2024 year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

27. Motion to accept and approve the proposal from Rubicon West for Atlas Curriculum Management Software at a cost of \$14,338.80.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

28. Motion to accept and approve the proposal from Haig Service Corporation for annual fire alarm service and monitoring at a cost of \$17,550 on Cooperative Bid Ed Data Bid # 10400.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

29. Motion to accept and approve the proposal from Systems 3000 for Accounting, Payroll and Personnel Software and Support at a cost of \$30,894.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

30. Motion to accept and approve the agreement with Gente for administration of dental benefits for COBRA at an estimated cost of \$3,000 for the 2023-2024 year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

31. Motion to accept and approve the following:

Drs. Friedman and Weiss of
Washington Avenue Pediatrics
95 North Washington Avenue
Bergenfield, NJ 07621

The award of the contract is based upon a comparative process conducted by the School Business Administrator and in full compliance with N.J.A.C. 6A:23A-5.2 (a) (5) and N.J.A.C. 6A:23A-9.3 (c) (11). Contracts for professional services are an exception to bidding, per N.J.S.A. 18A:18A-5 (a) (1).

Professional services for school physician with an estimated amount of the contract not to exceed \$52,000.

Payment will be made in full accordance with N.J.A.C. 6A:23A-5.2 (a) (4).

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reasons for the award of this professional services contract:

School physician services are needed to conduct the affairs of the Board of Education and provide medical guidance and representation to the Board and School District.

The term of contract will be from July 1, 2023 to June 30, 2024.

Subject to execution of a contract and Submission of a Political Contribution Form. The School Business Administrator will place an advertisement in the newspaper announcing the awarding of this contract.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

32. Motion to accept and approve the quote from Imagine Learning for a digital subscription in the amount of \$8,650 for the 2023-2024 school year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

33. Motion to accept and approve the proposal from AMI Consulting for the setup and configuration of FortiSwitches at a cost of \$35,500.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

34. Motion to accept and approve the proposal from Combustion Service for the installation of an air curtain at Hoover Elementary School at a cost of \$10,495 on Cooperative Bid Ed Data #10392.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

35. Motion to accept and approve the proposal from Combustion Service for district wide boiler repairs at a total cost of \$52,470 on Cooperative Bid Ed Data #10392.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

36. Motion to accept and approve the shared services agreement with the Borough of Bergenfield for Special Law Enforcement Officer III School Resource Officers.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

37. Motion to accept and approve the following resolution:
WHEREAS, the Bergenfield Board of Education (the "Board") requires the services of a vendor to provide professional environmental services; and

WHEREAS, the Board solicited proposals from interested professionals; and

WHEREAS, the McCabe Environmental Services, LLC ("McCabe Environmental") submitted a proposal to provide professional environmental services, as requested by the Board, which Proposal is attached hereto; and

WHEREAS, the proposal submitted by McCabe Environmental is most advantageous to the Board, price and other factors considered; and

WHEREAS, the Board is desirous of retaining the services of McCabe Environmental in accordance with the terms, conditions, and specifications of the Request for Proposals (the "RFP") from July 1, 2023, through June 30, 2024; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints McCabe Environmental to provide professional environmental services pursuant to the terms, conditions, and specifications set forth in the RFP, for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the vendor are satisfactory.

BE IT FURTHER RESOLVED that:

1. McCabe Environmental is hereby authorized to provide professional environmental services in accordance with the terms of the RFP from July 1, 2023, through June 30, 2024.
2. The Board authorizes the Board President and the Business Administrator/Board Secretary to execute an Agreement, and any other documents necessary to effectuate the award.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

38. Motion to accept and approve the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by resolution, and

WHEREAS, the Bergenfield Board of Education wishes to deposit anticipated available current amount into a Tuition Reserve account at year end, and

WHEREAS, the Bergenfield Board of Education will transfer monies not to exceed \$500,000 for this purpose;

NOW THEREFORE BE IT RESOLVED by the Bergenfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

39. Motion to accept and approve the following Capital Reserve resolution:
WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Bergenfield Board of Education wishes to deposit anticipated available current amount into a Capital Reserve account at year end, and

WHEREAS, the Bergenfield Board of Education will transfer monies not to exceed \$1,500,000 for this purpose;

NOW THEREFORE BE IT RESOLVED by the Bergenfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

40. Motion to accept and approve the following Emergency Reserve Account Resolution:
WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Bergenfield Board of Education wishes to deposit anticipated available current amount into an Emergency Reserve account at year end, and

WHEREAS, the Bergenfield Board of Education will transfer monies not to exceed \$375,000 for this purpose;

NOW THEREFORE BE IT RESOLVED by the Bergenfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

41. Motion to accept and approve the following Maintenance Reserve Account resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Bergenfield Board of Education wishes to deposit anticipated available current amount into a Maintenance Reserve account at year end, and

WHEREAS, the Bergenfield Board of Education will transfer monies not to exceed \$1,200,000 for this purpose;

NOW THEREFORE BE IT RESOLVED by the Bergenfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

42. Motion to accept and approve that Pursuant to PL 2015, Chapter 47 the Bergenfield Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

43. Motion to accept and approve the submission of the District Wide Fire and Emergency Drills and School Bus Emergency Evacuation Drill Reports for June 2023 to NJDOE.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

44. Motion to accept, affirm, and approve the attached list of state contract and cooperative agreement purchases for the 2022/2023 school year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

45. Motion to accept and approve the submission of the 2022/2023 Testing for Lead in School Drinking Water Statement of Assurance (SOA).

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

46. Motion to accept and approve the attached list of Dual Use Classrooms and Temporary Use Restrooms to the Department of Education for the 2023/2024 school year.

JKF reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

Assistant Superintendent of Curriculum

1. Motion to accept and approve the following ESSA allocations for the FY 2024:

Title I, Part A	\$ 586,203
Title I, Part A - Non-Public	\$ 2,000
Title II, Part A	\$ 100,893
Title III	\$ 42,273
Title III Immigrant	\$ 22,062
Title IV	\$ 38,100
Total Allocation	\$ 791,531

DM reviewed with Board. Approved for Action at Regular Meeting.

RESULT:	MOVED FORWARD	Next: 6/26/2023 8:00 PM
----------------	----------------------	--------------------------------

2. Motion to accept and approve the following conferences, payable through ESSA Funds.

<u>Name(s)</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
C. Romeo	High School Teacher	Manhattan College Advance Placement Summer Institute 2023, (Online) 07/31/23 - 08/04/23.	20-273-200-500-15-270	\$900	Title II
D. Valentine K. Parks N. Rael	Elementary School Teachers	Paramus Summer Literacy Institute, East Brook Middle School, Paramus, NJ, July 17-20, 2023	20-273-200-500-15-270	\$1775	Title II

DM reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

Assistant Superintendent of Personnel

1. Motion to accept and approve the attached Personnel Recommendations.

CT reviewed with Board. Approved for Action at Regular Meeting.

RESULT: MOVED FORWARD

Next: 6/26/2023 8:00 PM

Superintendent

Committee Meeting Briefs

Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Motion to go to Private Session

Vice President Ruiz-Catala moved and Trustee Podwin seconded to go to Private Session at 7:26 PM.

1. Personnel.
2. Open Litigation.
3. HIB.

Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT:	Munoz

Informational Documents

1. Maintenance/Custodial OT - May 2023.

**BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
ACTION MEETING MINUTES**

Monday June 19, 2023

7:30 PM

District Conference Room

Meeting Called to Order by the President

Roll Call

Attendee Name	Organization	Title	Status	Arrived
Joseph Amara	Bergenfield Board of Education	President	Present	
Guadalupe Ruiz-Catala	Bergenfield Board of Education	Vice President	Present	
Nelson Reynoso	Bergenfield Board of Education	Trustee	Present	
Deborah Podwin	Bergenfield Board of Education	Trustee	Present	
Ovelis Munoz	Bergenfield Board of Education	Trustee	Absent	

Also present: C. Tully, D. Markman, J. Khoury-Frias

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on June 13, 2023."

Public Comment

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

Mr. Merlo - RWB Staff
Timeline for AC Installation.

New Business

1. Motion to accept and approve the attached Personnel Recommendations.

Attachment: 6-19-2023 Action Meeting Minutes (10437 : June 2023 Minutes)

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

2. Motion to accept and approve the purchase of instructional supplies from Flinn Scientific, Inc. for Roy W. Brown Middle School students, in the amount not exceeding \$73.00, payable through the School Climate Change Pilot Grant.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

3. Motion to accept and approve Professional Development by The Windward School on Expository Writing Instruction, scheduled for June 27 through June 29, 2023 at a cost not to exceed \$1,250.00 payable through Title IA Non-public Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

4. Motion to accept and approve the purchase of instructional STEM supplies for Roy W. Brown Middle School and Bergenfield High School students, from EAI Education, amount not exceeding \$4,587.35, payable through Title IV Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

5. Motion to accept and approve the Coach Membership renewal, provided by Teaching Strategies LLC for the Bergenfield School District at a cost of \$1,499.00, payable through PEA.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

6. Motion to accept and approve Professional Development on The Creative Curriculum, provided by Teaching Strategies LLC for the Bergenfield School District at a cost of \$6,990.00, payable through PEA.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

7. Motion to accept and approve the purchase of instructional supplies for Roy W. Brown Middle School students, in the amount not exceeding \$1836.00, payable through the School Climate Change Pilot Grant.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

8. Motion to accept and approve the purchase of STEM supplies for Bergenfield High School students, from Ward's Science LLC, amount not exceeding \$532.96, payable through Title IV Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

9. Motion to accept and approve Professional Development on PAF Reading Program, scheduled to be held on June 26-29, 2023 at a cost not to exceed \$695.00, payable through Title IA Non Public Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

10. Motion to accept and approve the following revised travel reimbursement, payable through ESSA Funds.

Name	Conference	Lodge	Meals	Mileage	Tolls/	Account
S. Machin	AP Annual Conference, College Board, Seattle, WA, July 19-21, 2023.	625.93	131.00	547.80 (Airfare)	-	20-273-200-500-15-270

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

11. Motion to accept and approve the in-district Professional Development on TEQ Training provided by CDW Government Inc., half day on June 22, 2023, not to exceed \$1,250.00, payable through Title IIA Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

12. Motion to accept and approve the settlement agreement between the Bergenfield Board of Education and the parents of a student whose name is annexed in the Superintendent's Office.

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

13. Motion to accept and approve the following conference, payable through LEA Funds.

<u>Name(s)</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
M. Weigl	Director of Transportation	STS Drug and Alcohol, Atlantic Investigation Building, Hammonton, NJ, 06/26/23	11-000-270-593-10-000	\$36.25	LEA

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

14. Motion to accept and approve the following travel reimbursement, payable through LEA Funds.

<u>Name</u>	<u>Conference</u>	<u>Lodge</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/</u>	<u>Account</u>
R. Violante	NJ Group 3 State Championships, Delsea High School, Franklinville, NJ, June 9-10, 2023	\$1,628.27	-	\$114.92	\$32.69	11-402-100-580-08-000
M. Weigl	STS Drug and Alcohol, Atlantic Investigation Building, Hammonton, NJ, 06/26/23	-	-	\$100.11	\$29.32	11-000-270-593-10-000

RESULT: APPROVED [UNANIMOUS]
MOVER: Nelson Reynoso, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT: Munoz

15. Motion to accept and approve the following resolution:

WHEREAS, the Bergenfield Board of Education ("Board") advertised for bids for 254 DELL Chromebook 3110s or equivalent;

WHEREAS, on June 13, 2023, the Board received two bids for the purchase of Chromebooks;

WHEREAS, the lowest bidder, Archangel Education & Technology, ("Archangel"), submitted a Total Bid Price of \$58,366.66 inclusive of the following:

Dell Chromebook 3110 Non-Touch Chromebook - SKU: 939GH

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
254	Chromebook 3110	\$229.79	\$58,366.66

WHEREAS, the bid submitted by Archangel is responsive in all material respects;

WHEREAS, the Board desires to award the contract to Archangel as the lowest responsive bidder;

NOW, THEREFORE, BE IT RESOLVED that the Board awards the contract for Chromebooks 3110s to Archangel for a total contract sum of \$58,366.66;

BE IT FURTHER RESOLVED that the Board President and the Business Administrator/Board Secretary are hereby authorized to execute any and all documents necessary to effectuate the terms of this Resolution.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT:	Munoz

16. Motion to accept and approve the following resolution:

WHEREAS, the Bergenfield Board of Education ("Board") advertised for bids for the Procurement and Installation of AC Units Project ("Project");

WHEREAS, on June 3, 2023, the Board received and publicly opened two bids for the Project;

WHEREAS, the lowest bidder, Panoramic Window and Door Systems, Inc. ("Panoramic"), submitted a bid in the amount of \$242,700, together with alternative #1 in the amount of \$18,000.00, for a total contract amount of \$260,700.00; and

WHEREAS, the bid submitted by Panoramic is responsive in all material respects;

WHEREAS, the Board is desirous of awarding the contract for the Project to Panoramic;

BE IT RESOLVED that the Board hereby awards the contract for the Project to Panoramic in a total contract sum of \$260,700.00, including the base bid and alternate #1.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with Panoramic consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT:	Munoz

17. Motion to accept and approve the attached sidebar agreement between the Bergenfield Administrator's Association (BAA) and the Bergenfield Board of Education.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT:	Munoz

Public Comment: None

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin
ABSENT:	Munoz

BERGENFIELD BOARD OF EDUCATION
BOARD OF EDUCATION
MINUTES FOR THE CAUCUS MEETING

Monday June 26, 2023

7:00 PM

District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Joseph Amara	Bergenfield Board of Education	President	Present	
Guadalupe Ruiz-Catala	Bergenfield Board of Education	Vice President	Present	
Nelson Reynoso	Bergenfield Board of Education	Trustee	Present	
Deborah Podwin	Bergenfield Board of Education	Trustee	Present	
Ovelis Munoz	Bergenfield Board of Education	Trustee	Present	

Also present: C. Tully, D. Markman, J. Khoury-Frias, A. Marin (Student Representative)

Flag Salute: Waived

Statement of the President: Waived

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on June 20, 2023."

3. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

Attachment: 6-26-23 Regular Meeting Minutes (10437 : June 2023 Minutes)

6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Mike Merlo - Staff
Re-registration

7. Motion to go to Private Session

Vice President Ruiz-Catala moved and Trustee Podwin seconded to go to Private Session at 7:27 PM.

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

8. Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Deborah Podwin, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

2. INFORMATIONAL ITEMS:

1. Informational Item (ID # 10375)

Posting for 6/26/23 Meetings.

Attachments:

Posting for 6-26-23 Meetings (PDF)

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

MINUTES FOR THE REGULAR MEETING

Monday June 26, 2023
8:00 PM
Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Joseph Amara	Bergenfield Board of Education	President	Present	
Guadalupe Ruiz-Catala	Bergenfield Board of Education	Vice President	Present	
Nelson Reynoso	Bergenfield Board of Education	Trustee	Present	
Deborah Podwin	Bergenfield Board of Education	Trustee	Present	
Ovelis Munoz	Bergenfield Board of Education	Trustee	Present	

Also present: C. Tully, D. Markman, J. Khoury-Frias, A. Marin (Student Representative)

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2022; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on June 20, 2023."

3. Presentation:

2022/2023 Retirees:

Kevin Callahan, Deana Rothenberg, Mark Rehm, Michael Brennan, Denise Isidoridy, Margaret Conti, Mary Mueck, Linda Kerwin, Librada Russo-Vargas, Nicole Malizia

4. Minutes

1. Motion to accept and approve the Minutes for May 2023.

Attachment: 6-26-23 Regular Meeting Minutes (10437 : June 2023 Minutes)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

5. Written Communication: None

6. Verbal Comments: None

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

7. Report and Recommendations of Superintendent of Schools

A. Student Representative Report

With the conclusion of school and students enjoying their summers, this last month here at BHS was eventful as we wrapped up the 2022-2023 school year. Teachers prepared students for their finals that were taken in the final full week of school and AP students turned in their final projects.

The executive congress held the annual Silly Olympics on June 1st and the drama club held another showcase on June 3rd. Seniors celebrated their long-awaited prom on the 8th, followed by senior sunset on the 19th and graduation on the 21st. We celebrated our commencement as we were welcomed out by the traditional performance of the band, annual speeches and introduction to our new alma mater song put together by our very own AP Music Theory Students!

On behalf of all the students here at BHS, we thank Dr. Tully, Mr. Fasano, Mr. Ragasa, the Board of Education, Faculty and Staff for another amazing school year.

B. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deborah Podwin, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

Motions 2-28 were block voted.

2. Motion to accept and approve the June 15, 2023 Special Education Monthly Report as per the attached.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

3. Motion to accept and approve the following ESSA allocations for the FY 2024:

Title I, Part A	\$ 586,203
Title I, Part A - Non-Public	\$ 2,000
Title II, Part A	\$ 100,893
Title III	\$ 42,273
Title III Immigrant	\$ 22,062
Title IV	\$ 38,100
Total Allocation	\$ 791,531

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

4. Motion to accept and approve the following conferences, payable through ESSA Funds.

<u>Name(s)</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
C. Romeo	High School Teacher	Manhattan College Advance Placement Summer Institute 2023, (Online) 07/31/23 - 08/04/23.	20-273-200-500-15-270	\$900	Title II
D. Valentine K. Parks N. Rael	Elementary School Teachers	Paramus Summer Literacy Institute, East Brook Middle School, Paramus, NJ, July 17-20, 2023	20-273-200-500-15-270	\$1775	Title II

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

5. Motion to accept and approve the attached HIB Report.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

6. Motion to accept and approve the FY 2023/2024 IDEA-B Allocations as indicated below.

<u>IDEA 23/24</u>	<u>TOTAL</u>	<u>CCEIS</u>
Basic	\$991,764	\$154,661
Preschool	\$ 39,310	

The CCEIS funds come out of the Total Basic Allocation.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

7. Motion to accept and approve the amendment for the reallocation of ESSER III Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

8. Motion to accept and approve the amendment for the ARP Safe Return Plan.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

9. Motion to accept and approve the purchase of supplies for the Summer Transition Program at Bergenfield High School from Staples, amount not exceeding \$90.51, payable through ESSER II.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

10. Motion to accept and approve the purchase of supplies for the Summer Transition Program at Bergenfield High School, at a total cost not to exceed \$610.02, payable through ESSER II.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

11. Motion to accept and approve the following conference, payable through ESSA Funds.

<u>Name(s)</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
J. Pro	English High School Teacher	AP Summer Institute, Virtual, 7/31/23-8/4/23	20-273-200-500-08-270	\$1075	Title II

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

12. Motion to accept and approve the following conference, payable through LEA Funds.

<u>Name(s)</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
M. Murphy	Nurse	32 nd Annual School Health Conference, Somerset, NJ 10/18/23	11-000-213-580-03-000	\$215	LEA

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

13. Motion to accept and approve the following travel reimbursement, payable through LEA Funds.

Name	Conference	Lodge	Meals	Mileage	Tolls	Account
M. Murphy	32 nd Annual School Health Conference, Somerset, NJ 10/18/23	\$-	-	\$44.27	\$8.08	11-000-213-580-03-000

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

14. Motion to accept and approve Pinot's Palette of Nutley to conduct a 2 hour Painting Event at Bergenfield High School, scheduled to be held on July 7, 2023 at a total cost not to exceed \$700.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

15. Motion to accept and approve the purchase of instructional supplies for Roy W. Brown Middle School students from Staples, amount not exceeding \$555.96, payable through Title IV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

16. Motion to accept and approve the purchase of instructional supplies for Roy W. Brown Middle School students from UNITED Supply Corp., amount not exceeding \$346.87, payable through ESSER II.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

17. Motion to accept and approve the purchase of instructional supplies for Roy W. Brown Middle School students from Nasco Education LLC, amount not exceeding \$425.83, payable through Title IV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

18. Motion to accept and approve the purchase of instructional supplies for Roy W. Brown Middle School students from School Specialty LLC, amount not exceeding \$459.11, payable through Title IV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

19. Motion to accept and approve the purchase of instructional elementary STEM supplies, from Terrapin, amount not exceeding \$2,989.25, payable through ESSER II.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

20. Motion to accept and approve Professional Development by The Windward School on Expository Writing Instruction, scheduled for August 22 through August 24, 2023 at a cost not to exceed \$625.00 payable through Title IA Non Public Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

21. Motion to accept and approve Professional Development by The Windward School on Expository Writing Instruction, scheduled for July 10 through July 13, 2023 at a cost not to exceed \$625.00 payable through Title IA Non Public Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

22. Motion to accept and approve Michael Fowlin's "You Don't Know Me Until You Know Me" presentation for students at Bergenfield High School at a cost not to exceed \$2,850.00 payable through Title IV Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

23. Motion to accept and approve Michael Fowlin's "You Don't Know Me Until You Know Me" presentation for students at Roy W. Brown Middle School at a cost not to exceed \$4,000.00 payable through Title IV Funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

24. Motion to accept and approve, and affirm all the attached Conferences under \$1.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

25. Motion to accept and approve the purchase of instructional supplies for Roy W. Brown Middle School students from Lakeshore Learning Materials, amount not exceeding \$566.04, payable through Title IV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

26. Motion to accept and approve the purchase of supplies for the Summer Transition Program at Bergenfield High School from Nasco, amount not exceeding \$275.91, payable through ESSER II.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

27. Motion to accept and approve the purchase of supplies for the Summer Transition Program at Bergenfield High School from School Specialty LLC, amount not exceeding \$295.72, payable through ESSER II.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

28. Motion to accept and approve the purchase of instructional supplies for Roy W. Brown Middle School students from Lakeshore Learning Materials, amount not to exceed \$200.00, payable through ESSER II.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

29. Motion to accept the Non-consent Personnel Recommendations as per the attached.

RESULT:	MOVED FORWARD	Next: 7/31/2023 8:00 PM
----------------	----------------------	--------------------------------

8. Old Business: None

9. New Business

A. Motion to accept and approve the following donations from the Spanish American Cultural Association of Bergenfield for the Spanish American Cultural Association of Bergenfield Scholarship Fund.

- \$ 1,000.00
- \$10,000.00

RESULT: APPROVED [4 TO 0]
MOVER: Deborah Podwin, Trustee
SECONDER: Guadalupe Ruiz-Catala, Vice President
AYES: Amara, Ruiz-Catala, Podwin, Munoz
ABSTAIN: Reynoso

B. Motion to accept and approve the attached Tuition Contract(s) for Received Students for the 2022/2023 School Year.

Motions B-BK were block voted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

C. Motion to accept and approve the attached Specialty Contracts for June 2023.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

D. Motion to accept and approve the attached Specialty Contracts for the 2023/2024 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

E. Motion to accept and approve the attached Tuition Contracts for Sent Students for the 2023-2024 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- F. Motion to accept and approve the attached Tuition Contract for a Sent Student for the Summer of 2023.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- G. Motion to accept and approve the attached Contract with Bergen County Special Services for the 2023/2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- H. Motion to accept and approve the attached Use of Facilities.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- I. Motion to accept and approve the proposal for the Learning A-Z subscription in the amount of \$29,677.36 for the 2023-2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- J. Motion to accept and approve the service agreement with Jersey State Controls for automatic temperature and direct digital control systems at a cost not to exceed \$20,500 for the 2023-2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- K. Motion to accept and approve the proposal from Brightly Software for Dude Solutions: Community Use, FS Direct, Maintenance Essentials Pro, and Technology Essentials Incident Services in the amount of \$20,248.52 for the 2023-2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- L. Motion to accept and approve the proposal from Geese Chasers North Jersey for geese clearing services at Bergenfield High School, Franklin School and Jefferson School at a cost of \$13,987.92 for the 2023-2024 year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- M. Motion to accept and approve the shared services agreement between the County of Bergen and Bergenfield Board of Education for vehicle maintenance services for the 2023-2024 year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- N. Motion to accept and approve the proposal from C&M Door Controls for the replacement of the main entrance vestibule doors at Bergenfield High School at a cost of \$42,400.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- O. Motion to accept and approve the proposal from Zoom Video Communications for Zoom video conferencing services at a cost of \$17,575.78 for the 2023-2024 year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- P. Motion to accept and approve Change Order #2 from ZN Construction for an additional charge of \$8,651.81. The project total will increase to \$474,690.75.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- Q. Motion to accept and approve the proposal from Corby Associates for the foul ball netting at Roy W. Brown Middle School at a cost of \$8,610 on Bergen County cooperative bid #11-BECCP.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- R. Motion to accept and approve the quote from Bergen County Mechanical Services for bus repairs in the amount of \$8,793.46 on the district's shared services agreement.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- S. Motion to accept and approve the following donations:

Bergenfield Men's & Co-Ed Kickball League donated \$3,000.00 to the Bergenfield Men's Softball-Co-Ed Kickball League Scholarship Fund.

Bergenfield Little League donated \$1,000.00 to the Danny Glover Scholarship Fund.

Jefferson School Parent's Association donated \$1,000.00 to the Joseph F. Suarez Memorial Scholarship Fund.

Make Change for Carter donated two (2) \$1,000.00 checks, \$1,000.00 is for the Carter Murdock Trade School Scholarship and \$1,000.00 is for the Carter Murdock "Diamond in the Rough" Scholarship.

Donna Schroeder donated \$500.00 to the Maria A. Vignola Memorial Scholarship Fund.

George Karabin Memorial Foundation donated \$1,000.00 to the George Karabin Memorial Foundation Scholarship Fund.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

T. Motion to accept and approve the attached FY23 Perkins Grant Allocations.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

U. Motion to accept and approve the renewal agreement with Old South Church for use of meeting rooms for student testing, kindergarten registration, and meetings at a cost of \$1,250 per month between September 2023 and June 2024.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

V. Motion to accept and approve the proposal from Finals site for the district web hosting and mass calling services at a total cost of \$31,335.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

W. Motion to accept and approve the quote from United Supply Corp for floor wax in the amount of \$12,638.20 on Cooperative Bid Ed Data# 11725.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- X. Motion to accept and approve the proposal from White Rock Cybersecurity for Incident IQ IT asset management and help desk ticketing for a cost of \$10,618 for the 2023-2024 year on cooperative bid NJECC.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- Y. Motion to accept and approve the proposal from GoGuardian to provide Internet web filtering services at a cost of \$18,440 for the 2023-2024 year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- Z. Motion to accept and approve the joint agreement between the Bergenfield Board of Education and Central to Jersey Program for Recruitment of Diverse Educators (CJ PRIDE) at a cost of \$2,000 for the 2023-2024 year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- AA. Motion to accept and approve the proposal from Rubicon West for Atlas Curriculum Management Software at a cost of \$14,338.80.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- AB. Motion to accept and approve the proposal from Haig Service Corporation for annual fire alarm service and monitoring at a cost of \$17,550 on Cooperative Bid Ed Data Bid # 10400.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AC. Motion to accept and approve the proposal from Systems 3000 for Accounting, Payroll and Personnel Software and Support at a cost of \$30,894.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AD. Motion to accept and approve the agreement with Gente for administration of dental benefits for COBRA at an estimated cost of \$3,000 for the 2023-2024 year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AE. Motion to accept and approve the following:

Drs. Friedman and Weiss of
Washington Avenue Pediatrics
95 North Washington Avenue
Bergenfield, NJ 07621

The award of the contract is based upon a comparative process conducted by the School Business Administrator and in full compliance with N.J.A.C. 6A:23A-5.2 (a) (5) and N.J.A.C. 6A:23A-9.3 (c) (11). Contracts for professional services are an exception to bidding, per N.J.S.A. 18A:18A-5 (a) (1).

Professional services for school physician with an estimated amount of the contract not to exceed \$52,000.

Payment will be made in full accordance with N.J.A.C. 6A:23A-5.2 (a) (4).

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reasons for the award of this professional services contract:

School physician services are needed to conduct the affairs of the Board of Education and provide medical guidance and representation to the Board and School District.

The term of contract will be from July 1, 2023 to June 30, 2024.

Subject to execution of a contract and Submission of a Political Contribution Form. The School Business Administrator will place an advertisement in the newspaper announcing the awarding of this contract.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AF. Motion to accept and approve the quote from Imagine Learning for a digital subscription in the amount of \$8,650 for the 2023-2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AG. Motion to accept and approve the proposal from AMI Consulting for the setup and configuration of FortiSwitches at a cost of \$35,500.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AH. Motion to accept and approve the proposal from Combustion Service for the installation of an air curtain at Hoover Elementary School at a cost of \$10,495 on Cooperative Bid Ed Data #10392.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AI. Motion to accept and approve the proposal from Combustion Service for district wide boiler repairs at a total cost of \$52,470 on Cooperative Bid Ed Data #10392.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AJ. Motion to accept and approve the shared services agreement with the Borough of Bergenfield for Special Law Enforcement Officer III School Resource Officers.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AK. Motion to accept and approve the following resolution:

WHEREAS, the Bergenfield Board of Education (the "Board") requires the services of a vendor to provide professional environmental services; and

WHEREAS, the Board solicited proposals from interested professionals; and

WHEREAS, the McCabe Environmental Services, LLC ("McCabe Environmental") submitted a proposal to provide professional environmental services, as requested by the Board, which Proposal is attached hereto; and

WHEREAS, the proposal submitted by McCabe Environmental is most advantageous to the Board, price and other factors considered; and

WHEREAS, the Board is desirous of retaining the services of McCabe Environmental in accordance with the terms, conditions, and specifications of the Request for Proposals (the "RFP") from July 1, 2023, through June 30, 2024; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints McCabe Environmental to provide professional environmental services pursuant to the terms, conditions, and specifications set forth in the RFP, for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the vendor are satisfactory.

BE IT FURTHER RESOLVED that:

1. McCabe Environmental is hereby authorized to provide professional environmental services in accordance with the terms of the RFP from July 1, 2023, through June 30, 2024.
2. The Board authorizes the Board President and the Business Administrator/Board Secretary to execute an Agreement, and any other documents necessary to effectuate the award.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AL. Motion to accept and approve the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by resolution, and

WHEREAS, the Bergenfield Board of Education wishes to deposit anticipated available current amount into a Tuition Reserve account at year end, and

WHEREAS, the Bergenfield Board of Education will transfer monies not to exceed \$500,000 for this purpose;

NOW THEREFORE BE IT RESOLVED by the Bergenfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AM. Motion to accept and approve the following Capital Reserve resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Bergenfield Board of Education wishes to deposit anticipated available current amount into a Capital Reserve account at year end, and

WHEREAS, the Bergenfield Board of Education will transfer monies not to exceed \$4,000,000 for this purpose;

NOW THEREFORE BE IT RESOLVED by the Bergenfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AN. Motion to accept and approve the following Emergency Reserve Account Resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Bergenfield Board of Education wishes to deposit anticipated available current amount into an Emergency Reserve account at year end, and

WHEREAS, the Bergenfield Board of Education will transfer monies not to exceed \$375,000 for this purpose;

NOW THEREFORE BE IT RESOLVED by the Bergenfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AO. Motion to accept and approve the following Maintenance Reserve Account resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Bergenfield Board of Education wishes to deposit anticipated available current amount into a Maintenance Reserve account at year end, and

WHEREAS, the Bergenfield Board of Education will transfer monies not to exceed \$1,200,000 for this purpose;

NOW THEREFORE BE IT RESOLVED by the Bergenfield Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AP. Motion to accept and approve that Pursuant to PL 2015, Chapter 47 the Bergenfield Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AQ. Motion to accept and approve the submission of the District Wide Fire and Emergency Drills and School Bus Emergency Evacuation Drill Reports for June 2023 to NJDOE.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AR. Motion to accept, affirm, and approve the attached list of state contract and cooperative agreement purchases for the 2022/2023 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AS. Motion to accept and approve the submission of the 2022/2023 Testing for Lead in School Drinking Water Statement of Assurance (SOA).

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AT. Motion to accept and approve the attached list of Toilet Room Facilities and Dual Use of Educational Space to the Department of Education for the 2023 - 2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AU. Motion to accept and approve the submission of the waiver application for Preschool Education Aid space requirements according to N.J.A.C. 6A: 13A-7 to the Bergen County Superintendent of Schools per N.J.A.C. 6A:5.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AV. Motion to accept and approve the appropriation of unassigned fund balance to the 2022-2023 budget for the purchase of one thousand and seventy-six (1,076) Chromebooks in the amount of \$425,020 to account numbers as follows:

11-190-100-610-02-049	\$42,502.00
11-190-100-610-03-049	\$29,751.40
11-190-100-610-04-049	\$34,001.60
11-190-100-610-05-049	\$46,752.20
11-190-100-610-06-049	\$29,751.40
11-190-100-610-07-049	\$97,754.60
11-190-100-610-08-049	\$144,506.80

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AW. Motion to accept and approve the appropriation of unassigned fund balance to the 2022-2023 budget to account number 11-000-230-820-10-000 for legal fees in the amount of \$200,000.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AX. Motion to accept and approve the appropriation of restricted revenues to the 2022-2023 budget as follows:

<u>Event</u>	<u>Account Number</u>	<u>Amount</u>
Bergenfield High School Hurricane Ida		
	11-000-261-420-08-098-	\$ 19,512.50
Maintenance Shed/Tennis Courts		
	11-000-230-334-10-000-	\$ 54,000.00
	11-000-261-420-10-098-	\$ 3,820.00
	11-000-263-420-10-098-	\$ 150.00
	12-000-400-450-08-003-	\$ 78,500.00
	12-000-400-450-08-009-	\$ 172,800.00
	12-000-400-450-10-000-	\$ 385,538.91
		\$ 694,808.91
Roy W. Brown Middle School Sewer Backup		
	11-000-213-600-07-000-	\$ 1,508.63
	11-000-261-100-10-086-	\$ 166.10
	11-000-261-420-07-098-	\$ 136,702.17
	11-000-261-800-10-098-	\$ 74.99
	11-000-262-100-07-000-	\$ 1,603.43
	11-000-262-100-08-000-	\$ 73.36
	11-000-262-420-07-098-	\$ 985.00
	11-000-262-610-07-098-	\$ 11,424.74
	11-190-100-610-07-000-	\$ 1,614.86
	11-214-100-610-07-000-	\$ 1,825.86
	12-000-400-450-07-002-	\$ 93,428.00
		\$ 249,407.14
Washington Elementary School Steam Boiler Damage		
	11-000-261-420-06-098-	\$ 39,572.04
	11-000-262-610-06-098-	\$ 1,714.56
		\$ 41,286.60
	Total	\$ 1,005,015.15

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AY. Motion to accept and approve the agreement and addendum between Universal Technical Institute Northeast, LLC ("UTI") and the Bergenfield Board of Education for the dual enrollment in postsecondary education courses for the 2023-2024 year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

AZ. Motion to accept and approve the following Amended Addendum to Shared Services Agreement with Bergen County Special Services for the 2023/2024 school year Tri-Valley Program:

WHEREAS, in June 2022, the Bergenfield Board of Education (hereinafter referred to as "Board" or "Bergenfield") and the Bergen County Special Services Board of Education (hereinafter referred to as "BCSS") entered into a shared services agreement for staffing consultant services for the Board's Tri-Valley Program (hereinafter referred to as "Agreement");

WHEREAS, Article IV of the Agreement contains an option to extend the Agreement for an additional year upon terms to be negotiated by the parties; WHEREAS, the parties are desirous of renewing the Agreement for an additional ten (10) month one (1) year term upon certain term said conditions; and WHEREAS, the parties are desirous of memorializing the terms of renewal by way of an Addendum to the Agreement;

NOW, THEREFORE, based on the foregoing premises and the mutual promises and covenants contained herein, the parties agree to the following as the terms and conditions of the parties' Agreement:

I. Services to be Performed

- B. Revise the number of classrooms from sixteen (16) to eighteen (18).
- C. Revise the number of students from approximately "ninety seven", to approximately "one hundred four (104)" in the first sentence.
- H. Insert the following at the end of the section: In staffing the Program, the BCSS shall use its best efforts to not hire paraprofessionals who previously worked or work for Bergenfield for the purpose of assigning them to the Program. If there are instances in which there are not any other qualified paraprofessionals who can be hired and assigned to the Program, BCSS shall first obtain the approval of the Bergenfield Superintendent or his designee to

hire a current or former employee. The Appendix shall be revised to reflect the changes to the current staffing level.

II. The Property A. Use of Property

A. Use of Property

1. Revise the number of classrooms from sixteen (16) to eighteen (18) in the first sentence.

VI. Fees and Costs

- A. Revise the amount of the fees from five million five hundred forty thousand five hundred eighty five and 00/100 dollars (\$5,540,585.00) to five million nine hundred sixty four thousand nine hundred ninety three and 00/100 dollars (\$5,964,993.00).

Revise the number of students from “approximately ninety seven (97)” to “one hundred four (104)” in the first sentence. All other provisions in the June 2023 Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BA. Motion to accept and approve the Time & Material Addendum with GL Group for Resinous Flooring for the 2023/2024 school year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BB. Motion to accept and approve the Time & Material Addendum with Maintenance Services of New Jersey, LLC for Vehicle Repairs for the 2023/2024 school year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BC. Motion to accept and approve the Time & Material Addendum with Central Bergen Sales and Services for School Vehicle Repairs for the 2023/2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BD. Motion to accept and approve the Time & Material Addendum with SAL Electric Co., Inc. for Time Clock and Intercom System Repair for the 2023/2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BE. Motion to accept and approve the Time & Material Addendum with Giacorp Contracting for Fencing Repairs for the 2023/2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BF. Motion to accept and approve the Time & Material Addendum with Crossroads Pavement Maintenance, LLC for Paving Repairs for the 2023/2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BG. Motion to accept and approve the Time & Material Addendum with C. Dougherty & Co., Inc. for Boiler Cleaning Services for the 2023/2024 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: Guadalupe Ruiz-Catala, Vice President
SECONDER: Nelson Reynoso, Trustee
AYES: Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BH. Motion to accept and approve the Time & Material Addendum with Haig's Service Corp. for Fire Alarm Service for the 2023/2024 school year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BI. Motion to accept and approve the Time & Material Addendum with C.C. Masonry, Inc. for Concrete Masonry Services for the 2023/2024 school year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BJ. Motion to accept and approve the proposal from Robert Half International for professional administrative services for the period of 7/1/2023 - 7/24/2023, not to exceed \$4,072.95, based upon relative experience, qualifications and the respondent who will provide the highest quality service at fair and competitive prices. A portion of this service in the amount of \$1,629.18 is payable through PEA funds.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

BK. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Guadalupe Ruiz-Catala, Vice President
SECONDER:	Nelson Reynoso, Trustee
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

10. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

- A. The Secretary's Report of Cash Balances as of May 31, 2023 reflecting a balance of \$18,416,407.75 and The Treasurer's Report of Cash Balances as of May 31, 2023 reflecting a balance of \$18,416,407.75.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deborah Podwin, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- B. Final Vouchers for payment in the month of May 2023 in the total amount of \$8,745,366.35.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deborah Podwin, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- C. Partial Vouchers for payment in the month of June 2023 in the total amount of \$9,342,935.69.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deborah Podwin, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

- D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of May 31, 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of May 31, 2023, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deborah Podwin, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

11. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

Dr. Tully thanked everyone for their hard work and dedication.

Dr. Amara wished everyone a happy summer.

12. Adjournment

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nelson Reynoso, Trustee
SECONDER:	Guadalupe Ruiz-Catala, Vice President
AYES:	Amara, Ruiz-Catala, Reynoso, Podwin, Munoz

Bergenfield Public Schools

Mentoring Plan

2023 - 2024

In order for the Bergenfield School district to be prepared for the implementation of the one year mentoring program, the Bergenfield Professional Development Committee recommends the following plan for the district.

1. The vision and goals of the school district is to recognize the strengths and needs of the novice teachers as they develop over time and will include appropriate support, activities and assessment practices designed to meet novice teachers' needs in effective ways.

Our mentoring program vision will support novice teachers in compliance with the New Jersey Professional Standards for Teachers and the Key Elements of High Quality Professional Development for Teachers.

- Subject matter knowledge
- Human growth and development
- Diverse learning
- Instructional planning and strategies
- Assessment skills
- Learning environment
- Special needs
- Communication
- Collaboration and partnerships
- Professional development

Mentoring program goals for the local mentoring program:

- Teacher knowledge and strategies related to the New Jersey Student Learning Standards will be enhanced in order to facilitate student achievement.
- Exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching will be identified

- Provisional or a Standard Certificate holders who have not completed one full year of teaching should be mentored
 - To facilitate collaboration and partnerships
2. The selection of a mentor will follow the following guidelines:
- Each mentor should be an in-district teacher with performance scores of Effective or Highly Effective on the most recent summative evaluation
 - Whenever possible the mentor teacher should be certified in the same or affiliated subject area as the novice teacher
3. The roles and responsibilities of the mentor are:
- Consultant
 - Positive role model
 - Sponsor
 - Facilitator

Dialogue and discussion are key communication activities that facilitate ongoing professional growth for both novice teacher and mentor. Different types of contact provide numerous ways for mentor and novice teacher to have interactions. Types of contact include but are not limited to:

- One-on-one interaction
- Grade level/Department/Team meetings
- Interactive journals
- Phone calls/Emails
- In-Person, Video or Tele-Conferences (including twice a month formal meetings after the initial 4-8 week period)

While common planning time would be the exemplary format, given the master schedule, other meeting times will need to be utilized. Online mentoring will also be encouraged where both the mentor and novice teacher can engage in online discussion with other novice teachers and mentors in the district.

4. Provisional Teacher Process for attaining a Standard Certificate
- Novice teacher, **traditional route** (holding Certificate of Eligibility with Advanced Standing) must:
- Receive a comprehensive orientation to district policies and procedures
 - Receive one full school year of 1-1 mentoring from beginning of assignment, pro-rated for a part-time teacher
 - Participate in mentor/mentee meetings at least once/week for the first 4 weeks of assignment

- Keep logs of contact time with mentees
- Leads mentee in guided self assessment on district's teacher practice instrument
- Be paid through the Personnel/Board office. A fee of \$550.00 will be paid at the end of the provisional year to the mentor. Payment is sent to the Personnel Office.
Mentees may not pay mentors directly!

Novice teacher, **Alternate Route** (holding Certificate of Eligibility) must:

- Be enrolled in a CE Educator Preparation Program and have completed 50 hours of pre-professional experience prior to employment
- Complete a comprehensive orientation to district policies and procedures
- Receive one full school year of 1-1 mentoring from beginning of assignment, pro-rated for part time teachers
- Participate in mentor/mentee meetings at least once per week for the first 8 weeks of assignment
- Keep logs of contact time with mentees
- Lead mentee in guided self-assessment on district's teachers evaluation instrument
- Align support to mentee's preparation curriculum
- Be paid through the Personnel/Board office. A fee of \$1,000 will be paid at the end of the provisional year to the mentor. Payment is sent to the Personnel Office.
Mentees may not pay mentors directly.

To qualify for a standard certificate, you must meet evaluation requirements pursuant to N.J.A.C 6A:9A-8.6 of obtaining two effective or highly effective final ratings, one per year, within three consecutive years of teaching. The evaluation must adhere to the criteria of AchieveNJ, the statewide evaluation system schools use to evaluate certificated staff.

See Attached Documents:

- A. Application Form
- B. Reference Form
- C. Mentoring Log

BERGENFIELD SCHOOL DISTRICT

MENTOR APPLICATION

2023 - 2024

This form indicates that you have a desire to mentor a novice teacher. This form with the required signatures, must be submitted to your principal for his/her review. If selected the principal will notify the successful applicant and forward that application to the Personnel Office.

Name _____ School _____

Subject/Grade Level _____

1. Why do you want to be a mentor?

2. What abilities and experiences do you bring to the process of mentoring?

3. How are you keeping current in curriculum areas?

I understand that I must receive training in the roles and responsibilities of a mentor teacher. I agree to meet with the novice teacher on a regular basis during the school year.

Applicant's Signature _____

Date _____

Attachment: Mentoring Plan 23-24 (10421 : Mentoring Plan 23/24)

BERGENFIELD SCHOOL DISTRICT
REFERENCE FORM
2023 - 2024

It is the responsibility of the applicant to get the following signatures as indicated to verify that the applicant possesses the required skill, knowledge and attitude to effectively serve as a mentor teacher.

Principal's Signature _____ Date _____

Supervisor's Signature _____ Date _____

Colleague's Signature _____ Date _____

This Reference Form should be attached to the Mentor Application and forwarded to the Building Principal.

Attachment: Mentoring Plan 23-24 (10421 : Mentoring Plan 23/24)

Instruction: Please log each session with your mentee. Submit this log form to the Personnel Office on the last working day of each month for the duration of your mentorship. Please keep a copy for your records.

Month: _____ Year: _____ School: _____

Mentor Name: _____ Mentor Signature: _____

Mentee Name: _____ Mentee Signature: _____

Total Number of Mentoring Hours This Month: _____

Date	Time From: To:	Description of Activities	Total Time

Attachment: Mentoring Plan 23-24 (10421 : Mentoring Plan 23/24)

Date	Time		Description of Activities	Total Time
	From:	To:		

Attachment: Mentoring Plan 23-24 (10421 : Mentoring Plan 23/24)

Curriculum Associates, LLC Price Quote - Q-35741

Version: 1
Quote Date: 7/5/2023
Quote Expiration Date: 10/31/2023

This price quote from Curriculum Associates, LLC having an address at 153 Rangeway Road, North Billerica, MA 01862 ("Company") has been prepared for the Customer Name identified as "Customer" below. Customer's use of Ellevation subscriptions shall be subject to the Ellevation Terms and Conditions of Use, which can be found at <https://ellevationeducation.com/platform-legal-notice>.

Company: Curriculum Associates, LLC
Representative: Erica Williams
Email: erica.williams@ellevationeducation.com
Phone: 617-307-5755
Address: 153 Rangeway Road,
North Billerica, MA 01862
Start Date: 11/1/2023

Customer: Bergenfield Public Schools, NJ
Contact Name: Zoe Lloyd
Email: zlloyd@bergenfield.org
Phone: 201-385-8600 x1375
Address: 225 West Clinton Ave,
Bergenfield, NJ 07621
End Date: 10/31/2024

Subscription Fees

Product	Quantity	Unit Price	Total Fees
Strategies	233	Minimum	\$6,500.00
Ellevation Platform	233	Minimum	\$6,500.00
Subscription Total:			\$13,000.00

Services Fees

Services Total:	\$0.00
-----------------	--------

Total Investment - Q-35741

Grand Total:	\$13,000.00
--------------	-------------

Invoicing Schedule: Up Front, In Full Payment Term: Net 30 Contract Term: 12

- Account Number: 4418064408 | Account Name: Curriculum Associates, LLC
- Bank Name: Wells Fargo Bank - San Francisco, CA
- ABA Routing: 121000248
- Tax ID: 26-3954988

To the extent your purchase is subject to sales tax, tax will be applied at final invoicing. If tax exempt, please submit valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@calinc.com.

Attachment: Curriculum Associates LLC Q-35741 (10441 : Curr. Associates LLC - Ellevation Software Renewal - Title III)

POLICY GUIDE

STUDENTS

5111/page 1 of 11

Eligibility of Resident/Nonresident Students

First Reading: July 31, 2023

Second Reading: August 28, 2023

M

5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

The Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education.

Eligibility to Attend School

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1.

A child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in a time of war or national emergency shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.

The Board shall also admit any student that is kept in the home of a person other than the student's parent or guardian, where the person is domiciled in the school district and is supporting the student without remuneration as if the student were his or her own child in accordance with N.J.A.C. 6A:22-3.2. A student is only eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 if the student's parent or guardian files, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the student due to family or economic hardship and the student is not residing with the other person solely for the purpose of receiving a free public education. In addition, the person keeping the student must file, if so required by the Board of Education, a sworn statement that he or she: is domiciled within the school district; is supporting the child



POLICY GUIDE

STUDENTS

5111/page 2 of 11

Eligibility of Resident/Nonresident Students

without remuneration and intends to do so for a time longer than the school term; will assume all personal obligations for the student relative to school requirements; and provides a copy of his or her lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner. Pursuant to N.J.S.A. 18A:38-1.c., any person who fraudulently allows a child of another person to use his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of his or her child to a person in another district commits a disorderly persons offense.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.b. if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency. Eligibility under this provision shall cease at the end of the current school year during which the parent or guardian returns from active military duty.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.d. if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere. When required by the Board of Education, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of a student attending the school district of temporary residence. When one of a student's parents or guardians temporarily resides in the school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with the criteria of N.J.A.C. 6A:22-3.1(a)1.i.

A student is eligible to attend this school district free of charge:

1. If the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2 - Education of Homeless Children;



POLICY GUIDE

STUDENTS

5111/page 3 of 11

Eligibility of Resident/Nonresident Students

2. If the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2;
3. If the student previously resided in the school district and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district, pursuant to N.J.S.A. 18A:38-3.b. The school district shall not be obligated for transportation costs; and
4. If the student resides on Federal property within the State pursuant to N.J.S.A. 18A:38-7.7 et seq.

Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other law, rule, or regulation to the contrary, a student who moves out of the school district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the school district for the remainder of the school year in pursuant to N.J.S.A. 18A:38-1.1 and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h). If the student remains enrolled in the school district for the remainder of the school year, the school district shall provide transportation services to the student, provided the student lives remote from school, and the State shall reimburse the school district for the cost of the transportation services. Nothing in N.J.S.A. 18A:38-1.1 shall be construed to affect the rights of homeless students pursuant to N.J.S.A. 18A:7B-12, N.J.S.A. 18A:7B-12.1, or any other applicable State or Federal law.

If the district of residence cannot be determined according to the criteria contained in N.J.S.A. 18A:7B-12; if the criteria contained in N.J.S.A. 18A:7B-12 identify a district of residence out of the State; or if the child has resided in a domestic violence shelter, homeless shelter, or transitional living facility located outside of the district of residence for more than one year, the State shall assume fiscal responsibility for the tuition of the child in accordance with N.J.S.A. 18A:7B-12.d.

A student's eligibility to attend this school shall not be affected by the physical condition of an applicant's housing or his or her compliance with local housing ordinances or terms of lease.



POLICY GUIDE

STUDENTS

5111/page 4 of 11

Eligibility of Resident/Nonresident Students

Except as set forth in N.J.A.C. 6A:22-3.3(b)1., immigration/visa status shall not affect eligibility to attend school and the school district shall not condition enrollment in the school district on immigration status. A student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111.

Proof of Eligibility

The Board of Education shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.A.C. 6A:22-3.4. The Board of Education shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.

The Board of Education shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school as outlined in N.J.A.C. 6A:22-3.4(d). The Board of Education may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) or pertinent parts thereof if voluntarily disclosed by the applicant. The Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment.

In the case of a dispute between the school district and the parent of a student in regard to the student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission (NJMVC) the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.S.A. 18A:38-1.3. The NJMVC shall disclose to a school district the information requested in accordance with procedures established by the NJMVC. However, the school district shall not condition enrollment in the district on immigration status or on the fact that the NJMVC does not have the name or address of the parent on file.



POLICY GUIDE

STUDENTS

5111/page 5 of 11

Eligibility of Resident/Nonresident Students

Registration Forms and Procedures for Initial Assessment

Registration and initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1. The Board of Education shall use Commissioner-provided registration forms or locally developed forms that are consistent with the forms provided by the Commissioner. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.

Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2.

When a student appears ineligible based on the information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the district's determination and an intent to appeal to the Commissioner of Education. An applicant whose student is enrolled pursuant to this provision shall be notified that the student will be removed, without a hearing before the Board, if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.

When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement, designated staff shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of "neglect" for the purposes of ensuring compliance



POLICY GUIDE

with compulsory education law, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student's name, the name(s) of the parent/guardian/resident, and the student's address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.

Enrollment or attendance at the school shall not be conditioned on advance payment of tuition when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information. The Board of Education shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2, Education of Homeless Children. Enrollment or attendance in the school district shall not be denied based upon the absence of the certified copy of the student's birth certificate or other proof of a student's identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.

Enrollment in the school district shall not be denied based upon absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.

When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student's prior educational record. However, the applicant shall be advised the student's initial educational placement may be subject to revision upon the school district's receipt of records or further assessment of the student.

Notice of Ineligibility

When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22 or the student's initial application is found to be deficient upon subsequent review or investigation, the school district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample form(s) and meets requirements of N.J.A.C. 6A:22-4 et seq. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside. Notices of ineligibility shall include information as outlined in N.J.A.C. 6A:22-4.2.



POLICY GUIDE

STUDENTS

5111/page 7 of 11

Eligibility of Resident/Nonresident Students

Removal of Currently Enrolled Students

Nothing in N.J.A.C. 6A:22 et seq. and this Policy shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.

When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student's removal in accordance with the provisions of N.J.A.C. 6A:22-4.3. No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an "affidavit student" (as defined in N.J.A.C. 6A:22-1.2) has been informed of his or her entitlement to a hearing before the Board of Education. Once the hearing is held, or if the parent, guardian, adult student or resident keeping an "affidavit student", does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board or a

Board Committee, at the discretion of the full Board. If the hearing(s) is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. No student may be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

Appeal to the Commissioner

An applicant may appeal to the Commissioner of Education the school district's determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3. Pursuant to N.J.S.A. 18A:38-



POLICY GUIDE

STUDENTS

5111/page 8 of 11

Eligibility of Resident/Nonresident Students

1.b(1), appeals of “affidavit student” eligibility determinations shall be filed by the resident keeping the student.

Assessment and Calculation of Tuition

If no appeal to the Commissioner is filed following notice of an ineligibility determination, the Board of Education may assess tuition, for up to one year of a student’s ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner. Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 et seq. If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.

If an appeal to the Commissioner is filed and the petitioner does not sustain the burden of demonstrating the student’s right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a). Upon the Commissioner’s finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2.

Nonresident Students

A. Legal Residence

All children attending school must be domiciled within the school district or otherwise included in the provisions of the Revised Statutes of New Jersey.

Within Bergenfield: elementary pupils whose residence changes before April 1 must transfer to the school within his/her new residency.



POLICY GUIDE

STUDENTS

5111/page 9 of 11

Eligibility of Resident/Nonresident Students

B. Non Residents

As a choice school district, non-residents may not be admitted on a tuition or tuition free basis except:

(1) if the person was previously a resident and the person’s parent or guardian is a member of the New Jersey National Guard or a member of the reserve component of the armed forces for the United States and has been ordered into active military service in any of the armed forces of the United States in time of war or national emergency, resulting in the relocation of the student outside the district;

(2) the person previously attended school in the district as a non-resident student on a tuition free basis and the school district in which the student resides agrees to pay the tuition for the non-resident student to attend school in the district.

Seniors whose move from Bergenfield on or April shall be permitted to continue to attend Bergenfield High School on a tuition free basis if he/she is eligible to graduate in June. Any other senior who moves from the Bergenfield prior to April and is on schedule to graduate on track with their cohorts shall be permitted to attend Bergenfield High School on a tuition basis.

C. The Board may admit foreign exchange students into district schools in order to promote cultural awareness and global perspectives among students. Decisions regarding the most appropriate educational placement of these student(s) shall be the responsibility of the superintendent.

The Board requires that each board-approved exchange program must:

1. Maintain a network of qualified and trained local representatives living in or near the community, with responsibility for each student and provide an orientation and ongoing support for both the host family and student.
2. Provide continuing hands-on monitoring and responsiveness, from local representatives to national headquarters, with student selection and preparation, selection and screening of host families, ongoing contact with host family and student, and communication



POLICY GUIDE

STUDENTS

5111/page 10 of 10

Eligibility of Resident/Nonresident Students

- with the district and responsiveness to district needs.
3. Receive school enrollment authorization for placements each year prior to contacting potential host families.
 4. Arrange host family placements before exchange students leave their home country. Exchange students are expected to be in their host family and district placements by the first day of classes.
 5. Personally interview and screen all potential host families, matching student and family interests and personalities.
 6. All potential host families must have a high school student currently enrolled with the district to help acclimate the exchange student.
 7. In the event that tutoring/ESL help is needed, the organization will make arrangements and ensure that the student accepts financial responsibility for it.
 8. Demonstrate students have medical and accident insurance that meets or exceeds U.S. Department of State guidelines.
 9. Provide the district with a complete student application, which includes:
 - a. personal letter from the student
 - b. detailed information on student and natural family
 - c. proof that the student has sufficient English proficiency, in accordance to the J-1 language requirement

The Board may accept exchange students provided the following criteria are met:

1. Students shall have a J-1 visa who reside within the district to be participants. Tuition may be waived for students on a J-1 visa. However, the district will have no obligation to providing any special services, tutoring or equipment.
2. Student must be in a group-sponsored exchange program as part of the Bureau of Educational and Cultural Affairs within the U.S. Department of State.
3. The students' host family must be domiciled in the school district, in accordance to N.J.A.C. 6A:22-3.2. The district must be notified as soon as a student-host family match-up is confirmed.
4. Students shall comply with all immunization requirements for



POLICY GUIDE

STUDENTS

5111/page 11 of 11

Eligibility of Resident/Nonresident Students

- students of this district.
5. The district may admit up to 3 high school students based on space availability within the district per academic year.
 6. Students can attend the district no longer than one academic year.
 7. Students may receive credit for academic courses taken at the district, but those credits may not be used to fulfill minimum high school graduation requirements, set forth by the New Jersey Department of Education. Students are expected to attain passing grades by the end of their first semester.
 8. Students who attend the district may not graduate as students of the district.
 9. Student must adhere to the high school code of conduct and any infringement may result in consequences as outlined in the student handbook.
 10. Each student must be qualified to participate in regular classes and maintain a typical schedule and possess a commitment to treat coursework as important.

N.J.S.A. 18A:38-1; 18A:38-1.1; 18A:38-1.3; 18A:38-3;
18A:38-3.1; 18A:7B-12
N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22
8 CFR 214.3

Adopted: June 19, 2006



POLICY GUIDE

PROGRAM
2419/page 1 of 3
School Threat Assessment Teams
First Reading: July 24, 2023
Second Reading: July 31, 2023
M

2419 SCHOOL THREAT ASSESSMENT TEAMS

The Board of Education shall establish a threat assessment team at each school in the district pursuant to N.J.S.A. 18A:17-43.4. The purpose of a threat assessment team shall be to provide school teachers, administrators, and other staff with assistance in identifying students of concern, assessing those students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to manage the risk of harm for students who pose a potential safety risk, to prevent targeted violence in the school, and ensure a safe and secure school environment that enhances the learning experience for all members of the school community.

Threat assessment teams established pursuant to N.J.S.A. 18A:17-43.4.a. and this Policy shall be multidisciplinary in membership and, to the extent possible, shall include the following individuals:

1. A school psychologist, school counselor, school social worker, or other school employee with expertise in student counseling;
2. A teaching staff member;
3. A school Principal or other senior school administrator;
4. A safe schools resource officer or school employee who serves as a school liaison to law enforcement; and
5. The school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440, in the event the school safety specialist is not already a school administrator or school employee required to be a part of the threat assessment team pursuant to N.J.S.A. 18A:17-43.4.b(5).

Additional school employees may serve as regular members of the threat assessment team or may be consulted during the threat assessment process, as determined to be appropriate by the team.

Attachment: Policy #2419 - School Threat Assessment Teams (10471 : Second Reading of Policy #2419 - School Threat Assessment Teams)



POLICY GUIDE

PROGRAM
2419/page 2 of 3
School Threat Assessment Teams

Nothing contained in N.J.S.A. 18A:17-43.4 shall be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the effective date of N.J.S.A. 18A:14-43.4 (August 1, 2022).

This Policy, required pursuant to N.J.S.A. 18A:17-43.4, shall be aligned with guidelines developed by the New Jersey Department of Education (NJDOE) pursuant to N.J.S.A. 18A:17-43.6 and shall include, but need not be limited to:

1. Guidance for students, teaching staff members, and all school staff members regarding the recognition of threatening or aberrant behavior in a student that may represent a threat to the school community;
2. The designation of members of the school community to whom threatening behavior shall be reported;
3. The development and implementation of policies concerning the assessment and intervention of students whose behavior poses a threat to the safety of the school community, and appropriate actions to be taken, including available social, developmental, and law enforcement resources, for students whose behavior is identified as posing a threat to the safety of the school community;
4. Coordination and consultation with the school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440; and
5. The threat assessment team shall not disclose or disseminate any information obtained during their assessment beyond the purpose for which the information was provided to the threat assessment team, except that the threat assessment team is authorized to disclose the information to applicable agencies to pursue appropriate action pursuant to N.J.S.A. 18A:17-43.5.a.(3) for any student whose behavior is identified as posing a threat to the safety of the school community.

Attachment: Policy #2419 - School Threat Assessment Teams (10471 : Second Reading of Policy #2419 - School Threat Assessment Teams)



POLICY GUIDE

PROGRAM
2419/page 3 of 3
School Threat Assessment Teams

When assessing a student whose behavior may pose a threat to the safety of the school community, in the case of a student with an Individualized Education Program (IEP) or 504 Plan, the threat assessment team shall consult with the IEP team or 504 team to determine whether the aberrant behavior is a threat to school safety and is being properly addressed in a manner that is required by N.J.A.C. 6A:14 and all Federal and State special education laws.

Each member of the threat assessment team shall participate in training provided by the school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440 that is consistent with the guidelines developed by the NJDOE pursuant to N.J.S.A. 18A:17-43.6. The training shall ensure the threat assessment team is able to accurately assess student behavior and to ensure that threat assessment teams do not have a disparate impact on students based on their race, ethnicity, homelessness status, religious belief, gender, gender identity, sexual orientation, or socioeconomic status. The training shall, at a minimum, include training on adverse childhood experiences, childhood trauma, cultural competency, and implicit bias.

The NJDOE, in consultation with State law enforcement agencies and the New Jersey Office of Homeland Security and Preparedness, shall develop guidelines for school districts regarding the establishment and training of threat assessment teams pursuant to N.J.S.A. 18A:17-43.4 et seq. The NJDOE shall provide training through the New Jersey School Safety Specialist Academy established pursuant to N.J.S.A. 18A:17-43.2. The school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440 shall provide training to school staff consistent with the training and guidelines provided by the NJDOE.

N.J.S.A. 18A:17-43.3; 18A:17-43.4; 18A:17-43.5; 18A:17-43.6

Adopted:



**ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BERGENFIELD BOARD OF EDUCATION,
BIG BROTHERS BIG SISTERS OF COASTAL & NORTHERN NJ
AND
BMW OF NORTH AMERICA**

WHEREAS, the Bergenfield Board of Education (the “Board” or “District”), Big Brothers Big Sisters of Coastal & Northern NJ (“BBBSCNNJ”), and the BMW of North America (“BMW”) (collectively “Parties”) are Parties to a prospective Memorandum of Understanding (“MOU”), as proposed by BBBSCNNJ; and

WHEREAS, the Board is desirous of amending the terms of the MOU to clarify and memorialize the respective responsibilities of the parties.

NOW, THEREFORE, the parties hereby agree as follows:

Lincoln Elementary School shall be changed to the Bergenfield Board of Education.

Delete the second sentence in I, “Term”, in its entirety.

Big Brothers Big Sisters (BBBSCNNJ) will:

Insert the phrase, “in accordance with N.J.S.A. 18A:6-7.1 et seq. (criminal history and Pass the Trash), after the phrase, “background checks”, in the first bullet.

Incorporate the following as a new bullet points:

Comply with all applicable provisions of the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.1 et seq., and the anti-bullying policy of the Board. BBBSCNNJ, its employees, and/or volunteers shall verbally report any act of harassment, intimidation, or bullying of a student of the Board on the same day on which the act was witnessed, or on the same day on which reliable information that a student has been subject to harassment, intimidation, or bullying was received, and shall report the same in writing, within two (2) school days. All verbal and written reports of harassment, intimidation, or bullying of a student shall be made to the school principal or to any school administrator or safe schools resource officer. Reports may be made anonymously in accordance with the reporting procedure as set forth in the anti-bullying policy. The Board shall provide a copy of the anti-bullying policy and information regarding the policy.

Incorporate the following as new paragraphs to the MOU:

Each Party shall maintain the necessary insurance coverage for the Program, and shall identify each other Party as an additional insured on its Policy.

Each Party ("Indemnifying Party") shall indemnify and hold the other Parties and all of their officers, agents, and employees harmless ("Indemnified Party") from and against any and all claims, damages, losses and expenses, including attorney's fees, arising out of, resulting from or in connection with the provisions of this MOU, which are caused by any act, error, or omission of the Indemnifying Party, its officers, agents, or employees.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed on the date that both parties sign and accept this Addendum.

ATTEST:

BERGENFIELD
BOARD OF EDUCATION

JoAnn Khoury-Frias, Ed.M.
Business Administrator/Board Secretary

By: _____
Dr. Joseph Amara
Board President

Date:

ATTEST:

BIG BROTHERS BIG SISTERS OF
COASTAL & NORTHERN NJ

Name :
Title:

By: _____
William Salcedo
Executive Director

Date:

ATTEST:

BMW OF NORTH AMERICA

Name :
Title:

Date:

By: _____

Attachment: Big Brothers Big Sisters Coastal North Jersey-Bergenfield MOU (10456 : Big Brother Big Sisters Addendum for 23/24)

**ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BERGENFIELD BOARD OF EDUCATION,
BIG BROTHERS BIG SISTERS OF COASTAL & NORTHERN NJ
AND
BMW OF NORTH AMERICA**

WHEREAS, the Bergenfield Board of Education (the "Board" or "District"), Big Brothers Big Sisters of Coastal & Northern NJ ("BBBSCNNJ"), and the BMW of North America ("BMW") (collectively "Parties") are Parties to a prospective Memorandum of Understanding ("MOU"), as proposed by BBBSCNNJ; and

WHEREAS, the Board is desirous of amending the terms of the MOU to clarify and memorialize the respective responsibilities of the parties.

NOW, THEREFORE, the parties hereby agree as follows:

Lincoln Elementary School shall be changed to the Bergenfield Board of Education.

Delete the second sentence in I, "Term", in its entirety.

Big Brothers Big Sisters (BBBSCNNJ) will:

Insert the phrase, "in accordance with N.J.S.A. 18A:6-7.1 et seq. (criminal history and Pass the Trash), after the phrase, "background checks", in the first bullet.

Incorporate the following as a new bullet points:

Comply with all applicable provisions of the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.1 et seq., and the anti-bullying policy of the Board. BBBSCNNJ, its employees, and/or volunteers shall verbally report any act of harassment, intimidation, or bullying of a student of the Board on the same day on which the act was witnessed, or on the same day on which reliable information that a student has been subject to harassment, intimidation, or bullying was received, and shall report the same in writing, within two (2) school days. All verbal and written reports of harassment, intimidation, or bullying of a student shall be made to the school principal or to any school administrator or safe schools resource officer. Reports may be made anonymously in accordance with the reporting procedure as set forth in the anti-bullying policy. The Board shall provide a copy of the anti-bullying policy and information regarding the policy.

Incorporate the following as new paragraphs to the MOU:

Each Party shall maintain the necessary insurance coverage for the Program, and shall identify each other Party as an additional insured on its Policy.

Each Party ("Indemnifying Party") shall indemnify and hold the other Parties and all of their officers, agents, and employees harmless ("Indemnified Party") from and against any and all claims, damages, losses and expenses, including attorney's fees, arising out of, resulting from or in connection with the provisions of this MOU, which are caused by any act, error, or omission of the Indemnifying Party, its officers, agents, or employees.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed on the date that both parties sign and accept this Addendum.

ATTEST:

BERGENFIELD
BOARD OF EDUCATION

JoAnn Khoury-Frias, Ed.M.
Business Administrator/Board Secretary

By: _____
Dr. Joseph Amara
Board President

Date:

ATTEST:

BIG BROTHERS BIG SISTERS OF
COASTAL & NORTHERN NJ

Name :
Title:

By: _____
William Salcedo
Executive Director

Date:

ATTEST:

BMW OF NORTH AMERICA

Name :
Title:

Date:

By: _____

Attachment: Big Brothers Big Sisters Coastal North Jersey-Bergenfield MOU (10456 : Big Brother Big Sisters Addendum for 23/24)



Main Office
305 Bond Street, 2nd Floor
Asbury Park, NJ 07712
P: 732.544.2224 F: 732.544.2260

Regional Offices
21 Western Ave, 1st Floor
Morristown, NJ 07960

2023-2024 BERGEN COUNTY SHERIFF'S OFFICE BIGS IN BLUE MENTORING PROGRAM WITH ROY W. BROWN MIDDLE SCHOOL

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) made April 17, 2023 between **Big Brothers Big Sisters of Coastal and Northern NJ** (hereafter referred to as "BBBSCNNJ"), **Roy W. Brown Middle School** (hereafter referred to as "RWBMS"), and **Bergen County Sheriff's Office** (hereafter referred to as "BCSO").:

WHEREAS, RWBMS offers a mentorship program which helps in the enhancement of the students' educational experience.

WHEREAS, BCSO desires to offer educational mentorship experiences to RWBMS students in order for RWBMS students to benefit from the BBBSCNNJ program.

NOW, THEREFORE, in consideration of the mutual agreements and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which hereby are acknowledged, it is mutually agreed and covenanted by and between the parties to this Memorandum of Understanding as follows:

I. TERM

This Memorandum of Understanding shall have a term commencing on **September 1, 2023** and ending on **August 31, 2024**. This Agreement shall be automatically renewed at the end of the stated period unless either party gives at least thirty (30) days written notice of its intent to not renew the contract. This Memorandum of Understanding may be terminated by either party upon giving written notice of such intent to the other party at least thirty (30) days prior to such termination. This Memo of Understanding is based on this program taking place in-person and/or in a virtual setting utilizing a mutually agreed upon video conferencing platform.

BBBSCNNJ will:

- Screen all participants (i.e., collect/manage applications, conduct interviews, reference checks, confidentiality agreements, background checks, etc.).
- Match each RWBMS student with a BCSO Mentor based on information gathered during enrollment process including goals, life experiences, interests, hobbies, personalities, etc.
- Manage the scheduling of planning meetings and mentoring sessions (approximately two mentoring sessions per month for 60-75 minutes).
- Screen and assign BBBSCNNJ staff facilitator to work with RWBMS and BCSO staff liaisons in assisting in the coordination and facilitation of all program content and agendas, including activities, tours, and presentations.
- Provide a Mentor Training Session at BCSO (or via video conferencing, as needed) prior to the start of the program and a Mentor Discussion Meeting throughout the program, as needed.
- Provide a Mentee Orientation Session at RWBMS (or video conferencing, as needed) prior to the start of the program.
- Assign a BBBSCNNJ Case Manager to contact all Mentors and Mentees via phone, video conferencing, or in-person in order to assess child safety, relationship development, and provide ongoing guidance and support throughout the program.
- Secure a video conferencing account and assist in setting up all participants in order to effectively lead the mentoring program in a virtual format, as needed.
- Track outcomes.

- Fundraise \$30,000 to cover the costs of the program for the 2023-2024 school year.

BCSO will:

- Assign a BCSO staff liaison(s) to attend planning meetings and support the overall management of the program.
- Promote the BBBSCNNJ mentoring program internally in order to attract committed BCSO volunteer Mentors for the program.
- Assist in the administration process of dispersing paperwork to volunteers, if needed.
- Provide meeting site(s) (or video conferencing capabilities, as needed) for Mentor interviews, Mentor training session, and program sessions.
- Coordinate with BBBSCNNJ staff facilitator on session agendas including BCSO department presentations/tours and Mentor/Mentee one-to-one sessions (video conference and/or in-person).
- Provide bus transportation for RWBMS students to/from BCSO for each in-person program session, if needed.

RWBMS will:

- Provide a RWBMS staff liaison to be present at every program session to assist BBBSCNNJ's staff facilitator in managing attendance and overall supervision of the students (including assisting with the setup of video conferencing, as needed).
- Refer RWBMS students to the program including selecting and referring students who are in need of mentors and are committed to attending the program.
- Support the administration process of dispersing and collecting complete paperwork from RWBMS students/parents.
- Provide time and building space (or video conferencing capabilities, as needed) for RWBMS student interviews and assist in scheduling interviews for all participating students.
- Provide required school staff to chaperone students for entire session trips.
- Provide use of the school facilities (or video conferencing capabilities, as needed) for the duration of the mentoring program, if needed.
- Provide BBBSCNNJ staff facilitator with student data (e.g. grades, attendance, discipline records etc.) as needed to comply with performance measurement standards and ensure participant anonymity (see below).

BBBSCNNJ, BCSO, and RWBMS will hold all information confidential regarding participants and release such information only with signed parental consent or in cooperation with law enforcement investigations in compliance with local and State laws and statutes. In witness whereof, the parties have caused this MOU to be executed as of the day and year listed below.

Big Brothers Big Sisters of Coastal & Northern NJ

By: _____ Date: _____
William Salcedo, Executive Director

Roy W. Brown Middle School

By: _____ Date: _____
Christopher Tully, Superintendent

Attachment: BBBS RWB BHS (10456 : Big Brother Big Sisters Addendum for 23/24)



Main Office
 305 Bond Street, 2nd Floor
 Asbury Park, NJ 07712
 P: 732.544.2224 F: 732.544.2260

Regional Offices
 21 Western Ave, 1st Floor
 Morristown, NJ 07960



2023-2024 BERGEN COUNTY SHERIFF'S OFFICE BIGS IN BLUE MENTORING PROGRAM WITH ROY W. BROWN MIDDLE SCHOOL

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) made April 17, 2023 between **Big Brothers Big Sisters of Coastal and Northern NJ** (hereafter referred to as "BBBSCNNJ"), **Roy W. Brown Middle School** (hereafter referred to as "RWBMS"), and **Bergen County Sheriff's Office** (hereafter referred to as "BCSO").:

WHEREAS, RWBMS offers a mentorship program which helps in the enhancement of the students' educational experience.

WHEREAS, BCSO desires to offer educational mentorship experiences to RWBMS students in order for RWBMS students to benefit from the BBBSCNNJ program.

NOW, THEREFORE, in consideration of the mutual agreements and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which hereby are acknowledged, it is mutually agreed and covenanted by and between the parties to this Memorandum of Understanding as follows:

I. TERM

This Memorandum of Understanding shall have a term commencing on **September 1, 2023** and ending on **August 31, 2024**. This Agreement shall be automatically renewed at the end of the stated period unless either party gives at least thirty (30) days written notice of its intent to not renew the contract. This Memorandum of Understanding may be terminated by either party upon giving written notice of such intent to the other party at least thirty (30) days prior to such termination. This Memo of Understanding is based on this program taking place in-person and/or in a virtual setting utilizing a mutually agreed upon video conferencing platform.

BBBSCNNJ will:

- Screen all participants (i.e., collect/manage applications, conduct interviews, reference checks, confidentiality agreements, background checks, etc.).
- Match each RWBMS student with a BCSO Mentor based on information gathered during enrollment process including goals, life experiences, interests, hobbies, personalities, etc.
- Manage the scheduling of planning meetings and mentoring sessions (approximately two mentoring sessions per month for 60-75 minutes).
- Screen and assign BBBSCNNJ staff facilitator to work with RWBMS and BCSO staff liaisons in assisting in the coordination and facilitation of all program content and agendas, including activities, tours, and presentations.
- Provide a Mentor Training Session at BCSO (or via video conferencing, as needed) prior to the start of the program and a Mentor Discussion Meeting throughout the program, as needed.
- Provide a Mentee Orientation Session at RWBMS (or video conferencing, as needed) prior to the start of the program.
- Assign a BBBSCNNJ Case Manager to contact all Mentors and Mentees via phone, video conferencing, or in-person in order to assess child safety, relationship development, and provide ongoing guidance and support throughout the program.
- Secure a video conferencing account and assist in setting up all participants in order to effectively lead the mentoring program in a virtual format, as needed.
- Track outcomes.

- Fundraise \$30,000 to cover the costs of the program for the 2023-2024 school year.

BCSO will:

- Assign a BCSO staff liaison(s) to attend planning meetings and support the overall management of the program.
- Promote the BBBSCNNJ mentoring program internally in order to attract committed BCSO volunteer Mentors for the program.
- Assist in the administration process of dispersing paperwork to volunteers, if needed.
- Provide meeting site(s) (or video conferencing capabilities, as needed) for Mentor interviews, Mentor training session, and program sessions.
- Coordinate with BBBSCNNJ staff facilitator on session agendas including BCSO department presentations/tours and Mentor/Mentee one-to-one sessions (video conference and/or in-person).
- Provide bus transportation for RWBMS students to/from BCSO for each in-person program session, if needed.

RWBMS will:

- Provide a RWBMS staff liaison to be present at every program session to assist BBBSCNNJ's staff facilitator in managing attendance and overall supervision of the students (including assisting with the setup of video conferencing, as needed).
- Refer RWBMS students to the program including selecting and referring students who are in need of mentors and are committed to attending the program.
- Support the administration process of dispersing and collecting complete paperwork from RWBMS students/parents.
- Provide time and building space (or video conferencing capabilities, as needed) for RWBMS student interviews and assist in scheduling interviews for all participating students.
- Provide required school staff to chaperone students for entire session trips.
- Provide use of the school facilities (or video conferencing capabilities, as needed) for the duration of the mentoring program, if needed.
- Provide BBBSCNNJ staff facilitator with student data (e.g. grades, attendance, discipline records etc.) as needed to comply with performance measurement standards and ensure participant anonymity (see below).

BBBSCNNJ, BCSO, and RWBMS will hold all information confidential regarding participants and release such information only with signed parental consent or in cooperation with law enforcement investigations in compliance with local and State laws and statutes. In witness whereof, the parties have caused this MOU to be executed as of the day and year listed below.

Big Brothers Big Sisters of Coastal & Northern NJ

By: _____ Date: _____
William Salcedo, Executive Director

Roy W. Brown Middle School

By: _____ Date: _____
Christopher Tully, Superintendent

Attachment: BBBBS Lincoln (10456 : Big Brother Big Sisters Addendum for 23/24)

Summer PD Workshops
 Proposal
 Tara Schneider

- Classroom Management
 - July 11 - 1:30 - 3:30 pm
 - Discuss classroom management strategies that work for teachers in Bergenfield and explore new strategies for the 2023-24 school year
- Nearpod and Pear Deck
 - July 13 - 1:30 - 3:30 pm
 - Practice using both Nearpod and Pear Deck programs as both student and teacher and explore the benefits of both
- Newsela
 - July 18 - 1:30 - 3:30 pm
 - Explore the resources available through Newsela to complement curriculum and support the NJDOE mandates
- Assessments - Formative & Summative
 - July 20 - 1:30 - 3:30 pm
 - Review types of assessments and resources to make assessments more manageable and meaningful for teachers and students
- DBQ Online
 - July 25 - 1:30 - 3:30 pm
 - Explore DBQ Online for both Social Studies and English courses
- Springboard - Let's Get Started!
 - July 27 - 1:30 - 3:30 pm
 - Introduction to using Springboard resources and Springboard Online in the English classroom
- Springboard - Let's Dig In!
 - August 1 - 9:00 - 11:00 am
 - Dig in to Springboard resources and Springboard Online - what's new, what's available and hasn't been explored, how is it used best in our classrooms
- All Things Google
 - August 3 - 9:00 - 11:00 am
 - An overview of the products in the Google Suite - Sheets, Forms, Docs, Classroom, etc.
- Shared Inquiry
 - August 17 - 9:00 - 11:00 am
 - Experience the Shared Inquiry strategy as a student and teacher
- Engaging Teaching Strategies
 - August 22 - 9:00 - 11:00 am
 - Explore engaging resources and strategies that are being used effectively in Bergenfield classrooms and discuss new ideas



1860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Price Quote **1.6.B.10.a**

Date 7/12/2023
Quote No. 307112
Acct. No. 03:be:NJ:12224233
Total \$1,500.00
Pricing Expires 12/31/2099

Bergenfield Borough School District
225 W Clinton Ave
Bergenfield NJ 07621

Payment Schedule	Contract Start	Contract End
	7/1/2023	6/30/2024

Site	Description	Comment	End Date	Qty
1. Bergenfield Alternative High School	Professional Development Webinar Training		06/30/2024	

Subtotal \$1,500.
Total \$1,500.

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <http://www.imaginelearning.com/standard-terms-and-conditions>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Bergenfield Borough School District

Imagine Learning Representative

Signature: _____
Print Name: _____
Title: _____
Date: _____

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and all documentation to AR@imaginelearning.com or fax to 480-423-0213.



1860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Price Quote **1.6.B.11.a**

Date 3/19/2023
Quote No. 299775
Acct. No. 03:be:NJ:12224233
Total \$7,150.00
Pricing Expires 12/31/2099

Bergenfield Borough School District
225 W Clinton Ave
Bergenfield NJ 07621

Payment Schedule			Contract Start	Contract End
			7/1/2023	6/30/2024

Qty	Description	Comment	End Date	Per Unit	Amount
Bergenfield Alternative High School					
1	Digital Libraries 9-12 Comprehensive Site License (HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep)		06/30/2024	\$7,150.00	\$7,150.00
Subtotal					\$7,150.00
Total					\$7,150.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <http://www.imaginelearning.com/standard-terms-and-conditions>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Bergenfield Borough School District

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Dan Savarese, M.Ed.
Account Executive – New Jersey & New York
732.779.6429
daniel.savarese@imaginelearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and all documentation to AR@imaginelearning.com or fax to 480-423-0213.

CharacterStrong
 4227 S MERIDIAN STE C, #320
 PUYALLUP, WA
 billing@characterstrong.com
 characterstrong.com



Estimate

ADDRESS

Darlene Markman
 Bergenfield Public School
 District
 225 W. Clinton Avenue
 Bergenfield, NJ 07621 US

SHIP TO

Darlene Markman
 Bergenfield Public School
 District
 225 W CLINTON AVE
 BERGENFIELD, NJ
 07621-1962 US

ESTIMATE # 13060

DATE 05/01/2023

PRODUCT/SERVICE	QTY	RATE	AMOUNT
PurposeFull People - Renew	5	699.00	3,495.00
Annual School-wide License Renewal for the Elementary Curriculum, PurposeFull People k through 5th - A Social, Emotional, and Character Development Curriculum			
Sales Tax	1	0.00	0.00
Sales Tax calculated by AvaTax on Mon May 1 09:42:35 UTC 2023			

SUBTOTAL	3,495.00
TAX	0.00
TOTAL	\$3,495.00

Accepted By

Accepted Date

Please mail all contracts, purchase orders, and payments to:

CharacterStrong, LLC
 4227 S. Meridian STE C #320
 Puyallup, WA 98373

EIN: 81-4174372
 UBI: 604-043-554

CharacterStrong's Cancellation Policies can be found at:
<https://characterstrong.com/resources/cancellation-policies/>



501 Grant St, STE 1075
Pittsburgh, PA, 15219
(888) 851-7094
Send Payment to: PO Box 6001, Hermitage, PA 16148-1001

QUOTE NO: Q-40946

DATE: 4/27/2023
EXPIRES ON: 7/31/2023

CONTACT INFORMATION

Bergenfield School District
225 W. Clinton Ave.
Bergenfield, NJ, 07621

Zoe Lloyd
Foreign Language Department Chair
(201) 387-3863
zlloyd@bergenfield.org

Emily Simko
Account Manager
(412) 607-5587
esimko@carnegielearning.com

ITEM	DESCRIPTION	TERM	UNITS	NET TO
PL Virtual Implementation Session World Language (PL)	Live, Virtual Initial Implementation Workshop Session, per session, up to 20 participants per facilitator		1	\$1,125

SUBTOTAL: \$1,125.00

SHIPPING AND HANDLING: \$0.00

STATE SALES TAX: \$0.00

TOTAL: \$1,125.00

Attachment: Carnegie No. Q-40946 (10466 : Carnegie Learning - World Language teachers - Title II)



July 17, 2023

Darlene Markman
Bergenfield Public Schools

Staff Development Workshops, Inc.
1427 Fourteenth St.
Lakewood, NJ 08701
Voice: 732.367.8030
Fax: 732.370.4978
Email: info@sdworkshops.org

Quote for Professional Development

Staff Development Workshops, Inc (SDW) agrees to provide Bergenfield Public Schools with math staff development training presented by Ceire Monahan on the following dates in the 2-23-2024 school year:

October 5, 30
November 1, 2, 20

Bergenfield Public Schools agrees to pay \$1800.00 for each day of staff development training provided by Ceire Monahan in the 2023-2024 school year for a total of \$9000.00

Leah Danziger

Staff Development Workshops

Please Note: All purchase orders, invoices, and checks are payable to Staff Development Workshops, Inc.

Attachment: Staff Development Workshops - Math Staff Training (10468 : Staff Development Workshops - Math Staff Training PD - ARP ESSER

BHS SCHOOL

BERGENFIELD, NEW JERSEY

BOOK DISPOSAL REQUEST

Board of Education
Bergenfield, New Jersey

Principals/Directors & Supervisors:

This is a request to dispose of the following used books:

Number of Volumes: 60 Copyright date 2009

Title: Adobe classroom in a Book CS 4

Author: _____

Reason no longer needed:

Outworn _____

Outdated Material ☒ _____

It is recommended that these books be disposed of as of no further practical use to the school.

Nelbert Nguyen
Department Chairperson/Supervisor

[Signature]
Principal

Approved by Board of Education _____, _____, 20____

[Signature]
Assistant Superintendent of School

Revised 11/2008

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

BHS SCHOOL

BERGENFIELD, NEW JERSEY

BOOK DISPOSAL REQUEST

Board of Education
Bergenfield, New Jersey

Principals/Directors & Supervisors:

This is a request to dispose of the following used books:

Number of Volumes: 3 Copyright date ?

Title: Adobe PageMaker

Author: _____

Reason no longer needed: Outworn

Outdated Material ✓

It is recommended that these books be disposed of as of no further practical use to the school.

Valent Nogara
Department Chairperson/Supervisor

[Signature]
Principal

Approved by Board of Education _____, _____, 20____

[Signature]
Assistant Superintendent of School

Revised 11/2008

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

BHS SCHOOL

BERGENFIELD, NEW JERSEY

BOOK DISPOSAL REQUEST

Board of Education
Bergenfield, New Jersey

Principals/Directors & Supervisors:

This is a request to dispose of the following used books:

Number of Volumes: 24 Copyright date 2003

Title: A Guide for Web Development

Author: Maffas

Reason no longer needed:

Outworn

Outdated Material ✓

It is recommended that these books be disposed of as of no further practical use to the school.

Valent Nogara
Department Chairperson/Supervisor

[Signature]
Principal

Approved by Board of Education , 20

[Signature]
Assistant Superintendent of School

Revised 11/2008

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

BHS SCHOOL

BERGENFIELD, NEW JERSEY

BOOK DISPOSAL REQUEST

Board of Education
Bergenfield, New Jersey

Principals/Directors & Supervisors:

This is a request to dispose of the following used books:

Number of Volumes: 15 Copyright date 2000

Title: offset Lithographic Technology

Author: Hird

Reason no longer needed: Outworn

Outdated Material ✓

It is recommended that these books be disposed of as of no further practical use to the school.

Nehal Nagari
Department Chairperson/Supervisor

[Signature]
Principal

Approved by Board of Education _____, _____, 20____

[Signature]
Assistant Superintendent of School

Revised 11/2008

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

Bergenfield High SCHOOL

BERGENFIELD, NEW JERSEY

BOOK DISPOSAL REQUEST

Board of Education
Bergenfield, New Jersey

Principals/Directors & Supervisors:

This is a request to dispose of the following used books:

Number of Volumes: 33 Copyright date 2008

Title: The web collection

Author: Bishop

Reason no longer needed: Outworn

Outdated Material ✓

It is recommended that these books be disposed of as of no further practical use to the school.

Robert Nagora
Department Chairperson/Supervisor

[Signature]
Principal

Approved by Board of Education _____, _____, 20____

[Signature]
Assistant Superintendent of School

Revised 11/2008

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

Bergenfield High School

Bergenfield, New Jersey

Book Disposal Request

Board of Education

Bergenfield, New Jersey

Principals/Directors & Supervisors: James Fasano/Tara Schneider

This is a request to dispose of the following used books:

Number of Volumes: 44 **Copyright Date:** 2010

Title: Psychology (9th Ed.)

Author: David G. Myers

ISBN: 978-1-4292-1697-8

Reason no longer needed: _____ **Outworn:** _____

Outdated Material: ✓

Room where books can be found: RM. 216

It is recommended that these books be disposed of as of no further practical use to the school.

Tara Schneider

Department Chairperson/Supervisor

[Signature]

Principal

Approved by Board of Education _____, 20____

[Signature]

Assistant Superintendent of Schools

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

Bergenfield High School

Bergenfield, New Jersey

Book Disposal Request

Board of Education

Bergenfield, New Jersey

Principals/Directors & Supervisors: James Fabano/Tara Schneider

This is a request to dispose of the following used books:

Number of Volumes: 4 **Copyright Date:** 2008

Title: Psychology themes & variations 8E- Brief version

Author: Wayne Weiten

ISBN: 978-0-495-81310-1

Reason no longer needed: _____ **Outworn:** _____

Outdated Material: ✓

Room where books can be found: Rm. 211

It is recommended that these books be disposed of as of no further practical use to the school.

Tara Schneider

Department Chairperson/Supervisor

[Signature]
Principal

Approved by Board of Education _____, 20____

[Signature]
Assistant Superintendent of Schools

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

Bergenfield High School

Bergenfield, New Jersey

Book Disposal Request

Board of Education

Bergenfield, New Jersey

Principals/Directors & Supervisors: James Fasano/Tara Schneider

This is a request to dispose of the following used books:

Number of Volumes: 30 **Copyright Date:** 2019

Title: Cracking the AP Psychology Exam (2020 Ed.)

Author: Staff of the Princeton Review

ISBN: 978-0-625-56833-9

Reason no longer needed: _____ **Outworn:** _____

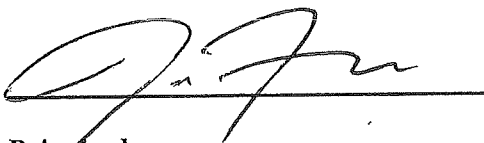
Outdated Material: ✓

Room where books can be found: Rm. 216

It is recommended that these books be disposed of as of no further practical use to the school.

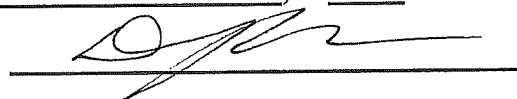


Department Chairperson/Supervisor



Principal

Approved by Board of Education _____, 20____



Assistant Superintendent of Schools

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

Bergenfield High School

Bergenfield, New Jersey

Book Disposal Request

Board of Education

Bergenfield, New Jersey

Principals/Directors & Supervisors: James Fasano/Tara Schneider

This is a request to dispose of the following used books:

Number of Volumes: 23 Copyright Date: 2015

Title: AP Psychology crash course (2nd Ed.)

Author: Larry Krieger

ISBN: 978-0-7386-1190-7

Reason no longer needed:

Outworn: _____

Outdated Material: ✓

Room where books can be found: Rm. 216

It is recommended that these books be disposed of as of no further practical use to the school.

Tara Schneider

Department Chairperson/Supervisor

[Signature]

Principal

Approved by Board of Education _____, 20____

[Signature]

Assistant Superintendent of Schools

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

Bergenfield High School

Bergenfield, New Jersey

Book Disposal Request

Board of Education

Bergenfield, New Jersey

Principals/Directors & Supervisors: James Fasano/Tara Schneider

This is a request to dispose of the following used books:

Number of Volumes: 14 **Copyright Date:** 2016

Title: AP Psychology Barron's Book (7th Ed.)

Author: Robert McEntarffer & Allyson J. Weseley

ISBN: 978-1-4380-0743-4

Reason no longer needed:

Outworn: _____

Outdated Material: ✓

Room where books can be found: Rm. 216

It is recommended that these books be disposed of as of no further practical use to the school.

Tara M

Department Chairperson/Supervisor

[Signature]
Principal

Approved by Board of Education _____, 20____

[Signature]

Assistant Superintendent of Schools

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

Bergenfield High School

Bergenfield, New Jersey

Book Disposal Request

Board of Education

Bergenfield, New Jersey

Principals/Directors & Supervisors: James Fasano/Tara Schneider

This is a request to dispose of the following used books:

Number of Volumes: 131 **Copyright Date:** 2011

Title: Myers' Psychology for AP*

Author: David G. Myers

ISBN: 978-1-4292-4436-7

Reason no longer needed: _____ **Outworn:** _____

Outdated Material: ✓

Room where books can be found: Rm. 216

It is recommended that these books be disposed of as of no further practical use to the school.

Tara M

Department Chairperson/Supervisor

[Signature]
Principal

Approved by Board of Education _____, 20____

[Signature]

Assistant Superintendent of Schools

Attachment: Book Disposals - BHS (10442 : Book Disposal Forms - BHS)

**1.6.B.16.a****District Professional Development Plan (PDP)**

District Name	Superintendent Name	Plan Begin/End Dates
Bergenfield Borough Schools	Dr. Christopher Tully	July 2023- June 2024

1: Professional Learning (PL) Goals

PL Goal No.	Goals	Identified Group	Rationale/Sources of Evidence
1	To utilize best practice strategies specific to content and/or grade level subject matter as well as meaningful and effective ways to differentiate instruction according to content, process, product and learning environment in order to better address the diverse needs of the learning population.	All district staff members including but not limited to: Administrators Teachers Related service providers Paraprofessionals School counselors Nurses Transportation, Custodial/maintenance Security Administrative assistants, etc.	<p>The district has reviewed the last two years of state test score data and recognizes that, while progress is being made to return and hopefully surpass the numbers of students proficient or advanced proficient in a variety of content areas, in many areas, specifically math and science, a gap still remains.</p> <p>District survey data indicates that 25% of all respondents indicated a desire for more professional development in the area of ELA, with an additional 20% citing the need for more support in math and science. Professional development for differentiated instruction and co-teaching strategies was mentioned by over 20% of the respondents as well. Finally, 10% of the respondents indicated a desire to learn more effective ways to work with new as well as newly exited ELL students in their content-oriented classrooms.</p>

Attachment: 2023-2024 District Professional Development Plan (10481 : 23-24 PDP Plan)



2	To employ strategies that will support students' social and emotional wellness and engender a positive school climate for all members of the school community.	All district staff members including but not limited to: Administrators Teachers Related service providers Paraprofessionals School counselors Nurses Transportation Custodial/maintenance Security Administrative assistants, etc.	<p>While academic instruction is certainly a top priority in most schools, the most recent research highlights the need for students to be socially and emotionally healthy if they hope to be susceptible to any type of learning. The aftermath of the pandemic highlighted this need that helps to address the whole child.</p> <p>The district has utilized Panorama student survey data linked to CASEL's 5 SEL competencies to gain an understanding of self-reported social and emotional well-being of students across the district. Overall, the survey revealed that students struggle managing their negative feelings, recognizing the positive, and exhibiting a growth mindset that acknowledges that they have the capacity to be in control of their learning and success.</p> <p>According to the staff needs assessment, professional development that centers around ways to support students socially and emotionally, emerged as the number one request, with over 31% of the respondents looking for ways to integrate SEL practices into instruction and support students socially and emotionally.</p>
---	--	---	--



3	<p>To develop strategies to address student behavioral concerns by garnering a stronger understanding of the root causes and successful interventions that help maximize instructional time and are equitable for all .</p>	<p>All district staff members including but not limited to: Administrators Teachers Related service providers Paraprofessionals School counselors Nurses Transportation Custodial/maintenance Security Administrative assistants, etc.</p>	<p>In order for academic progress to be most effective, students need to be in a learning environment that supports all aspects of the student. In the P-12 setting, there are many different behaviors that can emerge ranging from minor infractions all the way through issues with substance abuse and violence. In addition to being linked to an increase in absenteeism, significant behavioral struggles are also linked to poor academic performance, and can perpetuate a cycle of negative behaviors, leading to lost time in learning, which causes students to fall further behind academically, which again can spur negative behaviors, beginning the cycle all over again.</p> <p>Data gathered from the district in regard to discipline show that only 65% of the middle school students are on track behaviorally. And while 90% are on track at the high school level, the alternative school is boasting its highest numbers in recent years, with many students placed there based on behaviors, attendance, and poor academic standing. 10% of the respondents cited this as a professional development need in the district survey.</p>
---	---	--	---



2: Professional Learning Activities

PL Goal No	Initial Activities	Follow-up Activities (as appropriate)
1	<ul style="list-style-type: none"> ● Review of the following multiple data sources by subject, department, and/or grade level teams: <ul style="list-style-type: none"> ○ STAR Renaissance benchmark assessments <ul style="list-style-type: none"> ▪ iReady middle school math ▪ My Path 6-12 ELA ○ NJSLA 2022 scores in Math, ELA and Science ○ NJGPA 2022 scores in Math and ELA ○ TC Reading Assessments K-5 ○ Report cards/Grades through Panorama ○ ACCESS 2.0 ○ AP, SAT, ACT ● Continued Sheltered English Instruction training and coaching to differentiate for ELs K-12 - sustained pd <ul style="list-style-type: none"> ○ After school train the trainer workshops ○ Up the Bar Embedded workshops ○ Up the Bar coaching 6-12 ○ Training to support students transitioning out of ELL ● Continue Co-teaching training - sustained PD <ul style="list-style-type: none"> ○ Secondary Humanities staff ○ Elementary Inclusion pairs ● Direct Instruction and training for Differentiating Across Content Areas - sustained PD <ul style="list-style-type: none"> ○ All subject areas - ELA, math, science, social studies, world language, physical education, fine and performing arts, business/technology, etc. ○ Multisensory phonics 	<ul style="list-style-type: none"> ● Grade level and department sharing of best practice ● Develop the Differentiation Toolkit to support I&RS/MTSS teams <ul style="list-style-type: none"> ○ Special education ○ G/T ○ At Risk ○ ELL ○ Content, Process, Product and Environment ● Update differentiated strategies on Curriculum Maps P-12 ● Monitoring student performance data ● PLCs for sharing and implementing content-specific as well as grade-level specific strategies



	<ul style="list-style-type: none"> ○ Elementary Social Studies ○ Middle School Big Ideas Math ○ Springboard ELA 6-12 ○ Problem-based learning ○ Utilizing select technology platforms including but not limited to NearPod, Pear Deck, Newsela, etc. 	
2	<ul style="list-style-type: none"> ● Review of data related to student mental health/wellness <ul style="list-style-type: none"> ○ Panorama Survey Data ○ Student reports ○ Parent reports ○ Counselor, CST, Staff reports ● EXPAND the 10 week Mindfulness and Wellness sustained professional development courses to address educators' personal needs as well as needs of the students and the school learning community. ● Train staff on SEL competencies and their impact on academic success as well as social and behavioral concerns. <ul style="list-style-type: none"> ○ Expand use of Panorama as a tool for tracking SEL, Academics, Absenteeism and strategies to address needs that the data reveals. ● Continue school-based support on Caring School Communities/Character Strong at the elementary level and enhanced PBIS at the middle school ● Offer a variety of in-service and professional development academy workshops for staff to help address the following areas: <ul style="list-style-type: none"> ○ Warning signs, symptoms of social/emotional/mental distress 	<ul style="list-style-type: none"> ● Turnkey strategies for mindfulness <ul style="list-style-type: none"> ○ After school workshops ○ Follow-up coaching ● Parent presentations/Training ● PLCs ● Add SEL competencies to curricula P-12 ● Bolster middle school advisory program



	<ul style="list-style-type: none"> ▪ Anxiety, depression, suicide, substance abuse ○ Social isolation and inclusion ○ Managing classroom behaviors ○ ACES and Resilience 	
3	<ul style="list-style-type: none"> ● Review disciplinary data and behavioral infractions as documented in Infinite Campus, Panorama, and elementary principal logs. ● Review HIB cases, substance abuse issues, and any documented acts of violence. ● Provide access to webinars, conferences, and live presentations dedicated to understanding the link between attendance, behavior and academic performance. ● Provide training on developing a positive school climate and culture to proactively address behaviors. ● Provide training to increase understanding of root causes of behaviors, including but not limited to specific diagnosis and classifications ● Explore the use of restorative practices to provide meaningful reflection on behavioral infractions and consequences. 	<ul style="list-style-type: none"> ● School-based and cross-curricular PLC opportunities ● Parent trainings and workshops ● Attend NJPSA, FEA, State, County and private training dedicated to inclusivity and equitable practices involving discipline and student behavior.



3: PD Required by Statute or Regulation

State-mandated PD Activities

Annual Requirements

- Alcohol, Tobacco, and Other Drug Prevention and Intervention
- Asthma
- Blood-Borne Pathogens
- Code of Student Conduct
- Communicable Diseases
- Educator Evaluation
- Equity and Affirmative Action
- I & RS/504
- Incident Reporting of Violence, Vandalism, and Alcohol and Other Drug Abuse
- Law Enforcement Operations
- Paul's Law (Seizure training)
- Potentially Missing/Abused Children Reporting/DCP&P
- Recognition of Substance Abuse
- School Safety

Additional Requirements

- Harassment, Intimidation and Bullying
- Suicide Prevention

Determined by Student Need

- Diabetic Health Plan
- Lyme Disease
- Glucagon
- Epi-pen

Select Staff

- Bilingual Education In- service training
- Career and Technical Education
- CPR- Renewal and Initial where applicable and Crisis Team Procedures
- Interscholastic Athletic Head Injury Safety Training Program
- Reading Disabilities
- Right to Know
- School Safety Teams



- Teacher Mentor Training
- New Teacher Academy

4: Resources and Justification

Resources
The above will be funded through a variety of sources, including allocations with the district's local funds, as well as money obtained through the ESSA grant and IDEA, depending on the specific population of students for which the programs are targeted.
Justification
Improving student achievement is at the forefront of the district's priorities. In order to accomplish this, it is necessary to provide the proper training for our staff members. According to feedback received from the Bergenfield Teachers' Association, building SciP committees, administrative teams, districtwide needs assessment surveys, professional development feedback forms and DEAC, there is a desire for continued training and support regarding the differentiation of instruction. A review of aggregated test data from local assessments supports this need to expand scaffolded strategies in order to properly meet the learning needs of struggling and gifted learners. Additionally, a review of this same data, as well as input from the school community through the strategic planning committee indicates the need to examine the different behavioral interventions and consequences that are currently in place and ensure they are equitable for all. Finally, in order for meaningful learning to occur, the district understands that students must be socially, emotionally, physically and mentally available for learning. Working to bolster the identification of students in need and implement a variety of programs and training opportunities to proactively address potentially at-risk students, as well as work closely with those who are already identified, will, in turn, improve student success in school. The contents of this plan are fully aligned with 6A:9-15.3a 1-7 Standards for Professional Learning and The New Jersey Professional Standards for Teachers 6A: 9-3.3 Standards 1-3 Learner and Learning, 4-5 Content Knowledge, 6-8 Instructional Practice, and 9-11 Professional Responsibility.

Signature: _____

Superintendent Signature

Date

New Course Proposal: ELA Quest

Submitted by Tara Schnelder

Submitted to Darlene Markman, Shane Biggins, and Dominick Rotante

July 17, 2023

Proposed Course Title:

ELA Quest -- Elective Course Grade - Semester

Title IA mandates that remedial services be fluid in a building. RWB currently offers ELA and Math workshop courses to strengthen core academic skills in these areas. As student exit the Title IA workshop programs, the district must have additional electives for students in order to fill all schedules.

The addition of this course and the 8th grade STEM course, previously approved, allow for there to be smaller elective class sizes and provide additional options for students.

Course Description:

ELA Quest is a half-year 8th grade elective course taught by a Language Arts teacher. This course will cover the following topics:

- Research skills
- Career pathways
- Debate/Public Speaking.

The course will begin with an introduction to in-depth research skills, including but not limited to navigating the data bases accessible through the Bergenfield High School and Bergenfield Public libraries, reviewing the credibility of sources, and creating MLA/APA citations. Students will then use the research skills they learn to conduct research on careers in which they are interested and present their career exploration projects incorporating their public speaking skills. Students will also use their research skills to explore debate topics from multiple perspectives and participate in in-class debates.

Bilingual Waiver Process Data Submission

New Jersey Department of Education

BERGENFIELD BORO

This is the Bilingual Waiver Process Submission on July 26, 2023 at 01:57 PM.

You may edit or delete any submissions before the deadline of July 31, 2023. The system will be closed on July 31, 2023 and no further revisions will be able to be made.

Part A

Date Submitted: 19-JUL-2023 at 02:19 PM

Reason

Geographic Location

Date Submitted: 19-JUL-2023 at 02:19 PM

Reason

Grade Span

Date Submitted: 19-JUL-2023 at 02:19 PM

Reason

Age Range

Attachment: Bilingual Waiver Porcess Data Submission (10498 : Bilingual Waiver Submission 2023-2024)

Part B

Submitted: 26-JUL-2023 at 01:54 PM

School	Bergenfield High School
Language	Spanish
Program	Sheltered Instruction

Number of LEP Students

KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
0	0	0	0	0	0	0	0	0	7	9	5	11

Total Students: 32

Submitted: 26-JUL-2023 at 01:52 PM

School	Bergenfield High School
Language	Spanish
Program	High-Intensity ESL

Number of LEP Students

KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
0	0	0	0	0	0	0	0	0	15	8	5	2

Total Students: 30

Attachment: Bilingual Waiver Porcess Data Submission (10498 : Bilingual Waiver Submission 2023-2024)

Submitted: 26-JUL-2023 at 01:40 PM

School	Roy W. Brown Middle School											
Language	Spanish											
Program	Sheltered Instruction											
Number of LEP Students												
KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12

0	0	0	0	0	0	0	2	0	0	0	0	0
---	---	---	---	---	---	---	---	---	---	---	---	---

Total Students: 2

Submitted: 26-JUL-2023 at 01:39 PM

School	Roy W. Brown Middle School
Language	Spanish
Program	High-Intensity ESL

Number of LEP Students

KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
0	0	0	0	0	0	7	6	7	0	0	0	0

Total Students: 20

Submitted: 26-JUL-2023 at 01:10 PM

School	Lincoln Elementary School											
Language	Spanish											
Program	High-Intensity ESL											
Number of LEP Students												
KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
3	0	0	0	0	1	0	0	0	0	0	0	0
Total Students: 4												

Submitted: 26-JUL-2023 at 01:06 PM

School	Lincoln Elementary School											
Language	Spanish											
Program	Sheltered Instruction											
Number of LEP Students												
KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
4	4	2	3	0	1	0	0	0	0	0	0	0
Total Students: 14												

Attachment: Bilingual Waiver Porcess Data Submission (10498 : Bilingual Waiver Submission 2023-2024)

Submitted: 26-JUL-2023 at 01:00 PM

School	Lincoln Elementary School											
Language	Spanish											
Program	Bilingual Part-time											
Number of LEP Students												
KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
0	0	0	3	3	2	0	0	0	0	0	0	0
Total Students: 8												

Submitted: 26-JUL-2023 at 12:58 PM

School	Jefferson Elementary School											
Language	Spanish											
Program	Sheltered Instruction											
Number of LEP Students												
KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
2	1	1	3	1	1	0	0	0	0	0	0	0
Total Students: 9												

Attachment: Bilingual Waiver Porcess Data Submission (10498 : Bilingual Waiver Submission 2023-2024)

Submitted: 26-JUL-2023 at 12:15 PM

School	Hoover Elementary School
Language	Spanish
Program	Sheltered Instruction

Number of LEP Students

KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
0	0	4	8	5	2	0	0	0	0	0	0	0

Total Students: 19

Submitted: 26-JUL-2023 at 12:14 PM

School	Hoover Elementary School
Language	Spanish
Program	High-Intensity ESL

Number of LEP Students

KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
6	8	0	0	0	0	0	0	0	0	0	0	0

Total Students: 14

Attachment: Bilingual Waiver Porcess Data Submission (10498 : Bilingual Waiver Submission 2023-2024)

Submitted: 26-JUL-2023 at 12:04 PM

School	Franklin Elementary School											
Language	Spanish											
Program	Sheltered Instruction											
Number of LEP Students												
KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
0	3	3	0	0	0	0	0	0	0	0	0	0
Total Students: 6												

Submitted: 26-JUL-2023 at 12:04 PM

School	Franklin Elementary School											
Language	Spanish											
Program	High-Intensity ESL											
Number of LEP Students												
KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
3	0	0	0	0	1	0	0	0	0	0	0	0
Total Students: 4												

Attachment: Bilingual Waiver Porcess Data Submission (10498 : Bilingual Waiver Submission 2023-2024)

Submitted: 26-JUL-2023 at 12:02 PM

School	Washington Elementary School											
Language	Spanish											
Program	High-Intensity ESL											
Number of LEP Students												
KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
0	0	2	0	0	0	0	0	0	0	0	0	0
Total Students: 2												

Submitted: 25-JUL-2023 at 02:06 PM

School	Washington Elementary School											
Language	Spanish											
Program	Sheltered Instruction											
Number of LEP Students												
KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
2	0	6	4	2	1	0	0	0	0	0	0	0
Total Students: 15												

Part C

The number of hours of Sheltered Instruction training received by content teachers in Sheltered Instruction program	
Number of hours	15

New Jersey Department of Education
Office of Supplemental Educational Programs
Title III, Bilingual/ESL Unit
100 Riverview Plaza, P.O. Box 500
Trenton, NJ 08625-0500
Tel. (609) 376-9080
Email: ML@doe.nj.gov

Use Of Facilities
Monday, July 31, 2023
TO: Bergenfield Board of Ed.

Organization	Function	Location	Event Date	Event Time	Int	Ext	Cost Org	Cost To Board	Schedule
Bergenfield Music Department	Marching Band Rehearsal	Roy W Brown Middle School RWB Turf Field	Monday's Starting Monday, September 11, 2023 Ending Monday, October 30, 2023	6:30 PM - 8:00 PM	X			None	4251
Bergenfield Music Department	Marching Band Rehearsal	Bergenfield High School BHS Auditorium, Bergenfield High School BHS Band Room, Bergenfield High School BHS Choir Room, Bergenfield High School BHS Field - Main	Wednesday's Starting Wednesday, September 6, 2023 Ending Wednesday, November 8, 2023	3:15 PM - 6:00 PM	X			None	4252
Bergenfield Music Department	Marching Band Rehearsal	Bergenfield High School BHS Auditorium, Bergenfield High School BHS Band Room, Bergenfield High School BHS Choir Room, Bergenfield High School BHS Field - Main	Wednesday, August 16, 2023 Wednesday, August 23, 2023 Wednesday, August 30, 2023	6:00 PM - 8:00 PM	X			None	4253
District Staff	Vietnam Moving Wall (BHS Fields)	Bergenfield High School BHS Track Field, Bergenfield High School BHS Field - Main, Bergenfield High School BHS Field - Lower	From Thursday, August 31, 2023 To Monday, September 4, 2023 24 hours each day	12:00 AM - 11:45 PM	X			None	4256
Hoover School Parent's Association	Monster Bash	Hoover Elementary School Hoover Gym	Friday, October 13, 2023	5:00 PM - 10:00 PM		X		None	4259
Hoover School Parent's Association	Theater week practice	Hoover Elementary School Hoover Gym	From Monday, January 8, 2024 To Friday, January 12, 2024	3:00 PM - 8:00 PM		X		None	4260
Hoover School Parent's Association	Outdoor movie night	Hoover Elementary School Hoover Fields, Hoover Elementary School Hoover Black Top	Friday, September 22, 2023 Friday, September 29, 2023	6:00 AM - 10:00 PM		X		None	4261
Hoover School Parent's Association	Holiday photos	Hoover Elementary School Hoover Gym	Saturday, December 2, 2023	8:00 AM - 3:00 PM		X		None	4262
Hoover School Parent's Association	Ties and Tiaras	Hoover Elementary School Hoover Gym	Friday, February 16, 2024	5:00 PM - 10:00 PM		X		None	4263
Hoover School Parent's Association	Family fun night	Hoover Elementary School Hoover Gym	Friday, November 17, 2023	5:00 PM - 10:00 PM		X		None	4264
BORA Security Officer Training	BORA Training	Bergenfield High School BHS Front Cafeteria	Saturday, September 23, 2023	8:00 AM - 4:00 PM	X			None	4269
BHS Staff	Dance Team A w Pink Floyd Project-rehearsal	Bergenfield High School BHS Auditorium	Friday, October 6, 2023	12:00 PM - 8:00 PM	X			None	4270
Hoover School Parent's Association	Movie night	Hoover Elementary School Hoover Gym	Friday, October 20, 2023	5:30 PM - 10:00 PM		X		None	4274

Signature

Date

* Pending receipt of insurance documents

State Of New Jersey
 General Service Administration
 NJ State Contract # T1466 (1/31/24)
 Bergenfield MS
 John Blackowski
 Middle School Auditorium
 Proposal # 34917
 Date: 6/12/2023

Presentation Sales
Tele-Measurements, Inc.
 145 Main Avenue, Clifton, NJ 07014
 973-473-8822 Fax: 973-473-9032
 Gene Battiloro
 Technology Specialist
 973-864-4483

Item	Qty.	Manf.	Model #	Description	List Price	Discount	User Price
Middle School Gym Video System							
1	1	Sony	VPLFH280W	6000 Lumen 4K Laser Projector	\$9,500.00	10%	\$8,550.00
2	1	Sony	VDLLZ3009	Short Throw lens	\$2,250.00	5%	\$2,137.50
3	1	Premier	PDSPLUSW	Universal Projector Mount	\$180.00	25%	\$135.00
4	1	Chief	WMA2S	Dual Arm wall mount	\$292.00	25%	\$219.00
5	1	Extron	60-1271-13	DTP HDMI 4K230RX Receiver	\$570.00	25%	\$427.50
6	1	Extron	60-1755-13	DTP UWP 4K 232D 2 Input HDMI /VGA Transmitter Plate	\$1,280.00	25%	\$960.00
7	1	Extron	60-1469-03	MLC Control Wall Plate	\$1,380.00	25%	\$1,035.00
8	1	Extron	60-1233-01	XTP100 Power Injector	\$350.00	25%	\$262.50
9	1	TMI	ENG/ PROG	Engineering + Programming			\$750.00
10	1	TMI	Materials 1	Materials 1- Custom Rear Projection Screen 164D			\$6,000.00
11	1	TMI	Materials 2	Materials 2 - Misc Screen Rigging Materials, DA's, Panduit, Cables			\$750.00
12	1	TMI	Installation	Connectors + Hardware Technical Services Dept Install Labor			\$7,200.00
				State Contract Volume Discount			-\$1,547.50
				Total:			\$26,879.00

*The customer is responsible for electrical and network requirements.

Account Representative

Approved by

*All contents of this proposal are the sole property of Tele-Measurements Inc. and may not be shared or re-created in any way.

Tunnel/Steam

1.8.I.a

ESTIMATE



ACI

Academy Construction Inc.

7 East Garden Place

Pompton Plains, NJ 07444

Phone: (973) 832-4244 | Fax: (973) 832-4243 | info@academyconstruction.net

Date: June 16, 2023

ESTIMATE #: 23-78

Expiration Date: July 16, 2023

PROJECT: Room 14 Floor Replacement

SITE: Washington School - 49 S. Summit St., Bergenfield, NJ 07621

OWNER: Bergenfield Board of Education

225 W. Clinton Ave Bergenfield, NJ 07621

ED DATA#9742

DESCRIPTION

Academy Construction Inc. is pleased to provide you with the following proposal to furnish all labor, materials, waste disposal necessary to perform the project at the above referenced site

Scope of Work				
Removal of Existing VAT Tile and Installation of New VCT 12x12. 700 SF.				
Removal of VAT	700	sf		5,600.00
Disposal	1	ea		800.00
Installation Labor VCT	700	sf		1,750.00
Material of VCT Tile +10% Waste. MFG: Armstrong 12"x12"	700	sf		1,050.00
Self - Leveling of Floor	700	sf		2,625.00
Material & Installation of Glue	700	sf		420.00
Primer Material	700	sf		280.00
Material & Install of 4" Black Cove Base	120	lf		360.00
Overhead, Insurance, Materials and Supplies Markup 15%	1	ea		1,932.75

TOTAL \$ 14,817.75

Should Academy Construction Inc. be presented with a written contract for this work, this proposal and all terms and conditions therein noted are to become a part of the contract in whole, and will supersede any and all conflicting terms or conditions specified in the contract.

TERMS AND CONDITIONS

Payment Due upon completion

Final Air Test and Monitoring not included.

Moving of any furniture not included

This proposal shall be valid for 30 days upon the date sent above.

Price based on 1st Shift work, no Holiday work or weekend work

Name / Title

Date

Attachment: ACI - Washington School (10424 : Academy Construction - Flooring Project @ Washington School)

ESTIMATE



Academy Construction Inc.
7 East Garden Place
Pompton Plains, NJ 07444

Phone: (973) 832-4244 | Fax: (973) 832-4243 | info@academyconstruction.net

Date: June 15, 2023
ESTIMATE #: 23-77
Expiration Date: July 15, 2023

PROJECT: Principal Office Flooring Replacement
SITE: Roy Brown MS - 130 S. Washington, Bergenfield, NJ 07621

OWNER: Bergenfield Board of Education
225 W. Clinton Ave Bergenfield, NJ 07621

ED DATA#9742**DESCRIPTION**

Academy Construction Inc. is pleased to provide you with the following proposal to furnish all labor, materials, waste disposal necessary to perform the project at the above referenced site

Scope of Work

Removal of Existing VCT at Principal Office. Removal of portion of plywood that is water damaged and mold. Room Size is 250 SF. Installation of New Pressure Treated plywood. Installation of New 12x12 VCT. 1 color only.

Removal of VCT	250	sf	1,900.00
Removal of Plywood	50	sf	800.00
Disposal	1	ea	500.00
Material of Plywood	50	sf	400.00
Installation Labor Plywood	50	sf	900.00
Installation Labor VCT	250	sf	1,500.00
Material of VCT Tile +10% Waste. MFG: Armstrong 12"x12"	250	sf	375.00
Patch Existing Plywood	250	sf	800.00
Material & Installation of Glue	250	sf	150.00
Primer Material	250	sf	100.00
Material & Install of 4" Black Cove Base	120	lf	360.00
Overhead, Insurance, Materials and Supplies Markup 15%	1	ea	1,167.75

TOTAL \$ 8,952.75

Should Academy Construction Inc. be presented with a written contract for this work, this proposal and all terms and conditions therein noted are to become a part of the contract in whole, and will supersede any and all conflicting terms or conditions specified in the contract.

TERMS AND CONDITIONS

Payment Due upon completion

Final Air Test and Monitoring not included.

Moving of any furniture not included

This proposal shall be valid for 30 days upon the date sent above.

Price based on 1st Shift work, no Holiday work or weekend work

Name / Title

Date

Attachment: ACI - RWB (10425 : Academy Construction - Flooring Project @ RWB)

ESTIMATE

**ACI****Academy Construction Inc.**

7 East Garden Place

Pompton Plains, NJ 07444

Phone: (973) 832-4244 | Fax: (973) 832-4243 | info@academyconstruction.net

Date: June 13, 2023

ESTIMATE #: 23-75

Expiration Date: July 13, 2023

PROJECT: Flooring Replacement in Basement**SITE** Franklin School - 2 N. Franklin Ave, Bergenfield, NJ**OWNER:** Bergenfield Board of Education

225 W. Clinton Ave Bergenfield, NJ 07621

ED DATA#9742**DESCRIPTION**

Academy Construction Inc. is pleased to provide you with the following proposal to furnish all labor, materials, waste disposal necessary to perform the project at the above referenced site

Scope of Work

Removal of Existing Carpet & VAT from Hallway and Common Area in Basement. 300 SF . Replacement of New VCT 12x12.

	Removal of Carpet & VAT	300	sf	3,600.00
	Disposal	1	ea	1,000.00
	Installation Labor VCT	350	sf	2,000.00
	Material of VCT Tile +10% Waste. MFG: Armstrong 12"x12"	350	sf	525.00
	Self Leveling of Existing Concrete Floor	350	sf	1,312.50
	Material & Installation of Glue	350	sf	210.00
	Primer Material	350	sf	140.00
	Material & Install of 4" Black Cove Base	120	lf	360.00
	Overhead, Insurance, Materials and Supplies Markup 15%	1	ea	1,372.13

TOTAL \$ 10,519.63

Should Academy Construction Inc. be presented with a written contract for this work, this proposal and all terms and conditions therein noted are to become a part of the contract in whole, and will supersede any and all conflicting terms or conditions specified in the contract.

TERMS AND CONDITIONS

Payment Due upon completion

Final Air Test and Monitoring not included.

Moving of any furniture not included

This proposal shall be valid for 30 days upon the date sent above.

Price based on 1st Shift work, no Holiday work or weekend work

Name / Title

Date

Attachment: ACI - Franklin (10426 : Academy Construction - Flooring Project @ Franklin)



PROPOSAL

June 29, 2023

PROPOSAL #HUN23-001-11

Bergenfield Board of Education
225 W Clinton Ave,
Bergenfield, NJ 07621
Christopher Tully
ctully@bergenfield.org

Ref: Bergenfield Roy W. Brown MS Locker Room Staircase

Mr. Tully,

Thank you for the opportunity to provide you with this proposal to perform the work at the above referenced project. The work shall consist of the following as approved by the owner. All labor, material and disposal are included in this proposal.

SCOPE OF WORK:

1. Prep and paint (1) Staircase (walls, wall base, handrails, ceiling and radiator cover) as shown on the walkthrough.
2. Scaffolding erection & dismantling.
3. Cleaning and disposal of debris (work area).

PRICE:

Hunterdon ESC Cooperative Bid #34HUNCCP
Painting #HCESC-SER20E

Description	Rate	QTY	Mark Up	Total
1. Labor	\$59/hr	(3 painters * 1day) = 24hours	-	\$1,344.00
2. Equipment (Scaffold Air Brush)	\$3,850.00	1	5%	\$4,042.50
3. Painting & Protection Materials	\$3,441.43	1	5%	\$3,613.50
Total Price				\$9,000.00

\$9,000.00

Nine Thousand Dollars and Zero Cents

☎ : (201) 710-9725
☎ : (201) 844-6384
✉ : info@glgroupinc.com

GL Group, Inc
Construction - Environmental - Demolition
140 Hamburg Turnpike Bloomingdale, NJ 07403

Packet Pg. 178

Attachment: GL Group - RWB Painting (10435 : GL Group - RWB Painting Services)

COMBUSTION SERVICE CORP.
Industrial/Commercial · Gas/Oil Burner Sales and Service
Mechanical Contractor
"For maximum boiler efficiency"

Tel: 973-334-2200
Fax: 973-334-2238

429 Rockaway Valley Road, Suite 100
Boonton Township, NJ 07005

Bergenfield Board of Education
225 W. Clinton Ave.
Bergenfield, NJ 07621

June 30, 2023

ATTN: Ms JoAnn Khoury-Frias

RE: High School Water Heater.

Ed Data Contract # 10392 titled Boiler Inspection, Cleaning and Repair.

Our quotation is as follows:

- 1) Remove the two water heaters and scrap.
- 2) Supply and install one new Lockinvar domestic hot water boiler with two new 120-gallon ASME storage tanks.
- 3) Modify the existing water, gas and flue piping where necessary.
- 4) Start up on completion.

Our price for this is \$46,500.00. (Material: \$35,491.00 plus 10% mark up equals \$39,040.00. Labor: Four mechanics @ \$110.00 per hour each for 16 hours each equals \$7,040.00. Fuel surcharge: \$200.00. Administration charge: \$220.00).

Terms: 50% due with purchase order, remainder due on completion.

NOTE: Delivery is 4-5 weeks from receipt of purchase order.

Please contact this office with any questions you have regarding this quote.

Respectfully,

Donnell K. Sanders
Combustion Service Corp.

Attachment: Combustion Service Corp - HS (10436 : Combustion Service - Hot Water Heaters @ HS)



1.8.O.a

6 Blackstone Valley Place Suite 402
Lincoln, RI 02865
(800) 556-2828

Date:	7/3/2023
Invoice #:	IN166829
Customer ID:	C100315
Customer PO #:	IC Renewal 2023
Terms:	Net 30
Sales Rep:	E255 Nel, Johannes
Sales Order #:	Sales Order #SO1201
FOB:	Shipping Pt

Accounts Payable
Bergenfield Board of Education
225 West Clinton Ave
Bergenfield NJ 07621

J. Fasano/K Hamilton
Bergenfield Public School District
225 West Clinton Avenue
Bergenfield NJ 07621

Item	Description/Notes	Serial/Lot #	Qty	Unit Price	Extended Price
IC Campus Learning	Infinite Campus Learning, Term 8/1/23-7/31/24, 3,645 Students		1	7,290.00	7,290.00

Total Due \$7,290.00

CUSTOM COMPUTER SPECIALISTS, LLC.
PO BOX 790379
ST. LOUIS, MO 63179-0379
(800) 598-8989
www.customtech.com

Packet Pg. 184

Attachment: Custom Computer Specialists (10439 : Custom Computer Specialists - Infinite Campus Learning)



Date: 7/6/2023
 Proposal #: Q-47966
 Expiry Date: 9/4/2023
 End User: Bergenfield School District

PREPARED FOR:

Melissa Weigl
 Transportation Manager
SOLD TO DETAILS
 Bergenfield School District
 225 West Clinton Ave.
 Bergenfield, New Jersey 07621
 United States

(201) 387-3868
 mweigl@bergenfield.org
BILLING DETAILS
 Bergenfield School District
 225 West Clinton Ave.
 Bergenfield, NJ 07621 US

SHIPPING DETAILS

Bergenfield School District
 225 West Clinton Ave.
 Bergenfield, NJ 07621 US

PREPARED BY:

Moyinoluwa Oso

Corporate Office: 1.877.630.7366
 Unit 111, 3B Burbidge Street
 Coquitlam, BC V3K 7B2
 moyinoluwa.oso@safefleet.net

Big Bus (x4)

QTY	PRODUCT	DESCRIPTION	CAMERA LOCATION	UNIT PRICE	TOTAL PRICE
4	DH4H500	DH4 DVR, 4 HD Channels, Audio, GPS + Antenna, WiFi (AC, AN, BGN), Security Front Cover with Lock Set, Mounting Plate, Power Harness, 500GB HDD		USD 768.00	USD 3,072.00
4	WT2E20S20G0	WT2 Wire Bundle for display of DVR Recording, Video Loss, and Error. Includes 20 ft. signals harness (WT2) and RGY-Button with 20 ft. harness (HEDM20). Compatible with TH8, DH-Series, and NH-Series. GPS is not included.		USD 121.00	USD 484.00
4	HD2Q04AI20	HD 1080P Camera, Dome, 3.6mm, internal, audio, IR, TDN, 20' harness - to use with DH4, DH4C, TH6, TH8, and NH16 DVRs	Front < Mid	USD 182.00	USD 728.00
4	HD2Q04AI50	HD 1080P Camera, Dome, 3.6mm, internal, audio, IR, TDN, 50' harness - to use with DH4, DH4C, TH6, TH8, and NH16 DVRs	Mid < Rear	USD 208.00	USD 832.00
4	HD2Q02AI50	HD 1080P Camera, Dome, 2.5mm, internal, audio, IR, TDN, 50' harness - to use with DH4, DH4C, TH6, TH8, and NH16 DVRs	Rear < Forward	USD 228.00	USD 912.00
4	HD2Q02AI20	HD 1080P Camera, Dome, 2.5mm, internal, audio, IR, TDN, 20' harness - to use with DH4, DH4C, TH6, TH8, and NH16 DVRs	Driver < Step	USD 182.00	USD 728.00
4	FRGT-DH4-EG	Freight, FedEx Ground, CE, DH4 System		USD 32.00	USD 128.00
1	FRGT-SURCHARGE-L	Freight, Shipping & Handling Surcharge		USD 206.52	USD 206.52
Big Bus (x4) Total:					USD 7,090.52

Attachment: Safe Fleet (10443 : Seon Systems - Security Cameras on School Buses 2023)



Van (x1)

QTY	PRODUCT	DESCRIPTION	CAMERA LOCATION	UNIT PRICE	TOTAL PRICE
1	DH4H500	DH4 DVR, 4 HD Channels, Audio, GPS + Antenna, WiFi (AC, AN, BGN), Security Front Cover with Lock Set, Mounting Plate, Power Harness, 500GB HDD		USD 768.00	USD 768.00
1	WT2E20S20G0	WT2 Wire Bundle for display of DVR Recording, Video Loss, and Error. Includes 20 ft. signals harness (WT2) and RGY-Button with 20 ft. harness (HEDM20). Compatible with TH8, DH-Series, and NH-Series. GPS is not included.		USD 121.00	USD 121.00
1	HD2D0202AI	Dual Lens Cam, 1080p, 2.1mm lens forward/inward, mic Duet Camera		USD 322.00	USD 322.00
2	HEHD20	ASSY, CBL, HD, 2X3Micro-Fit M-M, 20ft for AHD Wedge and Dome Cameras 2 cables required for duet camera		USD 25.00	USD 50.00
1	FRGT-DH4-EG	Freight, FedEx Ground, CE, DH4 System		USD 32.00	USD 32.00
Van (x1) Total:					USD 1,293.00

Installation

QTY	PRODUCT	DESCRIPTION	CAMERA LOCATION	UNIT PRICE	TOTAL PRICE
5	INST-CAMSYS	Installation TL/TX/DH DVR with one CQ/CJ camera/GPS and Signals		USD 255.00	USD 1,275.00
12	INST-INTCAM	Installation, CHQ/HD1Q/HD2Q/HD3Q/HD3U/C3Q/C8 cameras		USD 51.00	USD 612.00
Installation Total:					USD 1,887.00

Total: USD 10,270.52

Safe Fleet Preventative Maintenance Program

Ensure your fleet safety systems are running optimally, increasing system and safety performance and reducing operational cost.

[ASK US HOW IT WORKS](#)

Attachment: Safe Fleet (10443 : Seon Systems - Security Cameras on School Buses 2023)



Heating & Air Conditioning Company

85 East 21st Street

Bayonne, N.J. 07002

(201) 339-8122 service@inlinenj.com

Master HVAC License #'s 19HC00505500 / 19HC00505600

HVAC PROPOSAL

1.8.Q.a

Proposal #: 0000067162

Proposal Date: 7/5/2023

Tech / IL Rep: Kevin

Client Location:

Bergenfield Board Of Education
225 West Clinton Ave
Bergenfield NJ 07621

Washington Elementary School
49 SOUTH SUMMIT STREET
Bergenfield NJ 07621

Qty	Price	Amt
-----	-------	-----

Proposal to Replace Ductless Split System for Kiln Room

Scope of the Work:

- > Lockout/tag out the electrical power going to the existing equipment
- > Disconnect the electrical power, control wiring, and safe off for reuse
- > Recover the refrigerant from the existing equipment and dispose of per the EPA regulations
- > Remove existing equipment and discard offsite
- > Furnish and install new 18,000 BTU Mitsubishi Split System (Indoor Wall Mount Unit and Outdoor Condensing Unit), mount and wire into place
- > Furnish and install new refrigerant piping, pressure test and evacuate refrigerant lines
- > Reconnect power wiring to both units
- > Start up unit, charge unit with refrigerant, and check operation

Equipment Furnished by In-Line:

One (1) MITSUB MUZHM18NA-U2 18MBH H/P COND UNIT 208/230/1 18.0SEER/8.5HSPF

One (1) MITSUB MSZHM18NA-U1 18MBH WALL-MNTD IND H/P AIR HANDLER 18.0SR/8.5HSPF

Project Exclusions

Total amount includes all labor and materials as specified in our scope of work. Prices quoted are valid for 30 days from the proposal date.

- > State sales tax, please provide tax exempt certificate
- > Permit Fees, where applicable shall be billed in addition
- > Any work or materials not included in scope above
- > Overtime, all work to be performed during normal hours
- > Any trade work incl. but not limited to fire alarms and alarm tie-ins, plumbing, automatic controls, roofing, and electrical unless noted in scope above.
- > Any remediation work including but not limited to, asbestos, mold, duct cleaning.
- > Any structural or mechanical engineering, including drawings, work that may be required.
- > Cutting, painting, patching, or any general construction work, unless noted.

ESC NJ Co-Op Breakdown:	1.00	8,625.00	8,625.
-------------------------	------	----------	--------

Estimated Labor\$3,264.00

Estimated Materials, Tools, Test eq. & Services.....\$5,361.00

Estimate Total Amount

\$8,625.



NJ State Approved Co-Op #65MCECCPS
HVAC Bid # ESCNJ 19/20-13
Bid Term 3/18/20-3/17/24 Extension
Coop@escnj.k12.nj.us
www.escnj.k12.nj.us

< This Proposal May Continue On The Next Page >

All work has been quoted in accordance with MRESC Bid # ESCNJ 19/20-13 Bid Term 3/18/2020-3/17/2024. Please provide a copy of an authorized purchase order and sign below to authorize this work. All quotes valid for 30 days. Questions? Please call us. 201-339-8122

Signature: _____ PO #: _____

ALL ORDERS REQUIRE AUTHORIZED PO NUMBER TO PROCEED WITH WORK. THANK YOU

Packet Pg. 191

Attachment: In-Line Proposal (10449 : In-Line Heating & Air Conditioning - Washington School 2023)

ESTIMATE



ACI
Academy Construction Inc.

7 East Garden Place

Pompton Plains, NJ 07444

Phone: (973) 832-4244 | Fax: (973) 832-4243 | info@academyconstruction.net

Date: July 14, 2023
ESTIMATE #: 23-87
Expiration Date: August 13, 2023

PROJECT: Franklin School
SITE: 2 N Franklin Ave Bergenfield NJ

PROJECT: Bergenfield Board of Education
225 W. Clinton Ave Bergenfield, NJ 07621

ED DATA CONTRACT # 9742

DESCRIPTION

Academy Construction Inc. is pleased to provide you with the following proposal to furnish all labor, materials, waste disposal necessary to perform the project at the above referenced site

<u>Scope of Work</u>				
Removal of Single Layer VAT Tile In Library Room. Approximately 850 SF. Installation of New 12x12 VCT Tile Soft Warm Grey.				
	Removal of VAT	850	sf	6,800.00
	Disposal	1	ea	2,200.00
	Installation Labor VCT	850	sf	1,912.50
	Material of VCT Tile +10% Waste. MFG: Armstrong 12"x12"	935	sf	1,402.50
	Self Leveling Existing Subfloor	850	sf	3,400.00
	Material Glue	850	sf	510.00
	Primer Material	850	sf	340.00
	Material & Install of 4" Black Cove Base	120	lf	360.00
	Materials and Supplies Markup 15%	1	ea	2,538.75

TOTAL \$ 19,463.75

Should Academy Construction Inc. be presented with a written contract for this work, this proposal and all terms and conditions therein noted are to become a part of the contract in whole, and will supersede any and all conflicting terms or conditions specified in the contract.

TERMS AND CONDITIONS

Payment Due upon completion

Removal of any plywood subfloor not included. If needed extra cost will be added.

Moving of any furniture not included

This proposal shall be valid for 30 days upon the date sent above.

Name / Title

Date

Attachment: ACI Estimate (10458 : Academy Construction - Franklin School)



Invoice

Date 07/17/2023 Invoice # 168727
 Terms Net 30 Due Date 08/16/2023
 P.O. Number:

Please remit via ACH to:
 Routing #: 022000020
 Acct #: 269099115

Please Send Checks to:
 Granicus
 Dept CH – Box 19634
 Palatine, IL 60055 - 9634

Bill To

Bergenfield Board of Education, NJ
 225 West Clinton Avenue
 Bergenfield NJ 07621

Sold To

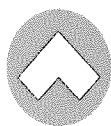
Bergenfield Board of Education, NJ
 225 West Clinton Avenue
 Bergenfield NJ 07621

Description	Term Start Date	Term End Date	Tax Rate	Tax Amount	Amount
IQM2 - Agenda & Minutes	07/01/2023	06/30/2024	0.0%	\$0.00	\$8,493.66
Subtotal					\$8,493.66
Tax Total					\$0.00
Total					\$8,493.66
Amount Due					\$8,493.66

Attachment: Granicus (10461 : Granicus - IQM - Agendas & Minutes 23/24)

For any questions about your invoice, please contact
 us at AR@granicus.com or 1-800-314-0147

Thank you for your business



WHITE ROCK CYBERSECURITY

Quote Information

Quote #: WCAQ572
For: John Blackowski
Quote Date: 5/25/2023
Expiration: 7/25/2023

Account Executive

1.8.X.a

Odessa Ciales-Smith
Email: odessa@wrsecure.com
Phone: (214) 613 - 1568

Licensee Information:

Bergenfield Board of Education

John Blackowski
225 W Clinton Ave

(201) 338-8608
jblackowski@bergenfield.org

Billing Information:

Bergenfield Board of Education

Accounts Payable
225 W Clinton Ave
Bergenfield, NJ 07621
United States
(201) 338-8608
ltufaro@bergenfield.org

Please verify the information above!

The billing contact will receive the invoice.

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
------	-------------	----------	------------	----------------

7/1/23 - 6/30/24: NJECC Google Workspace for Education Plus

Google	Google Workspace for Education Plus - 12MO Student License	3,700	\$4.89	\$18,093.0
---------------	--	-------	--------	-------------------

Google	Google Workspace for Education Plus - 12MO Fac/Staff License (one free for every 4 student licenses)	925	\$0.00	\$0.0
---------------	--	-----	--------	--------------

School District must generate and provide WRC with the transfer token
Note: Transfer tokens expire 14 days after being generated.

- 1.Go to the Retrieve Transfer Token page (link in body of email)
- 2.Sign in with your customer's domain administrator username and password.
- 3.WRC Public ID (for transfer token generation): C03h9hwu6-C02zuvapn
- 4.The page automatically generates a token.
- 5.Copy the token's alphanumeric code.

Payment Terms: Due on Receipt

Standard shipping method is E-Delivery or Ground Service.
All shipping charges prepaid by White Rock Cybersecurity unless specified differently.

Applicable taxes will be applied at time of invoicing based on the ship to address.

For questions regarding the order, please contact your account executive.
Billing questions can be sent to: accounting@wrsecure.com

Please be advised that we will charge 5% interest per month on late invoices past 30 days.

Subtotal

Est. Shipping

Thank you very much for working with White Rock Cybersecurity!!!

- We know you have many vendors to choose from and because of this we make every effort to deliver outstanding and memorable service to our clients!
- We hope you will see our commitment to excellence and service in everything we do!!!

Customer Order Authorization & Approval:

By execution of the signature line below, I represent that I am an authorized agent of the organization referenced above and hereby agree to the terms, condition and fees referenced in this price quotation. White Rock Cybersecurity's payment terms are due on receipt. Please note this is a binding document and preempts a prior written or verbal communication with regard to this price quotation.

CLIENT SIGNATURE

(By signing above, buyer agrees to the terms and conditions outlined above.)

CUSTOMER PO# (if applicable)

PRINTED: NAME & TITLE

DATE

*****Unless otherwise stated, a 3.5% convenience charge is added to all credit card transactions.*****

To request payment by Credit Card, Sign Here: _____

Alternate email address for invoice: _____

White Rock Cybersecurity 9330 LBJ Freeway, Suite 850, Dallas, TX 75243

2023



Quote Prepared For:
Bergenfield Board of Education
Bergenfield NJ,

1.8.Y.a

CDI LLC
500 Fifth Avenue, Suite 1500
New York, NY 10110
(877) 216 0133

Quote Date: 05/16/2023
Exp Date: 06/15/2023
Quote No: Q-62205-1
Prepared By: amaia.amias@cdillc.com

Cisco Smartnet Renewal 2023

Service Level: SNT (8x5xNBD Response Time)	\$ 6,158.00
Service Level: SNTP (24x7x4 Response Time)	\$ 3,807.66
Service Level: SNTN (8x5x4 Response Time)	\$ 7,393.84
TOTAL	\$ 17,359.50

Account Manager: Chris Clark
Email: chris.clark@cdillc.com
Phone#: 201-314-0362

Terms & Conditions

Pricing subject to change without advanced notice from the manufacturer. Restock fees will apply for any items returned. Returns must be made within 15 days of receipt of items unopened. CDI terms net 30 days. Shipping fees not included. The information provided to you in this communication is regarded by Computer Design & Integration LLC to be Confidential and Proprietary information. This includes the description of the materials/products for sale, the prices quoted, and any description of consulting services to be performed by Computer Design & Integration LLC. This information shall not be disclosed or made available to any party unrelated to this agreement without our express written consent. You must also exercise reasonable care to protect this information from the unauthorized disclosure by others. Per NJ NASPO Contract 21-TELE-01506 for Cisco

Attachment: CDI (10480 : Computer Design & Integration for Cisco Smartnet Agreement 23-24)


SpringBoard
2023-2024 National SpringBoard Print and Digital Order Form

To place an order, return the signed order form with purchase order or confirmation of payment to:

FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org

Questions? Contact the SpringBoard Team 877-999-7723

Step 1: Enter Your Contact Information

School Name Bergenfield High School
 Contact for Materials Tara Schneider
 Contact Email Address: tschneider@bergenfield.org
 Contact Phone: 201-385-8600 x1917
 IT Contact Name/Email: John Blackowski jblackowski@bergenfield.org

Step 2: Materials: Enter quantities and shipping location below

All shipping related fields are required to prevent additional handling fees by the carrier.

Location Type	School	Ship To Contact	Tara Schneider
Ship Location	Bergenfield High School	Phone	201-385-8600 x1917
Address 1	80 S. Prospect Ave.	Email	tschneider@bergenfield.org
Address 2	Bergenfield	Lift Gate Required?	No
City		Inside Delivery?	Yes
State	NJ	Receiving Hours	8:00 am - 3:00 pm
9-Digit Zip	07621	Receiving Location	Main Entrance - Bergenfield High School

Math National Edition

Title	Print Student Editions with Digital Access				Print Teacher Editions			
	ISBN	Price	QTY	Cost	ISBN	Price	QTY	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95	0	\$ -	978-1-4573-0155-1	\$91.00	0	\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95	0	\$ -	978-1-4573-0156-8	\$91.00	0	\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95	0	\$ -	978-1-4573-0157-5	\$91.00	0	\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95	0	\$ -	978-1-4573-0158-2	\$94.00	0	\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45	0	\$ -	978-1-4573-0159-9	\$98.00	0	\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45	0	\$ -	978-1-4573-0160-5	\$98.00	0	\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45	0	\$ -	978-1-4573-0161-2	\$98.00	0	\$ -

Strategy Posters	Price	QTY	Cost
Math Strategy Poster Set (2 Posters)	\$8.95	0	\$ -

Math Total	\$0.00
------------	--------

Step 3: Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Purchase Order - Enter PO number & send a copy via FAX or EMAIL

PO #

24-1149

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Signature: <i>Tara Schneider</i> Tara Schneider Supervisor of Humanities	Signature: <i>[Signature]</i> Signature (REQUIRED)	Date: <i>7/14/23</i> 7/14/2023
Print Name	Title	Date

Continue to Page 2 for ELA Materials

Attachment: CollegeBoard (10482 : CollegeBoard - English texts and Digital Access - BHS 23-24)

2023-2024 National SpringBoard Print and Digital Order Form

ELA National Edition	Print Student Editions with Digital Access				Print Teacher Editions			
	ISBN	Price	QTY	Cost	ISBN	Price	QTY	Cost
Grade 6 - 2021©	978-1-4573-1292-2	\$19.25	0	\$ -	978-1-4573-1285-4	\$92.00	0	\$ -
Grade 7 - 2021©	978-1-4573-1293-9	\$19.25	0	\$ -	978-1-4573-1286-1	\$92.00	0	\$ -
Grade 8 - 2021©	978-1-4573-1294-6	\$19.25	0	\$ -	978-1-4573-1287-8	\$92.00	0	\$ -
English I - 2021©	978-1-4573-1295-3	\$19.95	230	\$ 4,588.50	978-1-4573-1288-5	\$98.00	2	\$ 196.00
English II - 2021©	978-1-4573-1296-0	\$19.95	200	\$ 3,990.00	978-1-4573-1289-2	\$98.00	2	\$ 196.00
English III - 2021©	978-1-4573-1297-7	\$19.95	145	\$ 2,892.75	978-1-4573-1290-8	\$98.00	2	\$ 196.00
English IV - 2021©	978-1-4573-1298-4	\$19.95	140	\$ 2,793.00	978-1-4573-1291-5	\$98.00	2	\$ 196.00
ELA & Language Workshop Bundles <i>TEs to be purchased separately</i>				ISBN	Quantity	Price	Total	
ELA & LW Bundles - Grade 6 - 2021©				190079471	0	\$ 21.25	\$0.00	
ELA & LW Bundles - Grade 7 - 2021©				190079472	0	\$ 21.25	\$0.00	
ELA & LW Bundles - Grade 8 - 2021©				190079473	0	\$ 21.25	\$0.00	
ELA & LW Bundles - English I - 2021©				190079474	0	\$ 21.95	\$0.00	
ELA & LW Bundles - English II - 2021©				190079475	0	\$ 21.95	\$0.00	
ELA & LW Bundles - English III - 2021©				190079476	0	\$ 21.95	\$0.00	
ELA & LW Bundles - English IV - 2021©				190079477	0	\$ 21.95	\$0.00	
Title	Print Student Editions with Digital Access				Print Teacher Editions			
	ISBN	Price	QTY	Cost	ISBN	Price	QTY	Cost
ELA Language Workshop©								
LW - Grade 6 2021©	978-1-4573-1320-2	\$12.95	0	\$ -	978-1-4573-1313-4	\$92.00	0	\$ -
LW - Grade 7 2021©	978-1-4573-1321-9	\$12.95	0	\$ -	978-1-4573-1314-1	\$92.00	0	\$ -
LW - Grade 8 2021©	978-1-4573-1322-6	\$12.95	0	\$ -	978-1-4573-1315-8	\$92.00	0	\$ -
LW - English I - 2021©	978-1-4573-1323-3	\$13.25	0	\$ -	978-1-4573-1316-5	\$98.00	0	\$ -
LW - English II - 2021©	978-1-4573-1324-0	\$13.25	0	\$ -	978-1-4573-1317-2	\$98.00	0	\$ -
LW - English III - 2021©	978-1-4573-1325-7	\$13.25	0	\$ -	978-1-4573-1318-9	\$98.00	0	\$ -
LW - English IV - 2021©	978-1-4573-1326-4	\$13.25	0	\$ -	978-1-4573-1319-6	\$98.00	0	\$ -
ELA Close Reading Workshop©								
CRW - Grade 6 2021©	978-1-4573-1334-9	\$8.99	0	\$ -	978-1-4573-1327-1	\$29.99	0	\$ -
CRW - Grade 7 2021©	978-1-4573-1335-6	\$8.99	0	\$ -	978-1-4573-1328-8	\$29.99	0	\$ -
CRW - Grade 8 2021©	978-1-4573-1336-3	\$8.99	0	\$ -	978-1-4573-1329-5	\$29.99	0	\$ -
CRW - Grade 9 2021©	978-1-4573-1337-0	\$8.99	0	\$ -	978-1-4573-1330-1	\$29.99	0	\$ -
CRW - Grade 10 2021©	978-1-4573-1338-7	\$8.99	0	\$ -	978-1-4573-1331-8	\$29.99	0	\$ -
CRW - Grade 11 2021©	978-1-4573-1339-4	\$8.99	0	\$ -	978-1-4573-1332-5	\$29.99	0	\$ -
CRW - Grade 12 2021©	978-1-4573-1340-0	\$8.99	0	\$ -	978-1-4573-1333-2	\$29.99	0	\$ -
ELA Writing Workshop©								
WW - Grade 6 2021©	978-1-4573-1348-6	\$9.99	0	\$ -	978-1-4573-1341-7	\$29.99	0	\$ -
WW - Grade 7 2021©	978-1-4573-1349-3	\$9.99	0	\$ -	978-1-4573-1342-4	\$29.99	0	\$ -
WW - Grade 8 2021©	978-1-4573-1350-9	\$9.99	0	\$ -	978-1-4573-1343-1	\$29.99	0	\$ -
WW - Grade 9 2021©	978-1-4573-1351-6	\$9.99	0	\$ -	978-1-4573-1344-8	\$29.99	0	\$ -
WW - Grade 10 2021©	978-1-4573-1352-3	\$9.99	0	\$ -	978-1-4573-1345-5	\$29.99	0	\$ -
WW - Grade 11 2021©	978-1-4573-1353-0	\$9.99	0	\$ -	978-1-4573-1346-2	\$29.99	0	\$ -
WW - Grade 12 2021©	978-1-4573-1354-7	\$9.99	0	\$ -	978-1-4573-1347-9	\$29.99	0	\$ -
Close Reading Workshop & Writing Workshop Bundles <i>TEs to be purchased separately</i>				ISBN	Quantity	Price	Total	
CRW/WW Bundles - Grade 6 - 2021©				CRWWW2021GR6	0	\$ 12.95	\$0.00	
CRW/WW Bundles - Grade 7 - 2021©				CRWWW2021GR7	0	\$ 12.95	\$0.00	
CRW/WW Bundles - Grade 8 - 2021©				CRWWW2021GR8	0	\$ 12.95	\$0.00	
CRW/WW Bundles - English I - 2021©				CRWWW2021GR9	0	\$ 12.95	\$0.00	
CRW/WW Bundles - English II - 2021©				CRWWW2021GR10	0	\$ 12.95	\$0.00	
CRW/WW Bundles - English III - 2021©				CRWWW2021GR11	0	\$ 12.95	\$0.00	
CRW/WW Bundles - English IV - 2021©				CRWWW2021GR12	0	\$ 12.95	\$0.00	
						ELA Total	\$15,048.25	
						Math Total	\$0.00	
						Shipping 10%	\$1,504.83	
						Overall Total	\$16,553.08	

Continue to Page 3 for Terms and Conditions

Attachment: CollegeBoard (10482 : CollegeBoard - English texts and Digital Access - BHS 23-24)


SpringBoard
2023-2024 National SpringBoard Print and Digital Order Form

To place an order, return the signed order form with purchase order or confirmation of payment to:
 FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org

Questions? Contact the SpringBoard Team 877-999-7723

Step 1: Enter Your Contact Information

School Name Roy W. Brown Middle School
 Contact for Materials Tara Schnelder
 Contact Email Address: tschnelder@bergenfield.org
 Contact Phone: 201-385-8600 x1917
 IT Contact Name/Email: John Blackowski jblackowski@bergenfield.org

Step 2: Materials-Enter quantities and shipping location below

All shipping related fields are required to prevent additional handling fees by the carrier.

Location Type	School	Ship To Contact	Tara Schnelder
Ship Location	Roy W. Brown Middle School	Phone	201-385-8600 x1917
Address 1	130 S. Washington Ave.	Email	tschnelder@bergenfield.org
Address 2	Bergenfield	Lift Gate Required?	No
City		Inside Delivery?	Yes
State	NJ	Receiving Hours	8:00 am - 3:00 pm
9-Digit Zip	07621	Receiving Location	Main Entrance - Roy W. Brown Middle School

Math National Edition

Title	Print Student Editions with Digital Access				Print Teacher Editions			
	ISBN	Price	QTY	Cost	ISBN	Price	QTY	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95	0	\$ -	978-1-4573-0155-1	\$91.00	0	\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95	0	\$ -	978-1-4573-0156-8	\$91.00	0	\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95	0	\$ -	978-1-4573-0157-5	\$91.00	0	\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95	0	\$ -	978-1-4573-0158-2	\$94.00	0	\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45	0	\$ -	978-1-4573-0159-9	\$98.00	0	\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45	0	\$ -	978-1-4573-0160-5	\$98.00	0	\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45	0	\$ -	978-1-4573-0161-2	\$98.00	0	\$ -

Strategy Posters	Price	QTY	Cost
Math Strategy Poster Set (2 Posters)	\$8.95	0	\$ -

Math Total	\$0.00
------------	--------

Step 3: Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Purchase Order - Enter PO number & send a copy via FAX or EMAIL

PO #

24-1150

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Tara Schnelder	Supervisor of Humanities	X	7/14/2023
Print Name	Title	Signature (REQUIRED)	Date

Continue to Page 2 for ELA Materials

Attachment: CollegeBoard - RWB (10483 : CollegeBoard SpringBoard English Texts and Digital Access - RWB)

2023-2024 National SpringBoard Print and Digital Order Form

ELA National Edition	Print Student Editions with Digital Access				Print Teacher Editions			
	ISBN	Price	QTY	Cost	ISBN	Price	QTY	Cost
Grade 6 - 2021©	978-1-4573-1292-2	\$19.25	240	\$ 4,620.00	978-1-4573-1285-4	\$92.00	3	\$ 276.00
Grade 7 - 2021©	978-1-4573-1293-9	\$19.25	250	\$ 4,812.50	978-1-4573-1286-1	\$92.00	3	\$ 276.00
Grade 8 - 2021©	978-1-4573-1294-6	\$19.25	305	\$ 5,871.25	978-1-4573-1287-8	\$92.00	3	\$ 276.00
English I - 2021©	978-1-4573-1295-3	\$19.95		\$ -	978-1-4573-1288-5	\$98.00		\$ -
English II - 2021©	978-1-4573-1296-0	\$19.95		\$ -	978-1-4573-1289-2	\$98.00		\$ -
English III - 2021©	978-1-4573-1297-7	\$19.95		\$ -	978-1-4573-1290-8	\$98.00		\$ -
English IV - 2021©	978-1-4573-1298-4	\$19.95		\$ -	978-1-4573-1291-5	\$98.00		\$ -
ELA & Language Workshop Bundles TEs to be purchased separately				ISBN	Quantity	Price	Total	
ELA & LW Bundles - Grade 6 - 2021©				190079471	0	\$ 21.25	\$0.00	
ELA & LW Bundles - Grade 7 - 2021©				190079472	0	\$ 21.25	\$0.00	
ELA & LW Bundles - Grade 8 - 2021©				190079473	0	\$ 21.25	\$0.00	
ELA & LW Bundles - English I - 2021©				190079474	0	\$ 21.95	\$0.00	
ELA & LW Bundles - English II - 2021©				190079475	0	\$ 21.95	\$0.00	
ELA & LW Bundles - English III - 2021©				190079476	0	\$ 21.95	\$0.00	
ELA & LW Bundles - English IV - 2021©				190079477	0	\$ 21.95	\$0.00	
Title	Print Student Editions with Digital Access				Print Teacher Editions			
	ISBN	Price	QTY	Cost	ISBN	Price	QTY	Cost
LW - Grade 6 2021©	978-1-4573-1320-2	\$12.95	0	\$ -	978-1-4573-1313-4	\$92.00	0	\$ -
LW - Grade 7 2021©	978-1-4573-1321-9	\$12.95	0	\$ -	978-1-4573-1314-1	\$92.00	0	\$ -
LW - Grade 8 2021©	978-1-4573-1322-6	\$12.95	0	\$ -	978-1-4573-1315-8	\$92.00	0	\$ -
LW - English I - 2021©	978-1-4573-1323-3	\$13.25	0	\$ -	978-1-4573-1316-5	\$98.00	0	\$ -
LW - English II - 2021©	978-1-4573-1324-0	\$13.25	0	\$ -	978-1-4573-1317-2	\$98.00	0	\$ -
LW - English III - 2021©	978-1-4573-1325-7	\$13.25	0	\$ -	978-1-4573-1318-9	\$98.00	0	\$ -
LW - English IV - 2021©	978-1-4573-1326-4	\$13.25	0	\$ -	978-1-4573-1319-6	\$98.00	0	\$ -
ELA Close Reading Workshop©	Print Student Editions with Digital Access				Print Teacher Editions			
	ISBN	Price	QTY	Cost	ISBN	Price	QTY	Cost
CRW - Grade 6 2021©	978-1-4573-1334-9	\$8.99	0	\$ -	978-1-4573-1327-1	\$29.99	0	\$ -
CRW - Grade 7 2021©	978-1-4573-1335-6	\$8.99	0	\$ -	978-1-4573-1328-8	\$29.99	0	\$ -
CRW - Grade 8 2021©	978-1-4573-1336-3	\$8.99	0	\$ -	978-1-4573-1329-5	\$29.99	0	\$ -
CRW - Grade 9 2021©	978-1-4573-1337-0	\$8.99	0	\$ -	978-1-4573-1330-1	\$29.99	0	\$ -
CRW - Grade 10 2021©	978-1-4573-1338-7	\$8.99	0	\$ -	978-1-4573-1331-8	\$29.99	0	\$ -
CRW - Grade 11 2021©	978-1-4573-1339-4	\$8.99	0	\$ -	978-1-4573-1332-5	\$29.99	0	\$ -
CRW - Grade 12 2021©	978-1-4573-1340-0	\$8.99	0	\$ -	978-1-4573-1333-2	\$29.99	0	\$ -
ELA Writing Workshop©	Print Student Editions with Digital Access				Print Teacher Editions			
	ISBN	Price	QTY	Cost	ISBN	Price	QTY	Cost
WW - Grade 6 2021©	978-1-4573-1348-6	\$9.99	0	\$ -	978-1-4573-1341-7	\$29.99	0	\$ -
WW - Grade 7 2021©	978-1-4573-1349-3	\$9.99	0	\$ -	978-1-4573-1342-4	\$29.99	0	\$ -
WW - Grade 8 2021©	978-1-4573-1350-9	\$9.99	0	\$ -	978-1-4573-1343-1	\$29.99	0	\$ -
WW - Grade 9 2021©	978-1-4573-1351-6	\$9.99	0	\$ -	978-1-4573-1344-8	\$29.99	0	\$ -
WW - Grade 10 2021©	978-1-4573-1352-3	\$9.99	0	\$ -	978-1-4573-1345-5	\$29.99	0	\$ -
WW - Grade 11 2021©	978-1-4573-1353-0	\$9.99	0	\$ -	978-1-4573-1346-2	\$29.99	0	\$ -
WW - Grade 12 2021©	978-1-4573-1354-7	\$9.99	0	\$ -	978-1-4573-1347-9	\$29.99	0	\$ -
Close Reading Workshop & Writing Workshop Bundles TEs to be purchased separately				ISBN	Quantity	Price	Total	
CRW/WW Bundles - Grade 6 - 2021©				CRWWW2021GR6	0	\$ 12.95	\$0.00	
CRW/WW Bundles - Grade 7 - 2021©				CRWWW2021GR7	0	\$ 12.95	\$0.00	
CRW/WW Bundles - Grade 8 - 2021©				CRWWW2021GR8	0	\$ 12.95	\$0.00	
CRW/WW Bundles - English I - 2021©				CRWWW2021GR9	0	\$ 12.95	\$0.00	
CRW/WW Bundles - English II - 2021©				CRWWW2021GR10	0	\$ 12.95	\$0.00	
CRW/WW Bundles - English III - 2021©				CRWWW2021GR11	0	\$ 12.95	\$0.00	
CRW/WW Bundles - English IV - 2021©				CRWWW2021GR12	0	\$ 12.95	\$0.00	
						ELA Total	\$16,131.75	
						Math Total	\$0.00	
						Shipping 10%	\$1,613.18	
						Overall Total	\$17,744.93	

Continue to Pages for Terms and Conditions



Because learning changes everything.®

QUOTE PREPARED FOR:

Hoover Elementary School
273 MURRAY HILL TER
BERGENFIELD, NJ 07621
ACCOUNT NUMBER: 371976

SUBSCRIPTION/DIGITAL CONTACT:

CONTACT:

SALES REP INFORMATION:

Demiana Awad
demiana.awad@mheducation.com
(201) 414-8687

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Everyday Math 4 Grade K	\$688.71	\$0.00	\$688.71
Everyday Math 4 Grade 1	\$1,645.08	\$0.00	\$1,645.08
Everyday Math 4 Grade 2	\$2,148.39	\$0.00	\$2,148.39
Everyday Math 4 Grade 3	\$2,237.31	\$0.00	\$2,237.31
Everyday Math 4 Grade 4	\$3,346.92	\$0.00	\$3,346.92
Everyday Math 4 Grade 5	\$1,607.85	\$0.00	\$1,607.85
PRODUCT TOTAL*	\$11,674.26	\$0.00	\$11,674.26
ESTIMATED S&H**			\$933.94
ESTIMATED TAX**			\$0.00
GRAND TOTAL*			\$12,608.20

* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 06/28/2023
QUOTE NUMBER: DAWAD-06272023045747-001

ACCOUNT NAME: Hoover Elementary School
ACCOUNT #: 371976

EXPIRATION DATE: 09/26/2023
PAGE #: 1

Attachment: McGraw Hill - Hoover (10484 : McGraw Hill - Math - Hoover 23-24)

7/17/2023 (Quote is valid for 60 days)

Thank you for your interest in TCI products. Quotes generated online through our website are not stored or available for TCI employees access and/or view. Please read our FAQs at <https://www.teachtci.com/faqs> if you need further assistance.

Description	Item Number	Quantity	Price	Total
Little School (6-8) Social Studies: Student License (1 Yr)	MS-SS-SL-01	795	\$29.00	\$23,05
Little School (6-8) Social Studies: Teacher License (1 Yr)	MS-SS-TL-01	9	\$289.00	\$2,60
			Subtotal	\$25,65
			Sales Tax	\$
			Shipping (5%)	\$
			Total	\$25,65

For AK and HI orders, adjust shipping to :

and now for the fine print!

Shipping: The Shipping amount shown on the quote is only an estimate based on TCI's ground shipping rates. TCI ships all non-license items for regular domestic orders at a ground shipping rate 5% of the order subtotal or \$10.00 minimum. Online license orders do not incur a shipping or handling fee. Print orders can be expedited to any domestic location at 15% of the order subtotal or \$20.00 minimum. Science Materials Kits can be expedited to any domestic location at 25% of item subtotal. All print orders to Alaska or Hawaii are shipped via expedited shipping at 15% of the order subtotal or \$20.00 minimum. All Science Materials Kit orders to Alaska or Hawaii are shipped via expedited shipping at 25% of item subtotal. TCI will not ship to P.O. Box, APO or FPO addresses. TCI does not ship to international locations. If your order includes physical items, you must provide a US destination for shipping. TCI will not complete international customs forms or any other documentation required for international shipments. TCI is not responsible for any applicable duty, customs charges, or taxes. Items ordered (both print and digital) are included on the commercial invoice sent with any physical shipment, and all items may be subject to the tax and duties of the resident country. Orders ship FOB shipping point.

Sales Tax: Read our FAQs for information on Sales Tax.

Payments: All orders must be accompanied by a form of payment. We accept district and school purchase orders. Individual or personal orders must be prepaid by credit card, check, or money order.

Quote Details: Quotes generated online through our website are not stored or available for TCI employees to access and/or view. This quote is not an offer. Prices are subject to change any time. When you are ready to order, visit <https://shop.teachtci.com> or email your purchase order to info@teachtci.com.

PO # 24-1151

Attachment: TCI - RWB (10485 : TCI - RWB 23-24)

Proposal

C & C MASONRY, INC.
788 WEST END AVE UNIT A
CLIFFSIDE PARK NJ 07010

Phone: 201/945-8527

Cell: 201/805-6636

E-mail address: tinocolasante@verizon.net

DATE: July 13 2023

TO: Bergenfield Board of Education
225 West Clinton Avenue
Bergenfield, NJ 07621
Attn: Jo Ann Khoury-Frias

RE: Roy Brown court yard brick wall.

Remove and replace three to four courses of brick above two windows. Grind out and repoint 100% of brick mortar joints above and right side of existing two windows. Wash down entire area. Apply two coats of brick water repellent. Install new painted steel angles.

Category	Rate	QTY	Total
Labor Foreman	\$129.37	148	\$19146.00
Bricks	\$.63	180	\$113.40
Cement	\$8.99	20	\$179.80
Cleaner	\$28.86	2Gal	\$57.72
Sealer	\$48.94	2 Gal	\$97.88
Grinding Wheel	\$31.99	2	\$63.98

Attachment: C&C Masonry - RWB (10487 : C&C Masonry - RWB)

Steel Angle	\$188.28	2	\$376.56
Trucking	\$60.00	16	\$960.00
Scaffolding	\$1033.22	1	\$1033.22
Paint	\$33.30	1	\$33.30
15 % mark up	\$437.38	1	\$437.38

Total Cost \$22499.24



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your Premier page, or, if you do not have Premier, use this Quote to Order.

Quote No.	3000157526936.1	Sales Rep	Luke Dachs
Total	\$8,187.50	Phone	(800) 456-3355, 6180191
Customer #	3890258	Email	Luke_Dachs@Dell.com
Quoted On	Jul. 24, 2023	Billing To	ACCOUNTS PAYABLE
Expires by	Jul. 31, 2023		BERGENFIELD BOARD OF
	State of New Jersey		EDUCATION
Contract Name	Software Reseller Contract		225 W CLINTON AVE
	- T3121		BERGENFIELD, NJ 07621-1962
Contract Code	C000000893007		
Customer Agreement #	20-TELE-01510		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order.
Thank you for shopping with Dell!

Regards,
Luke Dachs

Shipping Group

Shipping To	Shipping Method
JOHN BLACKOWSKI BERGENFIELD BOARD OF EDUCATION 80 S PROSPER AVE BERGENFIELD SCHOOL DISTRICT BERGENFIELD, NJ 07621 (201) 838-5858	Standard Delivery

Product	Unit Price	Quantity	Subtotal
VLA CC FOR ENT ALL APPS MLP MNA LANG ENT LIC SUBS RNWL K12 SITE SHARED DV 100+	\$23.47	250	\$5,867.50
VLA CREATIVE CLOUD FOR ENT ALL APPS MLP MNA LANG ENT LIC SUBS RNWL K-12 SITE	\$4.64	500	\$2,320.00

Subtotal:	\$8,187.50
Shipping:	\$0.0
Non-Taxable Amount:	\$8,187.5
Taxable Amount:	\$0.0
Estimated Tax:	\$0.0
<hr/>	
Total:	\$8,187.5

Attachment: Dell Technologies - Adobe Creative Cloud (10490 : Dell Technologies - Adobe Creative Cloud Licenses 23-24)

Shipping Group Details

Shipping To
JOHN BLACKOWSKI
BERGENFIELD BOARD OF
EDUCATION
80 S PROSPER AVE
BERGENFIELD SCHOOL DISTRICT
BERGENFIELD, NJ 07621
(201) 838-5858

Shipping Method
Standard Delivery

		Quantity		Subto
VLA CC FOR ENT ALL APPS MLP MNA LANG ENT LIC SUBS RNWL K12 SITE SHARED DV 100+		\$23.47	250	\$5,867.
Estimated delivery if purchased today: Aug. 03, 2023 Contract # C000000893007 Customer Agreement # 20-TELE-01510				
Description	SKU	Unit Price	Quantity	Subto
VLA CC FOR ENT ALL APPS MLP MNA LANG ENT LIC SUBS RNWL K12 SITE SHARED DV 100+	AA772236	-	250	
		Quantity		Subto
VLA CREATIVE CLOUD FOR ENT ALL APPS MLP MNA LANG ENT LIC SUBS RNWL K-12 SITE		\$4.64	500	\$2,320.
Estimated delivery if purchased today: Aug. 03, 2023 Contract # C000000893007 Customer Agreement # 20-TELE-01510				
Description	SKU	Unit Price	Quantity	Subto
VLA CREATIVE CLOUD FOR ENT ALL APPS MLP MNA LANG ENT LIC SUBS RNWL K-12 SITE	AA288280	-	500	
Subtotal:				\$8,187.
Shipping:				\$0.
Estimated Tax:				\$0.
Total:				\$8,187.

Attachment: Dell Technologies - Adobe Creative Cloud (10490 : Dell Technologies - Adobe Creative Cloud Licenses 23-24)

P.O. # 24-0776 Revised

1.8.AG.a



Everyday Mathematics 4: Full Launch

** Pricing For School Purchases Only **

Phone:	38-39
E-mail:	ustom

BILL TO:

NAME _____

SCHOOL _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____

SHIP TO:

NAME _____

SCHOOL _____

ADDRESS _____

CITY _____ STATE _____

PHONE _____

METHOD OF PAYMENT			
<input type="checkbox"/> Check No: (Payable to McGraw-Hill)	<input type="checkbox"/> Purchase Order No:	Credit Card <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AmEx	
_____	_____	Number _____	Signature _____

Order Summary

Full Launch Release

Grade K:	\$	792.42
Grade 1:	\$	1,711.20
Grade 2:	\$	1,748.40
Grade 3:	\$	1,617.00
Grade 4:	\$	3,431.64
Grade 5:	\$	2,492.40
Grade 6:	\$	-
Print Components ONLY	\$	-
Individual Manipulatives:	\$	1,098.69

\$ 11,793.06
965.35
12,758.41 Textbooks
apples

Total \$ 13,857.10

Shipping & Handling/Sales Tax: Shipping and Handling charges are additional and will be added to your invoice. State and local taxes will be added where applicable.

Prices valid through 9/30/2023



McGraw-Hill Education, School respects your privacy. We use your contact information to fulfill your request, service your account, and to provide you with additional information from McGraw-Hill Education, School. For further information, or to let us know please contact MHSE.privacy@mheducation.com or mail a written request to Privacy Official, McGraw-Hill Education, 8787 Orion Place, 3rd Floor, Columbus, OH 43240. Your information is stored in a secure database in the U.S. and access is limited to authorized personnel only. For more information, visit our Privacy Center at mheducation.com/privacy.html.

Attachment: Everyday Mathematics (10492 : McGraw Hill - Franklin)



Quote ID: 202222

1.8.AH.a

Sales Order For:		Contact Information:	
Account	ROY W BROWN MIDDLE SCHOOL	Company Name	Nearpod Inc.
Address	130 S WASHINGTON AVE BERGENFIELD, New Jersey 7621 UNITED STATES	Address	1855 Griffin Road A-290 Dania Beach, FL 33004
Contact	Tara Schneider	Nearpod Contact	Connie Apps connie.apps@nearpod.com
		Company Phone	305-677-5030
Service Start:	07/02/2023	Please Note: If you are a <i>Tax-Exempt Customer</i> , please include your Sales Tax-Exempt Certificate with signed documents/proof of payment. Otherwise, applicable tax will be included in your invoice.	
Service End:	07/01/2024		
Ask your Nearpod Rep about locking in your rate for up to 3 years with multi-year pricing.			

PRODUCTS

Product	Quantity	Total
Nearpod Premium Plus - School	808 - Students site-wide	\$5,657.63
Flocabulary Plus	808 - Students site-wide	\$3,094.65
Historical Perspectives and Literacy	808 - Students site-wide	\$1,468.78
	Total	(USD) \$10,221.06

Attachment: Nearpod - RWB (10493 : Nearpod for RWB 23-24)

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

This agreement is made and entered into this first day of **July 2023** by and between the **The Bergenfield Public School District**, with principal offices located at **225 West Clinton Avenue, Bergenfield, New Jersey 07621** (hereinafter referred to as the "District"), and **Greater Bergen Community Action Bergenfield Head Start**, with its principal offices located at **392 Main Street, Hackensack, NJ 07601 (town of Bergenfield)** (hereinafter referred to as the "Head Start Grantee" or "local Head Start Agency," as applicable) (together "the parties"). With locations operating at: (GBCA Bergenfield Head Start 100 Portland Ave, Bergenfield, NJ 07621)

Whereas, the School Funding Reform Act, P.L. 2007, c.260 (SFRA), adopted in January of 2008 provides for the expansion of a high-quality preschool program to all age- and income-eligible at-risk preschool children in New Jersey; and

Whereas, this Agreement seeks to ensure that pursuant to the SFRA, the high-quality preschool program offered by the Head Start Grantee contracting with the District shall meet the educational needs of eligible three-and-four year-old preschool children of the district through the coordination of all federal and state resources; and

Whereas, the District is required to offer a high quality preschool program and has determined to do so by contracting with a qualified Head Start Grantee that complies with the Manual of Requirements for Child Care Centers, *N.J.A.C. 3A:52*; and meets the Elements of High-Quality Preschool Programs, *N.J.A.C. 6A:13A*; and the Head Start Program Performance Standards (2016)-45 CFR Chapter XIII, Subchapter B, 1301-1305; and

Whereas, the Head Start Grantee is funded by the U.S. Department of Health and Human Services, Administration for Children and Families (DHHS) and is licensed by the New Jersey Department of Children and Families (DCF) which offers services in accordance with the applicable statutory and regulatory provisions and is bound by the Manual of Requirements for Child Care Centers, *N.J.A.C. 3A:52*; Elements of High-Quality Preschool Programs, *N.J.A.C. 6A:13A*; Fiscal Accountability, Efficiency, and Budgeting Procedures, *N.J.A.C. 6A:23A*; and the Head Start Program Performance Standards (2016)-45 CFR Chapter XIII, Subchapter B, Parts 1301-1305.

Attachment: Preschool Headstart Contract 23-24 (10494 : Preschool Headstart Contract 23-24)

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

Whereas, it is the intent of the parties that through this Agreement, each party shall be in compliance with all applicable federal and state statutes and regulations. The parties recognize that in the event that there are statutory or regulatory amendments there will be a need to amend this Agreement during its term to comply with any such changes.

Now, therefore, the parties hereby acknowledge and agree to the following:

I Purpose of the Agreement

A. This Agreement provides funding for the minimum of a six (6) hour comprehensive preschool educational program (Program) for **185** school calendar days during the 2023-2024 school year. **[The number entered should equal the number of student contact days (180) and the number of teacher professional development days (10) on the District school calendar exclusive of any extended year or summer programming and (13) Also insert this number in (Section III, Subsection (B), first paragraph.]** The District and Head Start programs should work collaboratively in the area of Professional Development.

B. The Head Start Grantee shall offer a Program that shall meet the educational needs of the eligible three-and four-year-old preschool children of the District as set forth in this agreement and in accordance with the applicable requirements of the Elements of High-Quality Preschool Programs (*N.J.A.C. 6A:13A*), the Manual of Requirements for Childcare Centers (*N.J.A.C. 3A:52*), the Head Start Program Performance Standards (2016), 45 CFR Subtitle B, Chapter XIII, Subchapter B, Parts 1301-1305, and the requirements of this Agreement.

C. The District shall work collaboratively with the Head Start Grantees to meet the requirements of the Elements of High-Quality Preschool Programs (*N.J.A.C. 6A:13A*), and the Manual of Requirements for Childcare Centers (*N.J.A.C. 3A:52*) and the Head Start Program Performance Standards (2016), 45 CFR Subtitle B, Chapter XIII, Subchapter B, Parts 1301-1305, and shall compensate the Head Start Grantee in accordance with this Agreement and in compliance with all articles of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards, 45 CFR Part 75.

II Definitions

A. All terms within this contract have the same meaning as defined in *N.J.A.C. 6A:13A-1.2*, as supplemented below.

1. For purposes of this Agreement, the term minimum of a "six (6) hour comprehensive educational program day" means a full-day Head Start preschool program in accordance with the school District's grade one through twelve daily school calendar and not exceeding the District's academic year.

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

2. For purposes of this Agreement, the term “Appropriately Certified Teacher” means an individual meeting the requirements set forth in Section III, Subsection (E)(1) of this Agreement and *N.J.A.C. 6A:13A-4.3*.
3. For purposes of this Agreement, the term “Appropriately Qualified Teacher Assistant” means an individual meeting the requirements set forth in Section III, Subsection (E) (2) of this Agreement and *N.J.A.C. 6A:13A-4.3*.
4. For purposes of this Agreement, the term “Preschool Instructional Coach” means an individual meeting the requirements set forth in *N.J.A.C. 6A:13A-4.2*.
5. For the purposes of this Agreement, the term “Quarterly Expenditure Report” means a report of all actual, approvable, reasonable and customary expenditures with supporting documentation and receipts submitted electronically for inspection by the District or Department of Education (DOE) designee, for each quarter following the payment and report schedule provided in Section VII, Compensation, for all District-approved budget planning documents for the 2023-2024 school year. This includes reporting the actual expenses for all approved salaries, benefits, payroll taxes, substitute stipends, classroom materials and supplies, technology, field trips and associated transportation, space costs, food costs, and administrative and indirect costs.
6. For the purposes of this Agreement, the terms “absent without excuse” and “unexcused absence” mean any absence not due to sickness or medical condition documented by a licensed medical professional or documented family emergency. Every effort should be made to reduce chronic absenteeism, which is defined as at least 10% of 180 days or 18 days of school. The district board of education shall ensure that preschool students are not suspended, long-term or short-term, and are not expelled from school (*N.J.A.C. 6A:13A-4.4(g)*).
7. For the purposes of this Agreement, the term “homeless children and youths” is as defined in: Subtitle VII-B of the McKinney-Vento Homeless Assistance Act (McKinney-Vento) (42 U.S.C. §11431 *et seq.*), (*N.J.A.C. 6A:17-2.2*), the Individuals with Disabilities Education Act (IDEA) (20 U.S.C. §1400 *et seq.*), the Improving Head Start for School Readiness Act (42 U.S.C. §9801 *et seq.*) — and refers to individuals who lack a fixed, regular, and adequate nighttime residence and includes the following four categories:
 1. Children and youth who:
 - a. share the housing of other persons due to loss of housing, economic hardship, or a similar reason;
 - b. are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative accommodations;
 - c. are living in emergency or transitional shelters; or

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

- d. are abandoned in hospitals.
- 2. Children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
- 3. Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.
- 4. Children of migrant or seasonal workers who qualify as homeless because they are living in circumstances described in the first three categories.

III Head Start Grantee Requirements

A. General

The Head Start Grantee shall at all times:

- 1. Be a private local Head Start Grantee within the meaning of 45 CFR 1305.2 and *N.J.A.C. 6A:13A* or a local Head Start agency.
- 2. Be licensed by the Department of Children and Families, Office of Licensing as a Child Care Program pursuant to *N.J.S.A. 30:5B-1 et seq.*
- 3. Operate pursuant to the requirements set forth in the Elements of High-Quality Preschool Programs (*N.J.A.C. 6A:13A*), and the Manual of Requirements for Childcare Centers (*N.J.A.C. 3A:52*), and the Head Start Performance Standards (2016)-Section 1301-1305, and the terms of this Agreement.

B. Comprehensive Education Program Requirements

The Head Start Grantee shall offer a Program for 185 school calendar days during the 2023-2024 school year [The number entered should equal the number of student contact days as required by State Code (#number of student contact days)]

- 1. Head Start programs will determine their calendar in accordance with the required student contact days required by State Code *180 student contact days and 23 professional development days.*

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

2. Plus the number of teacher professional development days (#number of District Professional Development days) on the District school calendar exclusive of any extended year or summer programming and (the number of mandated Head Start Professional Development days). The District and Head Start programs should work collaboratively in the area of Professional Development. Districts will accommodate Head Start Professional Development days.
3. The length of the school day shall be at a minimum of six (6) hours and shall conform to the length of the school day of the District and consistent with Section I, Subsection (A).
4. The Head Start Program shall implement a research-based and scientifically valid early childhood curriculum consistent with the DOE approved curricula. The district will articulate Head Start Program curricula in the District plan or updates. Programs may use any of the DOE approved curricula and at a minimum shall include the following components:
 - a. A comprehensive curriculum supported by research, aligned with the *New Jersey Preschool Teaching and Learning Standards*, and linked to the *New Jersey Student Learning Standards* that is approved by the DOE as part of the District's plan and annual updates;
 - b. Professional Development;
 - c. Health and Social Service Coordination;
 - d. Transition Activities; and
 - e. Parental Involvement Activities.

5. Secular Program

The Program offered by the Head Start shall comply with all federal, state and local laws and regulations regarding the secular nature of programs receiving public funding. It is understood that violation of this provision shall be deemed a breach of this Agreement and shall be the basis for immediate termination pursuant to Section XI of this Agreement.

B. Free Provision of Program

The Head Start Grantee shall not charge parents or families of children in the program any registration or other fees to participate in the Program, if the children are eligible for the program, free of charge.

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

Head Start eligible families **must have** their income verified by a Head Start program staff member in accordance with the Head Start Program Performance Standards (2016)-45 CFR Chapter XIII, Subchapter A, 1302.12.

The Head Start Grantee shall not require parents or families of children to participate in wrap-around services in order to be eligible for enrollment in the Program.

C. Site Supervisor Qualifications

The Head Start Grantee shall have a Site Supervisor meeting the qualifications set forth in the Manual of Requirements for Child Care Centers (*N.J.A.C.* 3A:52) and the Elements of High-Quality Preschool Programs (*N.J.A.C.* 6A:13A) and the Head Start Program Performance Standards (2016)-45 CFR Chapter XIII, Subchapter B, 1301-1305) for each center.

3. The Site Supervisor shall be a position responsible for the daily site operations of the center, will be equivalent to a full-time position, and will be on-site at the Head Start site unless his/her presence is required at a District, Head Start, DOE, DCF, or program related function or is using paid time off. Request to attend required off-site District, Head Start, DOE or DCF functions should be made in advance to the Head Start Director or designee to ensure the orderly function and proper ratios and coverage are in place.
4. The site supervisor shall not serve in any other position including, but not limited to instructional staff members or family worker, during the same hours as he/she is serving in the capacity of center director.
5. If the Site Supervisor is required to be off-site, he/she shall assign an on-site designee, pursuant to the Manual of Requirements for Childcare Centers, *N.J.A.C.* 3A:52. The designee shall not be a classroom teacher or teacher assistant.

D. Staff Qualifications

The Head Start Grantee's staff shall have the following qualifications:

3. All Appropriately Certified Teachers shall hold a bachelor's degree and, at a minimum, a certificate of eligibility or certificate of eligibility with advanced standing for Preschool through Grade Three certification or other equivalent preschool certification, as set forth in *N.J.A.C.* 6A:9B.
4. The Head Start Grantee shall require that all Appropriately Qualified Teacher Assistants, both new hires and existing staff, must have a minimum of a high

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

school diploma and Child Development Associate (CDA) or acquire a CDA within the first two years of employment. (Head Start Program Performance Standards, 45 CFR §1302.91 (e)(3).

5. The Head Start Grantee shall notify the District in writing, within ten (10) business days , of any termination of employment of teachers or teacher assistants serving children in preschool classrooms and the employment of new personnel takes place.
6. In districts approved to participate in the Limited Certificate of Eligibility/Certificate of Eligibility with Advanced Standing Pilot Program, the Head Start Grantee shall be considered a part of the district's plan for participating teachers.

E. Staffing Standards

All staff employed by the Head Start Grantee, regardless of the source of funding, or assigned site, will report to the Head Start Grantee's assigned supervisors, and will be responsible for compliance with the Head Start Grantee's Policies and Procedures, and operational processes and guidelines.

The Head Start Grantee shall comply with the following staffing standards for the minimum of six (6) hour comprehensive educational program:

3. **Class Size**
Contracted class size shall not be greater than fifteen (15) children with one Certified Teacher and one Appropriately Qualified Teacher Assistant, pursuant to *N.J.A.C. 6A:13A-4.3*. This ratio should be in place for the six (6)-hour day as described below.
4. **Line of Sight**
The teacher and/or teacher assistant must maintain a line of sight of the children during the six (6) hour comprehensive educational program day.
5. **Teacher Absences**
A substitute teacher and/or substitute teacher assistant shall be present and working in the Head Start classroom for each day that a teacher and/or teacher assistant is absent, whether due to illness, required training, or approved personal leave. The credential of the substitute for a teacher shall, at a minimum, hold a county substitute credential and meet Head Start Performance Standards. Long-term substitute teachers for maternity or extended leave longer than three (3) weeks should have, at a minimum, a credential equivalent to the original classroom teacher. The qualification for a substitute teacher assistant shall, at a minimum, meet the requirements of the

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

Head Start Performance Standards. The District shall share its current substitute list with the Grantee. The District shall work with the Grantee in acquiring substitute certification for qualified staff.

F. Family Workers

The Head Start Grantee shall have one (1) full time family worker in place for every 75 children being served by the Head Start Grantee, as required by *N.J.A.C. 6A:13A-4.6*, who shall, as directed by the Head Start Grantee's assigned Supervisor:

3. Collaborate with the school District staff to ensure that activities for family involvement and social services occur.
4. Coordinate participation in health and social services designated by the District to serve the needs of the children and their families and the district will share related data as requested by Head Start Program on a quarterly basis.
5. Provide all contract-mandated data to the District to ensure confidentiality.
6. Report to the Head Start Site Supervisor and collaborate with appropriate District social services staff.
7. Complete, at a minimum, two (2) home visits with each family in each school year.
6. Not serve as teacher, secretary, substitute, or in any other capacity during the same hours as they are serving as the family worker.

G. Criminal History Background Checks

The Head Start Grantee, pursuant to the Manual of Requirements for Child Care Centers, *N.J.A.C. 3A:52-1.1 et seq.*, and the Head Start Program Performance Standards (2016)-45 CFR Chapter XIII, Subchapter B, Part 1302.90(b), will ensure that a Criminal History Record Information (CHRI) fingerprint background check is completed for all staff members at least 18 years of age who are or will be working at the center on a regularly scheduled basis, to determine whether any such person has been convicted of a crime, as specified in P.L. 2000, c. 77 and that said check indicates that no criminal history record information exists on file in either the Identification Division of the Federal Bureau of Investigation or the State Bureau of Identification which would disqualify said employee from employment pursuant to law or that the check reveals a disqualifying offense and the individual has demonstrated rehabilitation as determined by the Department of Children and Families.

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

3. When a new staff member begins working at the center, the Head Start Grantee shall ensure that the new staff member completes the CHRI fingerprinting process.
4. Until the center receives the results of the CHRI background check from DCF for a new staff member, the center shall ensure that a current staff member is present whenever the new staff member is caring for children at the center.
5. The Head Start Grantee Director or Human Resource Director shall certify to the District that all procedures are followed for the center and each qualifying staff member as established by DCF pursuant to the Manual of Requirements for Child Care Centers, *N.J.A.C. 3A:52-1.1 et seq.*
6. If it is discovered during the Agreement that either a) an employee with disqualifying CHRI on file that has not demonstrated rehabilitation, as determined by DCF, or b) an employee who has not had a CHRI background check is working at a school location, said employee shall be immediately removed by the Head Start Grantee.
7. Failure by the Head Start Grantee to comply with DCF regulations regarding CHRI background check procedures and/or failure to remove said staff member immediately either upon notification by the District or discovery by the Head Start Grantee shall be deemed a breach of this Agreement by the Head Start Grantee and shall be a basis for non-renewal pursuant to Section X or termination pursuant to Section XI of this Agreement.
8. The Head Start Grantee must comply with all requirements of the Head Start Performance Standards (2016), 45 CFR Section 1302.90(b), background checks and selection procedures, and obtain a State criminal history records check, and a check of the Federal Bureau of Investigation criminal history records, including fingerprints, for all direct or contracted staff and consultants of the Head Start Grantee, including employees of the District that are provided access to children enrolled in the program. In accordance with Child Abuse Record Information Background Check Procedures, 3A:52-4.10, the Head Start Grantee must ensure that any Head Start Grantee or District newly hired employees or consultant does not have unsupervised access to children until the entire background check process is complete.
9. The Head Start Grantee must also ensure that any Head Start Grantee or District employee, consultant, or contractor with access to children enrolled in the program must have the entire background check completed at least once every five years. (45CFR B 1302.90(b)(5)). The district and or its contractors will cooperate with this regulation.

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

10. When a person who is not required to complete a CHRI background check is working with children at the center, the center shall ensure oversight of that person by another staff member and ensure that person is not left alone to supervise a child or group of children. *N.J.A.C. 3A:52-4.10; N.J.A.C. 3A:52-4.11.*

H. Child Abuse Record Information Checks

The Head Start Grantee, pursuant to the Manual of Requirements for Child Care Centers, *N.J.A.C. 3A:52*, shall obtain from all staff members who are or will be working at the center on a regularly scheduled basis, written consent for DCF to conduct a Child Abuse Record Information (CARI) background check to determine whether an incident of child abuse and/or neglect has been substantiated against any such person.

3. Within two weeks after a new staff member begins working at the center, the Head Start Grantee shall submit to the DCF Office of Licensing a completed CARI consent form for the new staff member.
4. Until the results of the CARI background check of a new staff member have been received from DCF, the Head Start Grantee shall ensure that a current staff member is present whenever the new staff member is in the presence of children.
5. The Head Start Grantee Director or Human Resource Director shall certify to the District that all procedures in relation to CARI checks are followed for the center and each qualifying staff member as established by DCF pursuant to the Manual of Requirements for Child Care Centers, *N.J.A.C. 3A:52*.
6. If it is discovered during the course of this Agreement that a CARI background check reveals that an incident of child abuse and/or neglect has been substantiated against a staff member, said staff member shall be immediately removed by the Head Start Grantee.
7. Failure by the Head Start Grantee to comply with DCF regulations regarding CARI background check procedures and/or failure to remove said staff member immediately either upon notification by the District or discovery by the Head Start Grantee shall be deemed a breach of this Agreement by the Head Start Grantee and shall be a basis for non-renewal pursuant to Section X or termination pursuant to Section XI of this Agreement.
8. The Head Start Grantee must conduct the complete background checks for each employee, consultant, or contractor at least once every five years which must include each of the checks listed in paragraphs H and I of Section III of

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

this Agreement. (45 CFR §1302.90(b)(4). The district and/or its contractors will cooperate with this regulation, which will include a sex offender search. (45 CFR §1302.90(b)(1).

9. When a person who is not required to complete a CARI background check is working with children at the center, the center shall ensure oversight of that person by another staff member and ensure that person is not left alone to supervise a child or group of children. *N.J.A.C. 3A:52-4.10; N.J.A.C. 3A:52-4.11.*

10. As of June 1, 2018, *P.L. 2018, c.5* requires that all school district, charter schools, nonpublic schools, and contracted services providers make certain inquiries regarding child abuse and sexual misconduct of prospective employees who will have regular contact with students. Consistent with the statute, the Department of Education has developed employment forms that hiring entities may use to complete the required employment history review. If a hiring entity chooses not to use the forms provided below, the hiring entity is still required to comply with the terms of the statute. Please note that this employment review is separate from the criminal history review requirements. The resources below include two forms and a list of frequency asked questions regarding the implementation of *P.L. 2018, c.5*:
 - Sexual Misconduct/Child Abuse Disclosure Release
 - Sexual Misconduct/Child Abuse Disclosure Information Request (follow-up form)
 - Pass The Trash Law

I. Nondiscrimination

The Head Start Grantee shall be fully responsible for the recruitment and hiring of staff necessary to perform this Agreement. The Head Start Grantee shall operate in conformity with the provisions of all federal and state anti-discrimination statutes and directives, including Title VII of the Civil Rights Act of 1964 and the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 *et seq.*, and is committed to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, 42 U.S.C. § 1201 *et seq.*

3. The Head Start Grantee certifies that it is an Equal Opportunity Employer and will not discriminate in the recruitment, selection, hiring, promotion or

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

demotion of staff or the selection of services provided to children on the basis of or against any person because of race, creed, religion, color, national origin/nationality, ancestry, age, sex/gender (including pregnancy), marital status/civil union partnership, familial status, affectional or sexual orientation, gender identity or expression, domestic partnership status, atypical hereditary cellular or blood trait, genetic information, disability, (including perceived disability, physical, mental, and/or intellectual disabilities), or liability for service in the Armed Forces of the United States.

4. The Head Start Grantee agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Head Start Grantee setting forth the above provisions of the above nondiscrimination clause.
5. The Head Start Grantee certifies that it has an Affirmative Action Program and except with respect to affectional or sexual orientation and gender identity or expression, the Head Start Grantee will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
6. The Head Start Grantee agrees to make good faith efforts to meet targeted county employment goals established in accordance with *N.J.A.C. 17:27-5.2*. The Head Start Grantee must consider current and former program parents for employment vacancies for which parents apply and are qualified. 45 CFR §1302.90 (b)(6).
7. The Head Start Grantee agrees to inform in writing to its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
8. The Head Start Grantee agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

9. In conforming with the targeted employment goals, the Head Start Grantee agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.
10. Head Start Grantees must also adhere to contracting requirements for affirmative action and affirmative action supplements. Forms can be accessed on the Department of the Treasury's "Division of Purchase and Property Forms" webpage: <http://www.state.nj.us/treasury/purchase/forms.htm>.

J. Confidentiality of Pupil Records

The Head Start Grantees shall keep all pupil records in strictest confidence. During the term of this Agreement and at all times thereafter, the Head Start programs shall not publish, disclose or use pupil records without prior written consent of the parent or as otherwise provided by law in strict accordance with *N.J.S.A. 18A:36-19*, *N.J.A.C. 3A:52-1.1 et seq.*, *N.J.A.C. 6A:32-7.1 et seq.*, and the Federal Family Educational Rights and Privacy Act, 20 U.S.C. §1232g.

K. Attendance Records

The Head Start Grantee shall collect and report daily attendance information on each enrolled child in the following manner:

3. Head Start Grantees must track attendance for each child. A program must implement a process to ensure children are safe when they do not arrive at school. If a child is unexpectedly absent and a parent has not contacted the program within one hour of the program start time, the program must attempt to contact the parent to ensure the child's well-being. (45 CFR §1302.16).
4. A program must implement strategies to promote attendance. At a minimum, a program must:
 - a. Provide information about the benefits of regular attendance;
 - b. Support families to promote the child's regular attendance;

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

- c. Conduct a home visit or make other direct contact with a child's parents if a child has multiple unexplained absences (such as two consecutive unexplained absences); and
 - d. Within the first 60 days of program operation, and on an ongoing basis, thereafter, use individual child attendance data to identify children with patterns of absence that put them at risk of missing ten percent of program days per year and develop appropriate strategies to improve individual attendance among identified children, such as direct contact with parents or intensive case management, as necessary.
5. If a child ceases to attend, the program must make appropriate efforts to reengage the family to resume attendance. If the child's attendance does not resume, then the program must consider that slot vacant.
 6. The Head Start program will make a concerted attempt to get the child to come to school. If these attempts fail and the child is absent without an excuse for ten consecutive days of school, Head Start program may un-enroll the child and may fill the slot with another child.
 7. Daily attendance reports shall be provided to the District and the Head Start Regional Office on a monthly basis. The district will be responsible for entering the attendance data into their data system. If the district requires entry of data into the system, additional compensation shall be provided to the contracted Head Start Provider.
 8. In accordance with the Zero Tolerance for Guns Act, *N.J.S.A. 18A:37-7 et seq.* and *N.J.A.C. 6A:13A-4.4(g)*, preschool children shall not be expelled or suspended, which includes sending children home early or excluding children for any reason other than medical such as injury or illness. Positive behavior supports through the *Pyramid Model for Supporting Social Emotional Competencies* shall be employed to reduce or eliminate challenging behaviors.

L. Financial Management System

The Head Start Grantee shall implement sound fiscal practices that include, but are not limited to:

3. Adherence to Treasury Circular 15-08-OMB, requiring recipients of State aid funds to have an annual single audit, an annual financial statement audit or a program-specific audit, based on the State aid funds received. A program specific audit can be elected when a recipient's State financial assistance is under only one State program, i.e., Preschool Education Aid.

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

- Recipients that expend \$750,000 or more in State financial assistance within their fiscal year must require these recipients to have annual single audits or program specific audits.
 - Recipients that expend less than \$750,000 in State financial assistance within their fiscal year, but expend \$100,000 or more in State financial assistance within their fiscal year, must require these recipients to have either a financial statement audit performed or a program-specific audit
4. Maintaining a financial management system that provides timely, accurate, current and complete disclosure of all financial activities related to the Agreement, in accordance with Generally Accepted Accounting Principles (GAAP).
 5. Making expenditures in strict accordance with the DOE's 2023-2024 Head Start Grantee Budget and Expenditure Guidance and the annual Head Start approved budget.
 6. Maintaining an accounting system that segregates all financial activities related to the Agreement separate from other funding sources.
 7. Maintaining a general ledger and account reconciliation of all financial activities related to the Agreement.
 8. Making modifications to the approved budget, when appropriate, based on reasonable and customary costs and verifiable documentation.
 9. Amending the approved budget, when appropriate, with approval by the District.
 10. Timely completion of all financial requirements and timely electronic submission of all financial reports described in Section VII of this Agreement.

II District and Head Start Grantee Coordination, Cooperation

- A. Districts will partner with the individual Head Start Grantees to develop a written enrollment plan. The plan shall include components clarifying roles and responsibilities for the following:

3. Recruitment and Outreach
 - a. Including who is eligible for Head Start
 - i. Age
 - ii. Income eligibility

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

- iii. Homeless
- iv. Foster Care
- v. Children with disability
- vi. Over income as designated by Head Start Grantees Selection Criteria
- vii. SNAP
- b. Sharing of children on the district's waiting list and grantee's waiting list
- 4. Enrollment and Registration
 - a. Identifying location of eligible population within their catchment (service) area of the Head Start grantee and the District
 - b. To ease parents' enrollment in the Head Start State funded Preschool program, parents will complete the enrollment and registration process only once- through the Head Start agency - and all needed paperwork to be given to the district to process
 - c. Process for verifying and enrolling of children by Head Start grantee shall be in accordance with Head Start Program Performance Standards 1302.12 and 15
 - d. The process should avoid duplication of paperwork and data entry

The plan must be signed by both parties and submitted to the Division of Early Childhood Services by April 1, 2023, prior to the next school year. The plan should be updated annually.

- B. The Head Start Grantee and the District shall ensure that the high-quality elements required by the *New Jersey Preschool Program Implementation Guidelines* and the Head Start Program Performance Standards, 45 CFR §§1301-1305 are met.
- C. The District at a minimum, shall ensure that a Preschool Instructional Coach is available for every twenty (20) preschool classrooms to provide coaching and classroom support for classroom teachers under the supervision of the Education Supervisors/Coordinators, in accordance with *N.J.A.C. 6A:13A-4.2* and the Head Start Program Performance Standards, 45 CFR §§1301-1305. Preschool Instructional Coaches will also address special needs including, but not limited to, providing additional assistance to inexperienced teachers and professional development that supports preschool English language learners and preschool children in inclusive classroom settings. The Head Start Grantee agrees to provide coaching and professional development services in consultation with the Preschool Instructional Coaches and the Head Start Grantee Education Supervisors/Coordinators. The District, with the center Site Supervisor and the teaching staff, shall develop a professional development plan that describes the role and activities of the Preschool Instructional Coach for the school year. The District shall notify the Head Start

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

grantee of any staffing changes in Preschool Instructional Coach positions and assignments.

- D. The District shall make available to the Head Start Program appropriate in-service training and systematic professional development activities.
- E. The Head Start Grantee shall develop and implement an annual Head Start approved Training and Technical Assistance Plan for all Head Start Grantee staff and will share the plan annually with the District. The plan may include professional development experiences offered by the District for the preschool teaching staff in addition to Head Start mandated professional development. The District shall include the Head Start's teachers in all professional development experiences offered by the district for the preschool teaching staff. The Head Start Grantee's teachers must attend a minimum of {insert number} professional development in-service/trainings/workshops offered by the District.
- F. Head Start Grantee can submit documents of their teachers' professional experiences to the District when the mandated in-service/workshop are the same in content.
- G. The District shall verify through an affidavit the credentials and progress toward obtaining the appropriate certification or credentials, where applicable, of all preschool teaching staff in a Head Start Grantee and shall verify that all required background and criminal checks on all employees have-been conducted.
- H. The Head Start Grantee shall ensure that no district employee or consultant has unsupervised access to children until the complete background check process is complete in accordance with the Head Start Program Performance Standards, 45 CFR §1302.90.
- I. The District is responsible for ensuring that each preschool child is screened at school entry using a developmentally-based early childhood screening assessment approved by the DOE. The Head Start Grantee is responsible to provide the developmentally based screening within 45 calendar days as noted in the Head Start Program Performance Standards, 45 CFR §§1302.33.
- J. Eligibility for contract renewal is based on each contracting Head Start Grantee classroom maintaining a minimum reliable score of **{all Districts must insert a (four point five) 4.5 unless discussion with their DOE liaison results in a different score entry}** on the Early Childhood Environment Rating Scale, Third Edition (ECERS-3). The ECERS-3 must be administered by the District by an individual who is deemed reliable by the tool developer in each classroom no less than once every three (3) years.

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

- K. The Head Start Grantee shall allow District or DOE designee necessary access to conduct needs assessments and data collection.
- L. The District shall provide financial management assistance to the Head Start Grantee in the development and monitoring of the Head Start Grantee's annual partnership budget and implementation of the preschool program.
- M. The District shall provide a copy of its work schedule to the Head Start administrative staff to ensure that the work schedule established for the teaching staff in the contracted preschool classrooms is comparable to the work schedule provided by the District for both teaching staff contract hours and teaching staff student contact hours and is made available to all affected teaching staff.
- N. The District and Head Start Grantee shall collaboratively develop the plan for transition of enrolled children to kindergarten through grade three.
- O. The Head Start Grantee shall submit a copy of their lease agreement or any written agreement for space, rent, or mortgage to the District for the school year, in every instance when the Head Start Grantee is bound by such an agreement.
- P. The Head Start Grantee shall notify the District, consistent with *N.J.A.C. 6A:13A-7.1(c)* and the Head Start Program Performance Standards (2016)-45 CFR Chapter XIII, Subchapter B, 1301-1305 and Licensing Standards prior to any change affecting physical space or location of classrooms. The district has 30 calendar days to approve the request, or the change will occur.
- Q. McKinney-Vento applies to homeless children and youths, which includes children attending preschool programs. The District and Head Start Grantee shall collaborate and coordinate to ensure that children experiencing homelessness are immediately enrolled, participate in educational programming, and have access to high quality early childhood programs.
 - 3. School districts that offer a public preschool education program must ensure that children experiencing homelessness have the same access to that education as is provided to non-homeless children (42 U.S.C. § 11432(g)(4)).
 - 4. McKinney-Vento requires state and local educational agencies (LEAs) to remove barriers to school enrollment (42 U.S.C. §11432(g)(1)(I)).
 - 5. Districts must ensure the immediate enrollment of children experiencing homelessness, even if lack documents normally required, including birth certificates, health records, and proof of residency. Immediate enrollment, is one of the core protections of the Act (42 U.S.C. §11432(g)(3)(C)).

Attachment: Preschool Headstart Contract 23-24 (10494 : Preschool Headstart Contract 23-24)

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

6. Ongoing communication, collaboration, and coordination between Head Start programs and districts, including teachers, social workers, McKinney-Vento regional coordinators/district homeless liaisons, and health staff members are vital in order to increase the enrollment of children and the provision of services to them and their families.
7. In accordance with McKinney-Vento and New Jersey Administrative Code (*N.J.A.C.* 6A:17-2.3, *N.J.A.C.* 6A:27-6.2), districts must provide transportation to ensure children experiencing homelessness have access to their educational day.
8. School districts that transport non-homeless children also must provide comparable transportation services for children experiencing homelessness (42 U.S.C. § 11432(g)(4)(A)). In addition, transportation to the school of origin must be provided when requested by a parent or guardian (42 U.S.C. § 11432(g)(1)(J)(iii)). Districts must continue to provide transportation to and from the school of origin to formerly homeless students who become permanently housed for the remainder of the academic year during which the child becomes permanently housed (42 U.S.C. § 11432 (g)(3)(A)(i)(II)). All transportation must be arranged promptly to ensure immediate enrollment and so as not to create barriers to homeless students' attendance, retention, and success (see 42 U.S.C § 11431(2) and 11432(g)(1)(I)).

III Monitoring and Program Performance

- A. The District and the DOE are responsible for monitoring the Head Start Grantee on a regular basis to ensure that the Head Start Grantee is delivering a quality program. The Head Start Grantee shall provide the District and the DOE access to its site and program records for purposes of monitoring and ensuring that the Head Start Grantee is complying with all aspects of this Agreement.
- B. The Head Start Grantee shall inform the District in writing of all conditions that may negatively affect or are negatively affecting the performance of services as soon as they are known. The disclosure shall be accompanied by a statement of the action taken or contemplated by the Head Start Grantee to correct the problems and when corrective action will be taken.
- C. The District may, at any reasonable time, make site visits to inspect the program, facility, books, records and equipment relating to the provision of the early childhood education services, review program accomplishments and management and financial control systems, as well as interview any officials and/or employees whose work involves the performance of this Agreement or compliance with its terms.

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

- D. The District may conduct on-site monitoring annually in each contract year to assess compliance and shall ensure that the Head Start Grantee is complying with the requirements of this Agreement.
- E. The District and the Head Start education staff members shall assess classroom quality and create action plans for teaching staff using the following steps:
 - 3. The District and Head Start shall score program quality on a graduated scale in all preschool classrooms based on results of the ECERS-3 as referenced in Section IV. Subsection (J) of this Agreement.
 - 4. An action plan shall be developed and implemented by the District and Head Start Grantee if any classroom falls below the minimum acceptable ECERS-3 score referenced in Section IV, Subsection (J) of this Agreement. Development of the action plan shall involve the participation of the District and the Head Start Grantee in joint discussions to determine the classroom quality improvements that are necessary based upon the results of the observation instrument and establishment of a timeframe for making the required changes. The Preschool Instructional Coach and the Education Supervisor/Coordinator shall provide technical assistance to the classroom teacher based upon the action plan.
 - 5. If the District deems that improvements have not been made according to the established plan and schedule, the District or Head Start Grantee may request that the classroom or program be evaluated by a reliable independent observer approved by the DOE. If the reliable independent observer verifies that the action plan is not being satisfied, the plan will be reviewed with the Head Start Grantee Program Director to determine further corrective action necessary. This will be reviewed within six (6) months to determine if the corrective action has been rectified. Once these steps have been completed, if an agreeable course of action cannot be determined, the District or the Head Start Grantee may choose not to renew the preschool program contract pursuant to the provisions for non-renewal pursuant to Section X or termination pursuant to Section XI of this Agreement.

IV Records, Maintenance and Retention of Records

- A. Any and all records concerning the operation of the program shall be retained in accordance with The School District Records Retention Schedule (attached to this Agreement as Attachment A and incorporated herein). Such records shall be made available to the representatives of the District and the DOE upon request. Such records shall also be available to the public to the same extent that the District records are available for public inspection.

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

- B. Where not otherwise specified in the School District Records Retention Schedule, the retention period starts on July 1 for records created by or filed with the Head Start Grantee during the prior school year.
- C. If Head Start Grantee intends to destroy any records no longer necessary to maintain under the School District Records Retention Schedule, Head Start must consult and seek written approval from the District, prior to any destruction of records. Otherwise, the Head Start Grantee shall transfer those records custody to the District.
- D. The Head Start Grantee shall cause all Subcontractors to comply with the terms of this Section.
- E. The Head Start Grantee shall maintain and have available for audit and/or inspection all books and records that may be requested by the District, DOE and/or DCF. A copy of said documents shall be provided to the District, the DOE and/or DCF upon request.
- F. The Head Start Grantee shall submit to the District, in a timely manner, monthly student enrollment and attendance reports, and such other reports or data as may be required by this Agreement, statute(s) or regulation(s). The District and DOE shall provide reasonable notice of audits and/or inspections.
- G. The Head Start Grantee shall provide, in a timely manner, copies of all work papers produced in connection with audits made by the Head Start Grantee to the District and the DOE, upon written request.

V Compensation

- A. The maximum number of children for which the Head Start Grantee will be compensated is **{insert number of contract slots}** for the 2023-2024 school year. The District shall pay monthly to the Head Start Grantee one-tenth (1/10) of the Head Start Grantee's approved 2023-2024 budget planning document with the first payment to be issued by the District by August 1, subject to revisions pursuant to section VII(C), (D), (G), & (H)(4). The District-approved 2023-2024 budget planning document is attached as Attachment B.
- B. From October through June, in the event the average monthly enrollment is greater than or equal to fourteen-fifteenths (14/15) of the number of contract slots in A above, then the amount due the following month under the contract shall equal the monthly amount as described in A above.
- C. From October through June, in the event the average monthly enrollment is less than fourteen-fifteenths (14/15) of the number of contract slots, the amount due the following month under the contract shall equal the monthly amount multiplied by the average monthly enrollment, divided by the number of contract slot.

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

- D. For the month of October, the amount due under the contract shall not be subject to adjustment due to September enrollment for each contracted classroom that is open to receive children by September 1.
- E. The Head Start Grantee shall collect and report daily attendance information on each enrolled child in the manner set forth in Section III (L)(5).
- F. The collection of attendance information should be used for operational and reporting purposes only.
- G. The District shall make (10) monthly payments to the Head Start Grantee in the sum of one-tenth (1/10) of the revenues provided under the Head Start Grantee's District-approved 2023-2024 budget planning document as set forth in A above.
- H. Except for the September 1 payment, payment shall be made each month following receipt and verification of the Head Start Grantee's enrollment for the previous month. The enrollment report is to be submitted to the District on the last business day of each month. Monthly payments will not be made until the enrollment report is received and reviewed by the District. The District will review the enrollment report within one week of receiving the report. In addition, the final payment, which is to be adjusted in accordance with C and F above and based on the Head Start Grantee's enrollment reports for May and June and Quarterly Expenditure Reports including receipts and supporting documentation, pursuant to H below, shall be issued on or before August 1, 2024.
- I. The Head Start Grantee agrees to submit to the District a Quarterly Expenditure Report, as defined in Section II (A)(5), of actual, approvable, reasonable and customary expenditures signed and certified by the Head Start Director and officer of the corporation (if the Site Supervisor is not an officer), if incorporated, and understands that the District will recoup any unexpended or misspent funds based on the Quarterly Expenditure Reports, enrollment records and monthly payments made by the District. Based on its review of the Quarterly Expenditure Report, the District shall make prorated adjustments to subsequent monthly payments.
 - 3. If the provision for receipt and verification of the Head Start Grantee's enrollment as described in H above are met, monthly payments shall be made on: September 1, October 15, November 15, December 15, January 15, February 15, March 15, April 15, and May 15. One final payment shall be issued on or before August 1, 2024
 - 4. Quarterly expenditure reports (for quarters ending September 30, December 31, March 31, and June 30) shall be submitted to the District no later than: thirty days (30) days of the closing of each quarter with exception of the final

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

quarter (June 30). In the case of the final quarter, the final report must be submitted within two weeks from June 30.

5. The Head Start Grantee will appropriately expend funds to meet the Elements of High-Quality Preschool Programs, *N.J.A.C. 6A:13A* for each category of goods and services in their District-approved 2023-2024 budget planning document, including, but not limited to, instructional staff positions, materials, supplies, and technology. Materials, supplies, and technology purchases must also meet the criteria set forth in the District's comprehensive preschool curriculum.
6. The District may make a monthly payment adjustment at any time during the contract period to reimburse the Head Start Grantee for large expenditures related to approved budget items including, but not limited to, playground equipment.
7. Districts may not withhold or reduce funding at any time during the contract period without meeting with Head Start Grantee. If the issue of payment is not resolved locally, an appeal may be made to the Commissioner pursuant to *N.J.A.C. 6A:3*, Controversies and Disputes.

VI Availability of Funds

The parties recognize that payments by the District to the Head Start Grantee under this Agreement are expressly dependent upon, and subject to the availability to the District of state funds. The Head Start Grantee is aware that the District's receipt of state funds is expressly conditional upon allocation, review and approval by the DOE.

In accordance with the Head Start Program Performance Standards,⁴⁵ CFR §§1301-1305 and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 34 CFR Part 75, the parties may not, under any circumstances, allow the use Head Start funding to cover expenses incurred to benefit the District contracted portion of the Head Start Grantee's program.

VII Term of Agreement

The term of this Agreement shall be July 1, 2023 to June 30, 2024.

VIII Renewal or Non-Renewal of a Preschool Program Contract

The District Board of Education, DOE and Head Start Grantee shall use the following processes for renewal or non-renewal of the Head Start Grantee preschool program contract:

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

A. For all Head Start Grantee contract renewals:

3. The District shall notify any Head Start Grantee, in writing on or before May 1 of each contract year, of its intent to renew the preschool program contract for an additional one-year term.
4. The Head Start Grantee shall notify the District in writing within thirty (30) days of receipt of a renewal notice from the District of its acceptance or rejection of the offer to renew the Agreement for one year.

B. For all Head Start Grantee contract non-renewals:

3. The District shall notify the Head Start Grantee, the DOE, Division of Early Childhood Services, and DCF, in writing, with a full explanation on or before May 1 of any contract year of the intent to not renew any Head Start Grantee's preschool program contract for an additional one-year term and/or an intention to reduce slots. The notification shall include the reason(s) for non-renewal or slot reduction, including, but not limited to:
 - a. Fiscal mismanagement: The District must provide documentation verifying evidence of the Head Start program's fiscal mismanagement as well as documentation that the district attempted to assist the Head Start Program to correct fiscal mismanagement issues.
 - b. Poor classroom quality: The District must provide evidence that it first assessed classroom quality and created a classroom quality improvement plan in accordance with Section V of this Agreement.
 - c. Available in-District classroom space: For a non-renewal based on available in-District space, the following requirements must be met:
 - i. The new configuration must meet the elements of high quality described in *N.J.A.C. 6A:13A* and educational facilities standards for preschool described in *N.J.A.C. 6A:26*; and
 - ii. It must be economically more efficient to serve the preschool children in the District space, after considering all costs associated with providing the preschool program; and
 - iii. The quality of the current in-District preschool program must meet an average ECERS-3 score of at least four point five (4.5).
4. The Head Start Grantee may dispute the non-renewal of the preschool program contract or slot reduction received in writing from the District by

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

notifying the District and the DOE in writing within ten (10) business days of receipt of the notice of non-renewal.

5. If non-renewal or slot reduction is disputed by the Head Start Grantee, both the Head Start Grantee and the District shall submit written justification for their positions to the DOE, Division of Early Childhood Services within ten (10) days of the Head Start Grantee's notification of intent to dispute.
6. The appropriateness of the non-renewal or slot reduction decision will be affirmed or denied by the DOE. The non-renewal decision may be appealed to the Commissioner of the DOE ("Commissioner") pursuant to *N.J.A.C. 6A:3, Controversies and Disputes*.
7. Upon non-renewal the District shall recover, from the Head Start Grantee, monetary value of startup materials limited to playground equipment, non-consumable startup materials, and start up classroom technology based on DOE approved said items. The amount recovered shall be determined by the current market value or depreciated value of said items (as per Federal Depreciation Schedule), whichever is lower.

IX Termination of a Preschool Program Contract

A. The District shall have the right to terminate this Agreement immediately upon:

3. Notice of revocation of the Head Start Grantee's license;
4. Head Start Grantee's breach of any of the following provisions of this Agreement:
 - a. Failure to conduct CHRI background checks as set forth in Section IV, Subsection (H) of this Agreement;
 - b. Failure to conduct CARI checks as set forth in Section III, Subsection (I) of this Agreement; or
 - c. Violation of any federal, state, or local law or regulation regarding the secular nature of programs receiving public funding as set forth in Section III, Subsection (B)(5) of this Agreement.
5. Head Start Program's action(s) or inaction(s) that placed children in the Program at serious risk of harm.

B. For any breach of contract, except those that trigger the right to immediate termination defined in Section XI, Subsection (A), the District shall have the right to terminate this Agreement as follows:

Attachment: Preschool Headstart Contract 23-24 (10494 : Preschool Headstart Contract 23-24)

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

3. If a Head Start Grantee fails to comply with any of the terms of this Agreement or applicable federal, state or local requirements, the District shall notify the Head Start Grantee and the DOE, Division of Early Childhood Services of the deficiency in writing.
 4. If the Head Start Grantee fails to submit a corrective action plan demonstrating how they will resolve the deficiency within ninety (90) days and Head Start program fails to implement the correction action plan within thirty (30) days, the District may initiate termination of this Agreement upon written notice to the Head Start Grantee and DOE, Division of Early Childhood Services. Termination of the contract shall be subject to written approval by the DOE to the District and Head Start Grantee.
- C. The Head Start Grantee shall have the right to appeal to the Commissioner a District's decision to terminate this Agreement pursuant to *N.J.A.C. 6A:3*, Controversies and Disputes. The filing of an appeal under *N.J.A.C. 6A:3* shall not prevent the termination from becoming effective on the date specified unless the appealing party seeks and is granted a stay pending a decision by the Commissioner.
- D. The District and the Head Start Grantee may terminate this Agreement by mutual agreement, in writing, upon notice to and receipt of written approval from the DOE.
3. In the event of termination under this Section XI, Subsection (D), said termination shall take effect upon the thirtieth day from the date the District and the Head Start Grantee receive written approval from the DOE to terminate this Agreement.
- E. Upon termination, the District shall recover monetary value of startup materials limited to playground equipment, non-consumable startup materials, and start up classroom technology based on DOE approval. The amount recovered shall be determined by the current market value or depreciated value of said items (as per Federal Depreciation Schedule), whichever is lower.
- F. In the event of non-renewal or termination of this Agreement pursuant to Sections X and XI of this Agreement, by either the District or the Head Start Grantee, the Head Start Grantee shall continue the service until the District has found an appropriate placement for all children unless termination was instigated under the provisions set forth in Section XI, Subsection (A) in which case termination shall be immediate. At no time shall the Head Start Grantee be required to continue the service for more than ninety (90) days beyond the expiration or termination date of the existing Agreement. The Head Start Grantee will be reimbursed for this continued service at the funding level established in Section VII of this Agreement.

X Informal Dispute Resolution Process

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

- A. The District and Head Start Grantee shall attempt to resolve any dispute that may arise under this Agreement. If the dispute cannot be resolved locally, an appeal may be made to the Commissioner pursuant to *N.J.A.C. 6A:3, Controversies and Disputes*.

XI Subcontracting and Assignment

- A. The Head Start Grantee shall not subcontract and/or assign services to be provided pursuant to Section I of this Agreement, without written approval from the District and the Commissioner.
- B. The Head Start Grantee agrees to make all records of any subcontractor available to the District, the DOE, the DCF and any federal agency whose funds are expended during the course of this Agreement for the purpose of review. All subcontracts entered into by the Head Start Grantee shall include a provision whereby the Subcontractor acknowledges its obligation to make all pertinent records available to the District, the DOE, the DCF and any federal agency whose funds are expended in the course of this Agreement.
- C. The subcontractor shall comply with all applicable laws and regulations.

XII Indemnification

- A. The Head Start Grantee shall assume all risk of and responsibility for, and agrees to indemnify, defend and save harmless the State of New Jersey and its employees from and against any and all claims, demands, suits, actions, recoveries, judgments and costs, and expenses in connection therewith on account of the loss of life, property or injury or damages to the person, body or property of any person or persons, whatsoever, which shall arise from or result directly or indirectly from (1) the work, service or materials provided under this Agreement; or (2) any failure to perform the Head Start Grantee's obligations under this Agreement or any improper or deficient performance of the Head Start Grantee's obligations under this Agreement. This indemnification obligation is not limited by, but is in addition to, the insurance obligations contained in this Agreement. Furthermore, the provisions of this indemnification clause shall in no way limit the obligations assumed by the Head Start Grantee under this Agreement, nor shall they be construed to neither relieve the Head Start Grantee from any liability nor preclude the State from taking other actions available to it under any other provision of this Agreement or at law.
- B. The Head Start Grantee shall immediately notify the District and the DOE in writing of any action or suit pending or filed or any claim which may result in litigation against the District and/or the State of New Jersey by any person, organization or other entity.

XIII Insurance

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

- A. The Head Start Grantee shall procure and maintain, at its own expense, until at least two years after the completion of all services performed under this Agreement and any modification hereto, liability insurance for damages imposed by law and assumed under this Agreement, of the kinds and in the amounts hereinafter provided, from insurance companies admitted or approved to do business in the State of New Jersey. The Head Start Grantee expressly understands and agrees that any insurance protection required by this Agreement shall in no way limit the Head Start Grantee's obligations assumed in this Agreement, and shall not be construed to relieve the Head Start Grantee from liability in excess of such coverage, nor shall it preclude the State from taking such other actions as are available to it under any other provisions of this Agreement or otherwise in law.

3. The types and minimum amount of insurance shall be as follows:

a. General Liability Insurance

i. The minimum limits of liability for this insurance shall be as follows:

(A) Bodily Injury Liability

Each Occurrence: \$1,000,000.00

Aggregate: \$3,000,000.00

(B) Property Damage Liability

Each Occurrence: \$1,000,000.00

Aggregate: \$3,000,000.00

- ii. The above required General Liability Insurance shall name the State of New Jersey as an additional insured. The above required General Liability Insurance shall also name the District as an additional insured. The coverage to be provided under this policy shall include contractual liability coverage. The aggregate limits may be increased by the parties, upon mutual agreement, in order to provide adequate protection to the State and the District.

b. Comprehensive Automobile Liability Insurance

The Comprehensive Automobile Liability policy shall cover owned, non-owned and hired vehicles and/or buses for the approved transport of children with minimum limits as follows:

- i. Bodily Injury Liability: \$2,000,000.00 each occurrence;
- ii. Property Damage Liability: \$2,000,000.00 each occurrence; and
- iii. The above required Comprehensive Automobile Liability Insurance shall name the State of New Jersey as an additional insured. The above required Comprehensive Automobile Liability Insurance shall also name the District as an additional insured. The Head Start Grantee

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

shall equip any vehicle and/or bus used in the transportation of children with "children's seats"

c. **Workers' Compensation Insurance**

Workers' Compensation Insurance shall be provided in accordance with the requirements of the laws of this State and shall include an endorsement to extend coverage to any state which may be interpreted to have legal jurisdiction.

d. **Employer's Liability Insurance**

Employer's Liability Insurance with limits not less than:

- i. \$1,000,000 Bodily Injury, each occurrence;
- ii. \$1,000,000 Disease each employee; and
- iii. \$1,000,000 Disease aggregate limit.

e. **Employee Fidelity Bond**

An Employee Fidelity Bond shall be procured on all employees of the Head Start Grantee insuring against loss from employee's dishonest acts. The Bond shall be in the amount of a percentage of the current year's budget set forth in the schedule below:

Total Budget	Minimum Bond Amount
Up to \$100,000.00	20 percent of budget (Minimum \$10,000)
\$100,000.01 to \$250,000	\$20,000 plus 15 percent of all over \$100,000
\$250,000.01 to \$500,000.00	\$42,500 plus 13 percent of all over \$250,000
\$500,000.01 to \$750,000.00	\$75,000 plus 8 percent of all over \$500,000
\$750,000.01 to \$1,000,000.00	\$95,000 plus 4 percent of all over \$750,000
\$1,000,000.01 to \$2,000,000.00	\$105,000 plus 2 percent of all over \$1,000,000
\$2,000,000.01 to \$5,000,000.00	\$125,000 plus 1 percent of all over \$2,000,000
\$5,000,000.01 to \$10,000,000	\$155,000 plus 1/2 percent of all over \$5,000,000

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

10,000,000.01 and upwards	\$180,000 plus 1/4 percent of all over \$10,000,000
---------------------------	---

In fixing such minimum bond, round to the nearest \$1,000.

4. The Head Start Grantee shall, prior to the commencement of services required under this Agreement, provide the District with valid Certificates of Insurance as evidence of the Head Start Grantee's insurance coverage in accordance with the foregoing provisions. Such certificates of insurance shall specify that the insurance provided is of the types and is in the amounts required in Subsection A(1)(a), (b), (c), (d) and (e) above.
5. Standard exclusions will be allowed provided they are not inconsistent with the requirements set forth in Subsection A(1)(a), (b), (c), (d) and (e) above. Allowance of any additional exclusions will be at the discretion of the State. Regardless of the allowance of exclusions or deductions by the State, the Head Start Grantee shall be responsible for the deductible limit of the policy and all exclusions consistent with the risks the Head Start Grantee assumes under this Agreement and as imposed by law.
6. The Certificates shall provide for notice in writing to the District prior to any cancellation, expiration, or non-renewal during the term the insurance is required in accordance with this Agreement. The Head Start Grantee shall also, upon request, provide the DOE with valid Certificates of Insurance and copies of each policy required under this Agreement certified by the agent or underwriter to be true copies of the policies provided to the Head Start Grantee.

In the event that the Head Start Grantee provides evidence of insurance in the form of certificates of insurance valid for a period of time less than the period during which the Head Start Grantee is required by the terms of this Agreement to maintain insurance, said certificates shall be acceptable, but the Head Start Grantee shall be obligated to renew its insurance policies as necessary and to provide new certificates of insurance from time to time, so that the District is continuously in possession of evidence of the Head Start Grantee's insurance in accordance with the foregoing provisions.

7. In the event the Head Start Grantee fails or refuses to renew any of its insurance policies, or any policy is canceled, terminated, or modified so that the insurance does not meet the requirements of this Agreement, the District may refuse to make payment of any further monies due under this Agreement until such time as the Head Start Grantee reinstates the insurance, consistent with the requirements of this Agreement. Upon reinstatement, the District will promptly pay the Head Start Grantee all money withheld in accordance with

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

this provision. If the Head Start Grantee does not reinstate the insurance within thirty (30) days of notice by the District of the insurance lapse, the District may, upon approval of the Commissioner, terminate this Agreement.

8. The Head Start Grantee shall immediately notify the District and the DOE in writing of any action or suit pending or filed or any claim which may result in litigation against the District and/or the State of New Jersey by any person, organization or other entity.

Attachment: Preschool Headstart Contract 23-24 (10494 : Preschool Headstart Contract 23-24)

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

XIV Notices

Any notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been given to the party to whom intended if a) delivered by registered and certified mail, return receipt requested or b) delivered by hand. Until changed by notice in the manner specified above, the addresses of the parties to this Agreement shall be:

For the District:

Dr. Christopher Tully
225 West Clinton Avenue
Bergenfield, NJ 07621

With a copy to:

Fogarty & Hara Esqs
221-100 Route 208 South
Fair Lawn, NJ 07410

For the Head Start Grantee:

Ms. Mary Cudina
Greater Bergen Community Action Head Start
392 Main Street
Hackensack, NJ 07601

XV Anti-Collusion

The Head Start Grantee warrants and represents that this Agreement has not been solicited, secured or procured directly or indirectly in a manner contrary to the laws of the State of New Jersey and that the federal, state and local laws and regulations have not been violated and shall not be violated as they relate to the procurement or the performance of the Agreement by any conduct, including the paying or giving of any fee, commission, compensation, gift, gratuity or

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

consideration of any kind, directly or indirectly, to any state or District employee, officer or official.

XVI Subrecipient

The relationship of the Head Start Grantee to the District is that a subrecipient of the District. The State gives Preschool Education Aid to the District, who further passes the same funding through to Head Start programs. The Head Start Grantee, its agents and employees shall act in an independent capacity in the performance of this Agreement and shall not be considered employees of the District or the State of New Jersey and shall not have the right to bind or obligate the District or State in any manner.

XVII Business Registration

Pursuant to *N.J.S.A. 52:32-44*, the Head Start Grantee must provide a copy of its business registration certificate to the District prior to execution of the contract.

XVIII Pay to Play Provisions

A. Pay to Play Bar

Pursuant to *N.J.A.C. 6A:23A*, and consistent with the definitions of *N.J.S.A. 19:44A-1 et seq.*, each contracting for-profit Head Start Grantee shall provide the requisite vendor certification(s) of reportable contributions to the District in advance of execution of the contract so that the District may determine whether there has been any contribution that would bar the entry of the contract between the District and the for-profit Head Start Grantee.

B. Pay to Play Disclosure

Pursuant to *N.J.S.A. 19:44A-20.26* (P.L. 2005, c. 271), each contracting for-profit Head Start Grantee shall submit the requisite disclosure(s) to the District at least ten (10) days prior to entering into this contract.

C. Disclosure of contributions to ELEC

Pursuant to *N.J.S.A. 19:44A-20.27* (P.L. 2005, c. 271), each contracting for-profit Head Start Grantee shall file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission if the for-profit Head Start Grantee receives contracts in excess of \$50,000 from public entities in a calendar year. It is the for-profit Head Start Grantee's responsibility to determine if filing is necessary.

XIX Miscellaneous

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

A. Compliance with Laws

The Head Start Grantee covenants that it is familiar with and shall comply with the provisions of all statutes and regulations of the DCF, Child Protection and Permanency, and the DOE, as well as other federal, state and local statutes and regulations which are, or may become, applicable to the provision of child care services and early childhood education provided under this Agreement. This includes, but is not limited to, the Head Start Grantee's obligation immediately to report to Child Protection and Permanency any suspected incident of child abuse or neglect. The Head Start Grantee agrees it shall maintain, throughout the term of this Agreement, a current Child Care Center License as issued by the DCF's Office of Licensing.

B. Applicable Law

The parties agree that this Agreement shall be construed and enforced under the laws of the State of New Jersey.

C. Entire Agreement

This Agreement, together with all Attachments referred to herein, constitutes the entire Agreement between the parties and supersedes all oral and written Agreements, if any, between the parties. No amendment or modification changing the Agreement's scope or terms shall have any force and effect unless it is made in writing and signed by both parties and approved by DOE.

D. Headings

Section headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

E. Severability

If any of the provisions of this Agreement are determined to be invalid, such invalidity shall not affect or impair the validity of the other provisions, which shall be considered severable and shall remain in full force and effect.

F. Waiver

No term or provision hereof shall be deemed waived and no breach excused by the parties unless such waiver or consent shall be in writing and signed by the appropriate officers of the parties.

**Preschool Education Program Contract
for Head Start Grantees
School Year 2023-2024**

In Witness Whereof the parties have executed this Agreement as of the day and year above set forth.

Name of School District

By:

District Superintendent Signature

Date

Approved as to Legal Form:

By:

General Counsel Signature

Greater Bergen Community Action Inc.
Name of Head Start Grantee's Center/ Agency

By:

Sheela Ma, CFO
Authorized Head Start Grantee Signature and Title

7/17/23
Date

Attachment: Preschool Headstart Contract 23-24 (10494 : Preschool Headstart Contract 23-24)



PROPOSAL

July 25, 2023

PROPOSAL #HUN23-001-15

Bergenfield Board of Education
225 W Clinton Ave,
Bergenfield, NJ 07621
Christopher Tully
ctully@bergenfield.org

Ref: Bergenfield Roy W. Brown Classroom and 2 Offices Painting

Mr. Tully,

Thank you for the opportunity to provide you with this proposal to perform the work at the above referenced project. The work shall consist of the following as approved by the owner. All labor, material and disposal are included in this proposal.

SCOPE OF WORK: Painting of (2) Offices & (1) Classroom Approx 1,600SF

1. Protect spaces not part of the work.
2. Prepare walls prior to painting.
3. Painting of walls & door frame.
4. Cleaning and disposal of debris (work area).

PRICE:

**Hunterdon ESC Cooperative Bid #34HUNCCP
Painting #HCESC-SER20E**

Description	Rate	QTY	Mark Up	Total
1. Labor	\$59/hr	(3 painters * 2days) = 16hours	-	\$2,832.00
2. Equipment (Scaffold Air Brush)	\$3,850.00	1	5%	\$4,042.50
3. Painting & Protection Materials	\$3,452.86	1	5%	\$3,625.50
Total Price				\$10,500.00

\$10,500.00

Ten-Thousand Five Hundred Dollars and Zero Cents



ALTERNATE #1: Install 2'x2' PBT157 Suspended Ceiling system on (2) offices & 2'x2' LED Fixtures approx. 730SF.

1. Install Suspended Ceiling System PBT157 2'x2'on (2) offices.
2. Build a soffit to cover electrical utility lines approx. 60SF.
3. Run wire and install 2'x2' Light Fixtures on (2) offices.
4. Cleaning and disposal of debris (work area).

\$24,125.00

Twenty-Four Thousand One Hundred Twenty-Five Dollars and Zero Cents

NOTES AND CONDITIONS:

1. All work to be performed in compliance with federal and state regulations.
2. Permit application not included.
3. Fire alarm/Smoke detector by others (School's fire alarm vendor).
4. All work to be performed is specified on the scope of work.
5. Work to be performed by phase every Friday (3:30pm-11pm) and Sat-Sunday (7am-3:30pm)
6. Any environmental work is not included in the proposal (lead abatement, asbestos abatement and etc)
7. Proposal valid for 20 days

INSURANCE:

General Liability Insurance - \$5,000,000
Automobile Liability Insurance - \$1,000,000
Workers Compensation Insurance - \$1,000,000

PAYMENT TERMS:

Payment is due net thirty (30) days from date of the invoices being billing date. Late Charge: Any past due balance shall accrue a late penalty of one and one half (1 ½) percent of the delinquent balance per month, due on the first day of delinquency.

If any action or any arbitration proceedings is commenced by either party hereto against the other with respect to any claim arising or alleged to arise under, out of or in connection with this proposal contract, the prevailing party in such action or arbitration shall be entitled to recover reasonable attorney's fee and related expenses.

P.O. # 24-1193

Because learning changes everything.™



QUOTE PREPARED FOR:

Washington School
49 S SUMMIT ST
BERGENFIELD, NJ 07621
ACCOUNT NUMBER: 371064

SUBSCRIPTION/DIGITAL CONTACT:

CONTACT:

SALES REP INFORMATION:

Demiana Awad
demiana.awad@mheducation.com
(201) 414-8687

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Everyday Math 4 Grade K	\$843.00	\$0.00	\$843.00
Grade 1	\$1,236.60	\$0.00	\$1,236.60
Grade 2	\$1,236.60	\$0.00	\$1,236.60
Grade 3	\$1,674.00	\$0.00	\$1,674.00
Grade 4	\$1,874.34	\$0.00	\$1,874.34
Grade 5	\$1,785.60	\$0.00	\$1,785.60
PRODUCT TOTAL*	\$8,650.14	\$0.00	\$8,650.14
ESTIMATED S&H**			\$692.01
ESTIMATED TAX**			\$0.00
GRAND TOTAL*			\$9,342.15

* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 07/20/2023
QUOTE NUMBER: DAWAD-07202023113445-001

ACCOUNT NAME: Washington School
ACCOUNT #: 371064

EXPIRATION DATE: 10/18/2023
PAGE #: 1